

Agenda for a meeting of the Shipley Area Committee to be held on Wednesday, 15 January 2020 at 6.00 pm in Council Chamber - Shipley Town Hall

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN
Greenwood Jenkins	Heseltine Barker Davies Riaz Sullivan Townend	Warnes

Alternates:

LABOUR	CONSERVATIVE	GREEN
Hinchcliffe Ross-Shaw	Ellis Pennington Pollard Smith Whiteley Winnard	Love

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

Parveen Akhtar
City Solicitor

To:

Agenda Contact: Asad Shah

Phone: 01274 432280

E-Mail: asad.shah@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper

should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Asad Shah - 01274 432280)

4. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 13 January 2020.

(Asad Shah - 01274 432280)

B. BUSINESS ITEMS

5. *SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY AREA PARTNERS' ADVISORY GROUP (SCAPAG) ISSUES

Up to a maximum of 15 minutes will be allowed for SCAPAG members to raise new items of information, questions, requests or suggestions that may have arisen within their organisation/neighbourhood and which are relevant to raise at the meeting.

Issues raised in accordance with the above must be received in writing by the Shipley Area Co-ordinator's Office in Shipley Town Hall, Shipley, BD18 3EJ, by mid-day on Monday 13 January 2020.

(Damian Fisher – 01274 437146)

6. *SCAPAG MEETING NOTES - WEDNESDAY 17 JULY 2019

1 - 2

The Area Co-ordinator will present the notes (**Document "O"**) of SCAPAG contributions made at the meeting with the Area Committee held on 17 July 2019.

Recommended –

That the notes be received.

(Damian Fisher – 01274 437146)

7. NOMINATION TO LIST PROPERTY AS AN ASSET OF COMMUNITY VALUE - SUN INN 3 - 18

The Council has received a nomination to list the property known as the Sun Inn, a public house and car park as an Asset of Community Value under the Localism Act 2011.

The report of the Strategic Director, Corporate Services (**Document "P"**) considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act. Committee are asked to make a recommendation to the Director of Corporate Resources to approve the nomination or not.

Recommended –

Option 1, to recommend that the nomination of the property known as Sun Inn be approved as an Asset of Community value.

(Nigel Gillatt – 01274 434224)

8. YOUTH SERVICE UPDATE - SHIPLEY 19 - 40

The report of the Strategic Director, Place (**Document Q**) gives an update on work undertaken by the Youth Service in the Shipley constituency in the past 12 months and outlines the direction of travel for the next 12 months.

Recommended –

That the work undertaken by the Youth Service in the Shipley Constituency as detailed in this report be welcomed.

(Carys Bose – 01274 437158)

9. UPDATE ON FAMILY HUBS IMPLEMENTATION AND OUTCOMES FROM THE CHILDREN'S CENTRE ESTATES CONSULTATION 41 - 62

On 3 April 2018, the Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

On 9 June and 9 July 2019, the Executive also agreed a number of recommendations to implement changes across the 41 children centre sites.

The report of the Strategic Director, Children's Services (**Document "R"**) provides an update on implementation and Children's Centre estates changes.

Recommended –

Shipley Area Committee is asked to note the report, progress to date and provide support and guidance on the on-going co-production of the Family Hubs offer.

(Anne Chester-Walsh – 01274 432904)

10. BRADFORD OPPORTUNITY AREA: SHIPLEY BRIEFING 63 - 78

As an ‘Opportunity Area’, DfE funds a small team to work with Bradford, to agree and deliver priorities in improving social mobility. Its work is driven by an Opportunity Area board made up of key stakeholders from across Bradford. This group identified four priority areas to work on:

- Strengthening school leadership and the quality of teaching,
- Improving literacy and oracy (spoken English), including a focus on parental engagement
- Helping young people access rewarding careers,
- Removing health-related barriers to learning.

The report of the Strategic Director, Children’s Services (**Document “S”**) highlights the investment in a wide range of activity, as outlined in Appendix 1, which specifically focuses on the Shipley Area.

Recommended –

It is recommended that the programme progress be noted for information and the use of the Social Mobility Dashboard be endorsed to support the work of the Area Committee.

(Kathryn Loftus – 01274 434590)

11. PARKS AND GREEN SPACES ANNUAL REPORT 79 - 88

The operational management and maintenance of Bradford District’s Parks and Green Spaces is a service devolved to Area Committees. The service merged with the Street Cleansing Service in April 2019.

The report of the Strategic Director, Place (**Document “T”**) seeks to review the activity during the past year and the trends and direction options where available for future service delivery.

Recommended –

That the Shipley Area Committee welcomes the content of this report and the smooth merger of the operational management and maintenance of Parks and Green Spaces with the Street Cleansing Service, whilst maintaining levels of service.

(David Cansfield – 01274 437026)

12. STREET CLEANSING AND ENVIRONMENTAL WARDENS - PERFORMANCE AND CHANGES TO SERVICE DELIVERY

89 - 126

The report of the Strategic Director, Place (**Document “U”**) updates the Committee on Street Cleansing services including detailed information on complaints and performance in relation to litter and flytipping since the recent service redesign in May 2019. The report also provides an update from the Environmental Wardens and Enforcement Team with information on new strategies to deal with waste and littering including numbers of notices and prosecutions in the constituency in 2018/19.

Recommended –

- (1) That Shipley Area Committee notes the information in this report particularly the major changes to the service, the information on complaints and monitoring of cleanliness standards and the recent recruitment of staff.**
- (2) That a further report is presented in 2020 outlining the full-year impact of operational changes made since April 2019.**

(Damian Fisher – 01274 437146)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

**SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY AREA PARTNERS'
ADVISORY GROUP (SCAPAG)
WEDNESDAY 17 JULY 2019
SHIPLEY TOWN HALL**

NOTES OF SCAPAG CONTRIBUTIONS TO THE MEETING

Present: Joe Ashton (Baildon Town Council), Gillian Thorne (Wrose Parish Council), Chris Turner (Burley-in-Wharfedale Parish Council), Howard Clough (Cottingley Community Association)

Apologies: David Jessop (Wrose Parish Council)

Item 8: SCAPAG ISSUES

None.

Item 9: SCAPAG MEETING NOTES – 6 MARCH 2019

No comments.

Item 10: RENEWAL OF THE NOMINATION TO LIST PROPERTY AS AN ASSET OF COMMUNITY VALUE – THE MALT SHOVEL, MENSTON

Presenting Officers: Damian Fisher

No comments.

Item 11: RENEWAL OF THE NOMINATION TO LIST LAND AS AN ASSET OF COMMUNITY VALUE – LOW HALL ROAD GARAGE SITE, MENSTON

Presenting Officer: Damian Fisher

No comments.

Item 12: RENEWAL OF THE NOMINATION TO LIST PROPERTY AS AN ASSET OF COMMUNITY VALUE – MENSTON ARMS

Presenting Officers: Damian Fisher

No comments.

Item 13: SHIPLEY YOUTH SUMMIT – FEBRUARY 2019

Presenting Officers: Mena Monnan

No comments.

Item 14: COMMUNITY CHEST GRANTS AND YOUTH ACTIVITIES GRANTS – 1 APRIL 2018 TO 31 MARCH 2019

Presenting Officer: Damian Fisher

Gillian Thorne: How about any funding left over in the future being allocated for travelling expenses or a day rover for young people?

Joe Ashton: I endorse increasing the maximum grant to £500. There seems to be a large difference between the amounts awarded to each ward. Over time is there a mechanism for monitoring the distribution? Is there more promotion in some areas than others and could anything be done about this? I understand it's demand led.

Cllr Heseltine: The grants are publicised far and wide through various means but yes it is demand led so groups only have a chance if they actually apply.



P

Report of the Strategic Director Corporate Resources to the meeting of Shipley Area Committee to be held on 15th January 2020 at 6pm at Shipley Town Hall.

Subject:

Nomination to list property as an Asset of Community Value – Sun Inn

Summary statement:

The Council has received a nomination to list the property known as the Sun Inn, a public house and car park as an Asset of Community Value under the Localism Act 2011.

This report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act. Committee are asked to make a recommendation to the Director of Corporate Resources to approve the nomination or not.

Joanne Hyde
Strategic Director, Corporate
Resources

Portfolio:
Regeneration, Planning and Transport

Report Contact: Nigel Gillatt
Phone: (01274) 424224
E-mail: nigel.gillatt2@bradford.gov.uk

Overview & Scrutiny Area:
Corporate

1. SUMMARY

- The Council has received a nomination to list property known as Sun Inn as an Asset of Community Value under the Localism Act 2011.
- The nomination was made on 26th July 2019. This report considers whether the nomination and nominated asset meet the Asset of Community Value Criteria set out in the Localism Act and contains a recommendation as to whether the Director of Corporate Services should approve the Asset of Community Value nomination or not.

2. BACKGROUND

- The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3. OTHER CONSIDERATIONS

3.1 The Community Right to Bid

- 3.1.1 Local community groups and parish councils are able to nominate privately and publicly owned land and property for inclusion on a list of assets of community value. The list is maintained by CBMDC which is also responsible for managing the process for determining whether a nomination of a property as an asset of community value is successful. At its meeting of 6th November 2012 the Executive resolved that Area Committee should recommend a determination of the nomination to the Director of Corporate Services who makes the decision.
- 3.1.2 The listing of land or property as an Asset of Community Value has the effect of preventing owners from disposing of their listed property without first notifying the Council of their intention to sell. The notification of intention to sell triggers a six week moratorium on disposal during which local community groups and parish councils are able to express an interest in bidding for the property. If no expressions of interest are received the owner is free to dispose of his property at the end of the six week period. If an expression of interest is received the initial six week moratorium extends to six months to allow community groups and parish councils to prepare to bid for the property or to negotiate with the property owner. At the end of the six month period the owner is able to sell the property to whoever they want and by whatever means they wish. If the property is not sold within 18 months of the notification of intention to sell the disposal process must start again. Once sold the property is removed from the list.
- 3.1.3 The Community Right to Bid provisions **do not**:
 - Give community groups or parish councils a right of first refusal when listed land and buildings come up for sale.

- Give community groups or a parish council the right to purchase land and property listed as assets of community value at a reduced price i.e. less than market value.
- Compel a property owner to sell to a community group or parish council. Once the procedures set out in the Act are complied with property owners are free to sell their property to whomever they wish.
- Restrict how a property owner can use their property.

3.2 **Definition of an Asset of Community Value**

3.2.1 The Act provides that land or property falls within the definition of asset of community value where its current primary use furthers the social wellbeing or social interests of the local community, **and** where it is realistic to think that this use will continue. Social interests include culture, recreation and sport. A property will also qualify when its main use in the recent past meets the definition, **and** it is realistic to think that its use may again fall within the definition within the next five years (whether or not in the same way as before).

3.2.2 Social interests include a) cultural interests; b) recreational interests; c) sporting interests. Wellbeing is the things that people value in their life that contributes to them reaching their potential (economic, social or environmental).

3.2.3 The Act sets out details of certain types of land and property which are exempt from the Community Right to Bid provisions.

3.3 **Who can nominate an asset to be listed**

3.3.1 Nominations to list an asset as being of community value can be made by:

- A local voluntary or community group that is incorporated – this means it has a separate legal status from its members.
- A local voluntary or community group that is not incorporated but has at least 21 members who appear on the electoral roll within CBMDC or a neighboring authority.
- A parish council.
- Neighboring parish councils – if a parish council borders an unparished area it may nominate asset within that area.
- Community interest groups with a local connection which has one of the following structures:
 - a) A charity.
 - b) A community interest company.
 - c) A company limited by guarantee that is non profit distributing.
 - d) An industrial provident society that is non profit distributing.

For a local group to be able to nominate it must be able to demonstrate that its activities are wholly or partly concerned with the local authority area within which the asset is located or with a neighbouring authority (which shares a boundary with Bradford).

3.4 The Nomination

3.4.1 The nomination application is included at Appendix 2.

3.4.2 Officers have assessed the nomination and have found that:

Criteria	Finding	Comment	Criteria Met?
The nominator is eligible to nominate Assets of Community Value?	Yes	Save the Sun Inn have 21 members on the electoral roll.	Yes
Is the nominated asset exempt from listing?	No	Public Houses can be listed as ACVs.	Yes
The land and buildings are used (in the past 5 years) to further the social wellbeing and social interests of the local community (as defined by the Localism Act 2011) and this use is not ancillary.	Yes	Was a public house of long standing in the centre of the village which acts as a landmark.	Yes
It is realistic to think that the building or land will continue to be used in a way which will further the social wellbeing and social interests of the community within the next 5 years?	Yes	Although the Sun Inn not owned by a brewer or pub company, it is currently not trading and a planning application has been received to convert to residential, there is community interest in the premises being acquired and retained as public house.	Yes

3.4.3 Accordingly, Council's Officers have assessed that the criteria for listing has been met and recommend that the Sun Inn edged red on the plans attached (Appendix 1) is listed as an Asset of Community Value.

3.5 Appeals & Listing

3.5.1 Property owners (but not occupiers) may appeal against the Council's decision to list their property as an asset of community value. In the first instance the property owner should ask the Council to review its decision. If the Council upholds its decision to list, the owner may appeal to the First Tier Tribunal.

3.5.2 There is no provision within the Act for nominators to challenge a decision not to list a property or decision to remove a property from the list following a review. However, the Council will be required to provide nominators with reasons why their application is unsuccessful or why a property has been removed from the list.

3.5.3 As mentioned at 3.1.3 above the listing of land or property as an Asset of Community Value does not prevent a land owner from changing the use of the

listed asset. The Act provides that a listed asset can be removed from the list if the nature of the asset changes so that it is unrealistic to expect it to be used for social, sporting, environmental benefits in the near future. An example of substantial change would be the progression of development works.

3.5.4 The listing of an asset is not retrospective and has no effect on binding agreements for sale already in place at the date of listing.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 None.

4.2 A property owner has a right to compensation for losses incurred as a result of listing.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 None

6. LEGAL APPRAISAL

6.1 Land or property may only be listed as an Asset of Community Value where it meets the criteria and definitions set out in the Localism Act 2011.

6.2 Property owners may appeal against the decision to list their property as an Asset of Community Value. In the first instance the decision to list the property will be subject to internal review within the council. If the council upholds the decision to list, the owner may appeal to the First Tier Tribunal.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

None

7.2 SUSTAINABILITY IMPLICATIONS

None.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

7.4 COMMUNITY SAFETY IMPLICATIONS

None

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

There are no Community Safety, Trade Union or Ward Implications arising out of the recommendations in this report.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

No specific implications

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 **Option 1:** Recommend that the Director of Corporate Resources accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

9.2 **Option 2:** Recommend that the Director of Corporate Resources reject the nomination on the grounds that it does not meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10. RECOMMENDATIONS

Recommended –

Option 1, to recommend that the nomination of the property known as Sun Inn be approved as an Asset of Community value.

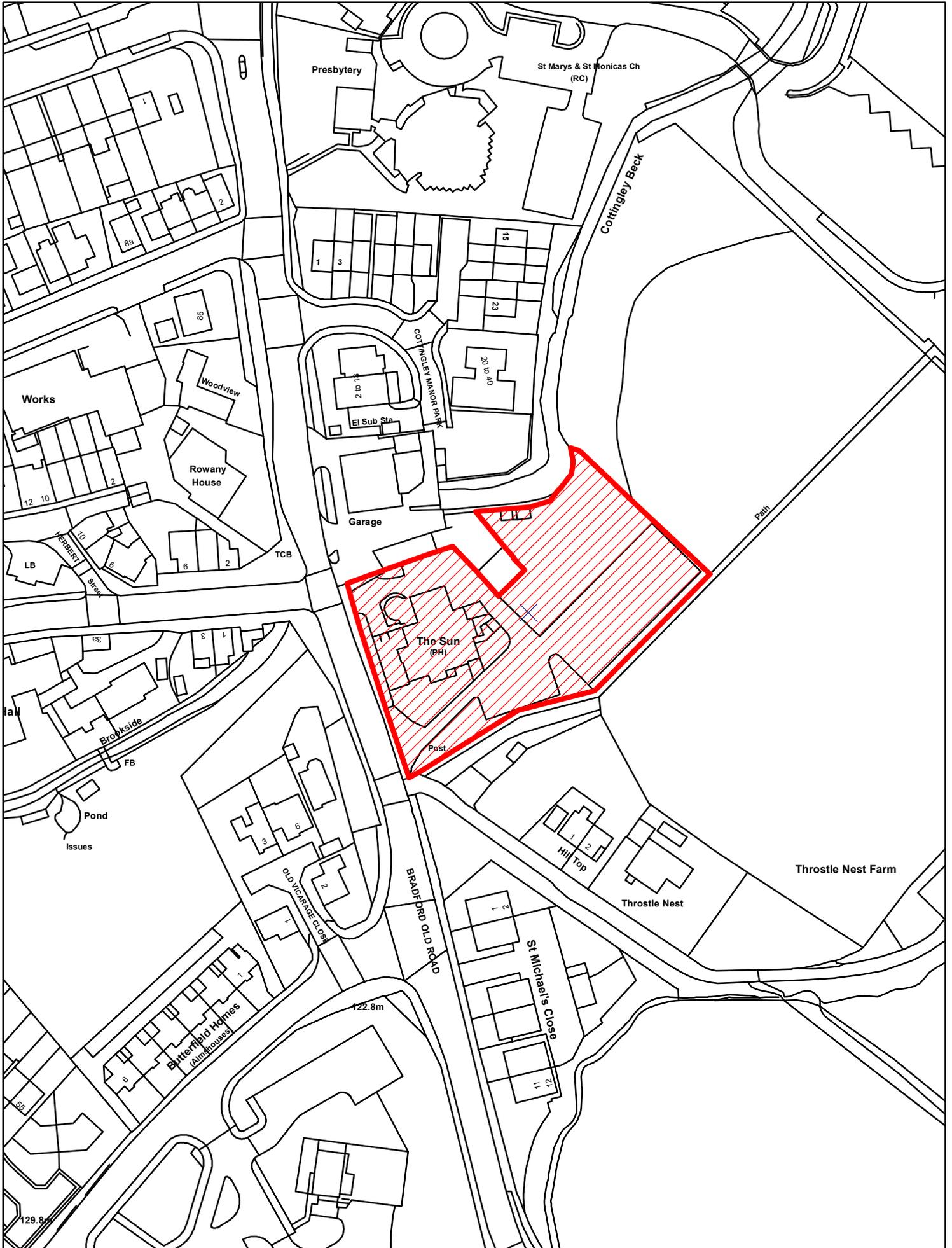
11. APPENDICES

- Appendix 1 – Site Plan
- Appendix 2 – Nomination Form (redacted)

12. BACKGROUND DOCUMENTS

None

ACV 0076 - Sun Inn



Scale at A4
1:1,250

Date: 14/08/2019

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**The Localism Act 2011
Community Right to Bid**

**Application to Nominate
Assets of Community Value**

You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Before completing this application, **please read** the information about the Assets of Community Value provisions available on the Council website at <http://www.bradford.gov.uk/communityassets>

This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

Your completed application should be sent, by post or email, to:

Assets of Community Value
City of Bradford Metropolitan District Council
Strategic Asset Management
1st Floor Argus Chambers,
Britannia House,
Bradford.
BD1 1HX

Nigel.Gillatt2@bradford.gov.uk

For information, the table below summarises the assets of community value nominating and bidding process in four simple stages.

Identify an asset for nomination

If an eligible community or voluntary group thinks that a local asset meets the definition of an Asset of Community Value, they can fill in an application form and ask the Council to list the property. If the nomination meets the relevant criteria and is approved by the Council, the asset will be included on the list. The listing will last for a period of five years although the local authority has the ability to remove the asset from the list before the expiry of that period.

The owner wants to sell their asset

If the owner wants to sell their listed asset, they must notify the Council, who will then notify the community group that nominated the asset and publicise the proposed sale to the wider community. If within six weeks an eligible community interest group does not come forward, the owner is free to sell their asset for a period of eighteen months.

A designated community group wants to bid for the asset

If an eligible community interest group does express an interest in bidding for the asset, this group or groups will be granted extra time to prepare a business plan and gather the finance needed to purchase the asset. All in all, the time-frame for groups to put together their bids is six months starting from the time the asset owner informs the Council of their intention to sell the asset.

The point at which the asset is to be sold

The six month window of opportunity (known as 'full moratorium') is only for eligible community interest groups to put their business plans together and gather necessary funding. However, the asset owner may dispose of the property to (another) community interest group at a price agreed between the parties during the full moratorium. Once the six month window has expired, the asset owner is free to sell their property to who they want. They are under no obligation to sell the asset to any eligible community interest group or groups who bid to purchase the asset.



Section 1
Details of the land or building(s) that you are nominating

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.
- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

If the boundary is not clearly defined, you may be required to submit further evidence prior to your nomination application being accepted.

Name of Asset	Sun Inn
Address or location of the asset	Bradford Old Road Cottingley BINGLEY West Yorkshire BD16 1SA
Description of the asset and its boundaries	Public house and associated car parking area located to the east side of Bradford Old Road (B6146), opposite the junction with Main Street, Cottingley. Bounded by: <ul style="list-style-type: none"> • A public highway to the west side • A public footpath to the south side • Greenbelt land (used as farmland) to the east side • Commercial property (vehicle maintenance garage and filling station) to the north side The boundaries of the site are shown on titles registered with Land Registry (WYK717197 and WYK500301) OS National Grid Reference: 411928,436950

Section 2
About You



Section 3
About your Organisation

Please provide evidence that you are eligible to make a nomination.

Name of organisation	Save the Sun Inn	
Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council		
Charity		
Community interest company		
Unincorporated body	X	
Company limited by guarantee		
Industrial and provident society		

Number of members registered to vote locally (unincorporated bodies)

In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.

24 people from the local area have signed the "Asset of Community Value – Unincorporated Body Nomination Form" for the "Save the Sun Inn" group. All are registered to vote within the boundaries of City of Bradford MDC. Details of the names and addresses are provided on a separate hand-written copy of the nomination form (as attached).

Local connection

Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.

The "Save the Sun Inn" group comprises residents of Cottingley and from the surrounding areas of Bingley. As such, all are local to the property and live within the boundaries of City of Bradford MDC.



Distribution of surplus funds (applicable to certain types of organisations only)

If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.

I confirm that any surplus funds would not be distributed to members but would be applied wholly or partly for the benefit of the local area.

More about your organisation

What are the main aims and activities of your organisation? If your organisation isn't a registered charity or company, please provide evidence of its status such as trust deed, Articles of Association, constitution where appropriate.

The organisation is, as yet, an unincorporated body and as such does not have a constitution or articles of association. If and when the ACV is agreed, it is likely that the organisation will be established on a more formal footing. You will no doubt be aware that there is no requirement within the legislation for unincorporated bodies to supply any information over and above what is set out in section 5 of the non-statutory guidance.

An example of a constitution, which could form the basis of one to be developed as required, has been included with this ACV application for information purposes.



Section 4
Owners and others with an interest in the building or land

Current owner(s)'s name and address	Mr M Zaidi Sun Inn Developments Ltd Trust House 5 New Augustus Street BRADFORD West Yorkshire BD1 5LL
Current leaseholder(s) name and address	None
Names and addresses of all current occupants of the land	None – the property is currently closed and empty

Section 5
Reasons for nomination; why you think the land or building is of community value

Please note that the following are not able to be assets of community value:-

- *A building wholly used as a residence, together with land "connected with" that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.*
- *A caravan site.*
- *Operational land. This is generally land belonging to the former utilities and other statutory operators.*

Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how?

** These could be cultural, recreational and/or sporting interests – please say which one(s) apply.*

There has been a public house on the Sun Inn site for approximately 400 years. The current building has been present from 1928. Over this time, it has become an important part of the lives of many people who live in its vicinity.

Until July 2017, the Sun Inn was owned and operated by Mitchells and Butlers as a family-friendly food-led public house and during this time it was busy and thriving. Under subsequent ownership and management by Milton Pubs and Taverns Ltd, the standard of service and the quality of the food and drink all declined. People were deterred from going to the pub. Following its closure on 22 November 2018, the pub was sold to Sun Inn Developments Ltd, Bradford.

When it was operational, the Sun Inn formed an important community facility within Cottingley. It achieved this by way of the following:

- Providing a public place where family and friends could gather and socialise both inside the premises and outside in the large beer garden.
- Providing a public place where people from the local area and further afield could go to eat and drink. Many in the community have reported how they used to take elderly relatives there on a weekly basis for a meal and to give them a chance to get out of the house.
- Providing a public place for social events, such as, birthdays, engagements/ weddings, wakes and other special/significant occasions.
- Being welcoming to the disadvantaged and having facilities suitable for the disabled.
- Providing a place for groups to watch sport on TV.
- Providing a place to meet for local sports groups (for example, the Cottingley Dynamos)



- Fund raising activities and providing support to charities, especially, those of local interest.
- Having free parking on the premises. This also provided an informal parking area off the public road network for parents taking their children to school at the start of the day and collecting them again at the end.

In addition to the above, there have also been some unusual aspects of its existence that indicate its cultural significance. It has been reported that Mel Gibson used the pub as a place to hold informal on-site location meetings during the production of "Fairytale: A True Story" (1997) for Paramount Pictures. This film was based on the story of the Cottingley Fairies.

The pub has also been featured in the Benjamin Myers award-winning historical novel "The Gallows Pole". The novel won the Sir Walter Scott Prize in 2018 and is understood to also have been Mary Anne Hobbs' Book of the Month on BBC Radio 6 in 2018.

How could the building or land be acquired and used in future?

If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.

The property could be purchased by one of the following means:

- Community bid for the pub supported by grant aid
- Individual wishing to buy the property with the aim of re-opening as a public house.
- Company wishing to buy the property with the aim of re-opening as a public house.

A large number of the residents of Cottingley would like to see the Sun Inn re-opened as family-friendly food-led pub. If re-opened, there is opportunity to utilise the pub for other purposes, such as, a meeting place for community groups, a display area for locally-based art and photography groups. The Sun Inn could also be used for bed and breakfast accommodation for visitors to the area. The car park could also be used as an informal short-term parking area for those taking the children to school at the start of the day and collecting them again afterwards.

**Section 6
Submitting your nomination**

What to include

- Your organisation's constitution, Articles of Association or Trust Deed
- Your location plan of the asset that you are nominating

Date.....

26 July 2019

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Report of the Strategic Director, Place to the meeting of ShIPLEY Area Committee to be held on 15th January 2020

Q

Subject:

Youth Service Update – Shipley.

Summary statement:

This report gives an update on work undertaken by the Youth Service in the Shipley constituency in the past 12 months and outlines the direction of travel for the next 12 months.

Steve Hartley
Strategic Director
Place

Report Contact: Carys Bose
Phone: 01274 437158
E-mail: carys.bose@bradford.gov.uk

Portfolio:

Neighbourhoods and Community Safety

Overview & Scrutiny Area:

Children's Services

1. SUMMARY

1.1 This report gives an update on work undertaken by the Youth Service in the Shipley constituency in 2019-20.

1.2 The Report outlines the following information:

- Youth Worker staffing structures in Shipley
- An update on Youth Service Activity in the Shipley Constituency
- Outline of future plans and direction of the Youth Service in the Shipley constituency and District wide

2. BACKGROUND

2.1 Bradford Council's Youth Service is part of the wider Bradford District Youth Offer that aims to ensure the provision of a range of activities and services that take place in safe spaces, where young people can develop a sense of belonging, socialise with their peers and develop relationships with adults they can trust. It recognises that with the right supportive relationships, strong ambitions and good opportunities, all young people can realise their potential and be positive and active members of society.

2.2 The Youth Service Vision Statement is to work with partners to ensure that young people grow up healthy, happy, informed and aspiring; proud of who they are, where they come from, and actively involved in their community.

2.3 Youth Service priorities reflect the priorities of the Youth Service and are aligned to the five Key Elements of the Bradford District Youth Offer. They are KPIs

<i>Youth Offer Element 1 – Information, Advice and Guidance (IAG)</i> Increase the numbers of young people accessing IAG.
<i>Youth Offer Element 2 – Voice and influence</i> Increase the numbers of young people participating in Youth Voice opportunities at all levels.
<i>Youth Offer Element 3 – Open access</i> Deliver a diverse youth offer through working in partnership with the Voluntary & Community Sector (VCS) and local communities.
<i>Youth Offer Element 4 - Targeted provision</i> Increase the number of specific interventions to address the needs of vulnerable young people.
<i>Youth Offer Element 5 - Active citizens and young people's contribution to community life</i> Increase the number of young people having a positive impact on their community.

2.4 In terms of staffing, the Youth Service is managed as one service. Staff are contracted to the Youth Service and are allocated to Areas. Appendix C outlines the current allocation of Youth Service staff across the District.

3. OTHER CONSIDERATIONS

Open Access Youth Provisions

- 3.1 Open access youth provision is delivered within all Wards in the Shipley constituency. These sessions create a safe space for young people to engage in positive informal educative activities. Young people have the opportunity to engage in the planning, delivery and evaluation of the twelve week programmes building their skills and aspirations whilst working towards achieving accreditations. Appendix A – Shipley Youth Service’s ‘What’s On Guide’ details the current provisions being delivered within the Wards in the Shipley Constituency.
- 3.2 Bradford Youth Service, Shipley Wards Update (Appendix B) gives an overview of some of the youth work being delivered in Shipley.

Voice and Influence

- 3.3 Seven young people from the Shipley constituency have completed training to become young inspectors. The Inspectors programme involves young people going into educational establishments including schools and completing audits on the delivery of grant based projects. This gives young people an insight into grant processes, delivery of programmes, the opportunity to meet other young people whilst working within educational establishments to develop skills, gain experience, being empowered to make decisions and offer information, advice and guidance. In addition to the Inspectors programme young people who attend all of our provisions are supported to engage in voice and influence programmes including planning of provisions, attending partnership meetings and council committees and becoming Young Ambassadors, all of which develop their pathways into future educational and employment opportunities.
- 3.4 Twelve young people have participated in the Young Ambassadors programme in Shipley. This programme was originally run centrally from Bradford and has now moved into the constituencies. The Shipley Young Ambassadors programme originally started in Bingley, however, there were ‘territorial’ issues with the young people in terms of young people who did not attend Bingley Youth Project accessing the programme. The programme has since moved to Shipley College which was seen as a more neutral space.
- 3.5 Young people have also been involved in allocating some £14,000 of funding from the Area Opportunity Essential Life Skills fund. In order to carry out this work effectively, the young people had to understand the criteria for the grants, including the meaning of social mobility and explore whether or not the bids met the criteria. The young people took their responsibilities seriously and enjoyed the experience of allocating the grants.
- 3.6 The Shipley Young Ambassadors have identified the need for an LGBT+ group to be set up within the college and will be establishing the group in January 2020. The Young Ambassadors have also begun work on establishing a radio show with BCB. The young people will receive training on how to establish and run a radio show, have a platform to express their viewpoints, interview decision makers in the district,

and obviously, play the music they prefer, some of which will be music composed and recorded by young people in Shipley.

- 3.7 In January, the Shipley Youth Service team will be exploring how we can establish Young Ambassadors in each youth provision with an annual or bi-annual conference of Young Ambassadors to share ideas and identify Shipley-wide issues for young people.

Shipley Constituency Provisions

- 3.8 The Shipley Youth Service team currently leads on the delivery of 7 area wide sessions weekly. These sessions are aimed at young people from across the Shipley Constituency. The area wide sessions are themed to suit young people's needs, interests and increase our Youth Offer. The Shipley team leads on the central inclusion provision for the area with a current membership of 38 young people. This provision supports young people with additional needs to engage in positive activities with their siblings and peers whilst being supported to engage in universal open access provisions. Information regarding the Shipley wide provisions can be found in both Appendix A and Appendix B.

LGBT+

- 3.9 The Shipley team ensures LGBT+ based work is delivered within all of our provisions and as Shipley does not currently deliver any provision directly for young people who are LGBT+, we ensure young people are supported to access provisions such as Sound and Phoenix in Bradford town centre.
- 3.10 As the Shipley team does not have on going sessions for LGBT+ young people, sessions are offered during the school holidays for young people to come together for peer support. The young people have enjoyed days out to places such as Hebden Bridge and Blackpool and also visited the cinema.
- 3.11 As detailed above, the Young Ambassadors will be looking at setting up an LGBT support group in Shipley College in 2020.

Buddy support as part of Youth In Mind

- 3.12 Building on the continued success of the Buddies Work and our partnership within the Youth In Mind (YIM) initiative, the Youth Service has been re-commissioned to deliver 'Buddy Support' to young people across the district.
- 3.13 Youth Workers receive referrals from the Child and Adolescent Mental Health Service (CAMHS), School Nurses and other professionals. The Youth Workers then act as Buddies to the young people. The role of the Youth Worker is to befriend the young people, support them using the Signs of Safety approach and navigate them to the various support opportunities available to them.
- 3.14 All full time youth workers hold an additional caseload in schools, delivering 1:1 work on a weekly basis, developing young people's confidence, self belief and

resilience. This supports working towards reducing the demand on specialist services.

- 3.15 The Shipley Team have received over 150 referrals for young people through Youth in Mind since April 2019.

Other work targeted at young people with specific needs including CSE

- 3.16 The Youth Service continues to provide direct support to young people at risk of Child Sexual Exploitation. Youth Workers support the young people referred on a 1:1 basis and engage them in support opportunities available. Through engagement with the Youth Service and following the support young people have reported on feeling safer, they have an increased support network and due to engaging in local provisions young people are feeling more connected within their local communities. The Shipley team currently runs a female only provision in Shipley and Youth in Mind (YiM) groups, all of which offer young people a safe space to engage in positive informal educational activities. A boys group has also been set up in Shipley to address some of the anti social behaviour and to try to deter young people from getting involved in more criminal behaviour.

Early Help

- 3.17 Bradford Youth Service continues to work with the Early Help Team and supports the area based panels. Through these panels young people are referred to the Youth Service and are supported by the area Ward Youth Workers to engage in localised youth provisions, Youth in Mind groups and for those who require it, an offer of 1:1 support. The young people referred have been supported around a number of issues including non engagement in education, anger management, family breakdowns, Anti Social Behaviour (ASB) and domestic abuse, all of which helps to prevent young people from entering the social care system and supports them into a positive destination.

Community Integration and Cohesion

- 3.18 The Youth Service plays a pivotal role in supporting cohesion of young people across the district.
- 3.19 In the Autumn, a group of young women from Bingley Youth Café participated in an integration project with a group of young women from Heaton. They designed a box which included items that they made which reflected elements of their lives, their hopes and fears, ambitions and things they liked and liked doing. A similar box was produced by the Heaton girls and each group exchanged boxes before meeting each other to learn more about each other's lives. The aim was to show that the similarities are greater than the differences. The Heaton girls invited the Bingley girls to a meal at their youth centre where they planned to get to know each other better.
- 3.20 2020 will see a further integration project where we hope to bring young people together from Burley and Windhill & Wrose to undertake a piece of social action of their choosing.

- 3.21 In early 2020, the Shipley team are also hoping to work in partnership with the Yorkshire Academy of Creative Arts & Dance to produce a fashion show. Young people from across the Constituency will be involved in designing fashion from the different cultures that are represented in Bradford and putting on a show with music and dance to show off their creations.

4. FINANCIAL & RESOURCE APPRAISAL

Staffing base budget £264,000

1 x Advanced Practitioner 26-29

2.5 x Youth Worker 16-19

1.5 x Youth Worker 12-5

2 x Apprentice Youth Workers

+ Up to 90 part time hours (combination of Youth Support Worker and Leader in Charge contracted and casual) from base budget

Total FTE in substantive posts = 7

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 The implementation of the planned budget savings for the Youth Service is subject to the internal risk management plan of the Council and progress is reported to the Place Departmental Management Team.

6. LEGAL APPRAISAL

- 6.1 No issues.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 The Youth Service as part of the Council's commitment to the District has a responsibility to ensure that the service is accessible to all young people and that participation in the service reflects this approach.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 Greenhouse gas emissions and wider environmental impacts was a consideration of the Buildings Review.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Young people from across Shipley engaging in weekly open access and specialist provisions are directly and indirectly involved with supporting and developing community safety within their local area. Voice and influence is central to youth work delivery ensuring young peoples ideas, suggestions and thoughts are heard.

7.4.2 The strengthened approach to the devolution of the Youth Service will allow for:

- an increased sense of local democracy for both young people and communities
- young people to be more active in democratic, decision-making processes alongside their political representatives
- the voice and influence of young people to remain central, meaningful and paramount in identifying and addressing needs and issues in their communities
- the requirements of the localism/devolution agenda to be met effectively and efficiently

7.5 HUMAN RIGHTS ACT

7.5.1 There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

7.6.1 All budget proposals are subject to consultation with the Trade Unions.

7.7 WARD IMPLICATIONS

7.7.1 The information in this report is related to all wards in the constituency and Appendix A outlines the Youth Service projects and activities delivered across Shipley.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 That the Shipley Area Committee adopts the recommendations outlined in this report.

9.2 That the Shipley Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That the Shipley Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

- 10.1 That the work undertaken by the Youth Service in the Shipley Constituency as detailed in this report be welcomed.

11. APPENDICES

- 11.1 Appendix A: Shipley Youth Service – What's On Guide
- 11.2 Appendix B: Shipley Constituency – Ward Updates

12. BACKGROUND DOCUMENTS

- 12.1 Report of the Strategic Director (Place) to the meeting of Shipley Area Committee on 28 November 2018, Document K, Youth Service – Shipley Area.

Shipley Youth Service – What's On Guide
Baseline Youth Provision - 2019

Shipley Ward			
For more information contact Carole Bywater on 07582109824 or carole.bywater@bradford.gov.uk			
Day/Time	Activity	Location	Frequency
Tuesday/Thursday 2pm – 4pm	Information, advice and guidance provided by Advice, Advocay, Action	Shipley Youth Café 2a Windsor Road	Weekly
Thursday 6.30pm – 8.30pm	Open Access Youth Club	Shipley Youth Café	Weekly
Saturday 3.30pm – 8.30pm	Open Access Youth Club	Shipley Youth Café	Weekly
Wednesday 12pm – 1pm	Youth drop in	Shipley College	Weekly

Windhill & Wrose Ward			
For more information contact Carys Bose on 07582104446 or carys.bose@bradford.gov.uk			
Day/Time	Activity	Location	Frequency
Monday 6.30pm – 8.30pm	Open Access Youth Club	Highcroft Youth & Community Centre	Weekly
Friday 6.30pm – 8.30pm	Open Access Youth Club	Highcroft Youth & Community Centre	Weekly

Baildon Ward			
For more information contact Carole Bywater on 07582109824 or carole.bywater@bradford.gov.uk			
Day/Time	Activity	Location	Frequency
Monday 6.30PM – 8.30PM	Open Access Youth Club	Ian Clough Hall	Weekly
Wednesday 6pm – 8pm	Baildon Youth Council	St Hughs, Higher Coach Road, Baildon	Weekly

Bingley Ward			
For more information contact Gemma Booth on 07582103570 or gemma.booth@bradford.gov.uk			
Day/Time	Activity	Location	Frequency
Wednesday 3.30pm – 8.30pm	Open Access Youth Club	Bingley Youth Café	Weekly
Friday 3.30pm – 8.30pm	Open Access Youth Club	Bingley Youth Café	Weekly
Saturday 3.30pm – 8.30pm	Open Access Youth Club	Bingley Youth Café	Weekly

Bingley Rural Ward

For more information contact Debra Peters on 07582101849 or debra.peters@bradford.gov.uk

Day/Time	Activity	Location	Frequency
Monday/Thursday 6.30pm – 8.30pm	Open Access Youth Club	Wilsden Village Hall	Weekly
Monday/Thursday 6.30pm – 8.30pm	Open Access Youth Club	Denholme Youth Café, Foster Park, Denholme	Weekly

Wharfedale Ward

For more information contact Heather Coulton on 07813992027 or heather.coulton@bradford.gov.uk

Day/Time	Activity	Location	Frequency
Wednesday 4pm – 6pm	Open Access Youth Club	Queens Hall, Burley	Weekly

Shipley Wide Provision

For more information contact Carys Bose on 07582104446 or carys.bose@bradford.gov.uk

Day/Time	Activity	Location	Frequency
Monday/Thursday 5.30pm – 7.30pm	Inclusion Group	Bingley Youth Café	Weekly
Monday/Thursday 12pm – 1pm	Youth in Mind Drop in	Shipley College	Weekly
Tuesday/Thursday 2pm – 4pm	Information, advice and guidance in partnership with Advice, Advocacy, Action	Shipley Youth Café	Weekly
Tuesday 6.30pm – 8.30pm	Boys Group	Shipley Youth Café	Weekly
Wednesday 4pm – 6pm	Girls Group	Shipley Youth Café	Weekly
Wednesday 3.30pm – 5.30pm	Youth in Mind Peer Support Group	Bingley Youth Café	Weekly

SCHOOLS WORK

For more information contact Carys Bose on 07582104446 or carys.bose@bradford.gov.uk

Day	Activity	Location	Frequency	Target group
Monday/Thursday	1:1 Support	ShIPLEY College	Weekly	Youth in Mind
Thursday	1:1 Support	Beckfoot	Weekly	Youth in Mind
Thursday	1:1 Support	Bingley Grammar	Weekly	Youth in Mind
Thursday	1:1 Support	Parkside	Weekly	Youth in Mind
Friday	1:1 Support	Salts	Weekly	Youth in Mind

The above table provides an overview of the work that is delivered in secondary schools and Shipley College. Each youth worker will hold an average case load of 6 young people who they provide one to one support to over a 12 week period. The impact of these early interventions helps reduce exclusions and maintain attendance whilst also reducing the demand on specialist services. The support received is unique to each individual but often focuses on emotional well being, anxiety and low self esteem.

The impact of this '*school based support*' has been the growth of '*community based*' peer support groups across the constituency. These groups offer young people the opportunity to share the 'self care skills' that they have learnt with others. We commonly refer to these groups as Youth in Mind – Peer Support groups. These groups are detailed above in 'Shipley Wide Provision'.

ShIPLEY Constituency - Ward Updates

ShIPLEY Ward Youth Provision

Between April 2019 and August 2019, some 165 hours of open access youth provision has been delivered from ShIPLEY Youth Café on a Thursday and Saturday. 275 young people have attended the Thursday sessions and 245 have attended the Saturday sessions. ShIPLEY Youth café has been attended by young people from ShIPLEY, but also from Baildon, Denholme, Keighley and Windhill & Wrose.

The Youth Café is a safe environment in a central position where young people can receive information and guidance on issues affecting them including drugs/alcohol, relationships, education/careers and teenage pregnancy.

Some of the work that has been delivered in ShIPLEY Youth Café includes,

- Workshop with the Police around drugs which was developed due to drug use by young people in the area. The Police Officer gave young people up to date advice and information on drugs and alcohol including the law around drugs and the health effects of taking drugs.
- Themed cook and eat sessions where the young people cooked food from different cultures. The young people planned the meals, shopped for ingredients while staying within a budget, cooked the meals, cleaned up after and shared the food with other young people. Through this project, the young people learned life skills, safety in the kitchen and food hygiene and also developed a greater understanding of where their food comes from and food eaten by different cultures.
- The young people enjoyed a visit from Toller Youth Café's Safer Spaces project which provides a safe space and support for young people in crisis. Around 15 young people engaged in the visit where they learned more about mental health and services that could support young people. This was particularly relevant to the young people as they had recently lost a friend to suicide and so valued the opportunity to discuss the issues in a safe environment. The young people showed empathy and sensitivity and fully engaged in the session asking questions and giving their own viewpoints. They were also given leaflets about Toller Safer Space.
- The young people enjoyed a session to explore identity. The young people decorated t shirts while exploring their personalities, hopes and dreams. The t shirt printing session was followed by a pamper session which was particularly enjoyed by one of the young men.

ShIPLEY Youth Café on Market Street was closed in August to make way for the Education Music Service who will be based there temporarily. Having looked for an alternative venue for the Youth Café for the last few years, we finally identified a Council owned building that is attached to the Town Hall and that used to be a hairdressers. The move will save the Council money while still providing a much needed service for young people in the town centre of ShIPLEY.

Following the closure of ShIPLEY Youth Café, there was a spike in anti social behaviour in the Town Centre and so, the Youth Service have since been undertaking a programme of detached work in and around ShIPLEY Town Centre. Youth workers have worked with

around 30 young people on the streets and in the local parks since the closure of the Youth Café. This has taken the form of diversionary activities such as sports in the park and also planning for the opening of the new Youth Café where the young people have discussed potential programmes of work and resources they would like.

Unfortunately, there have been a number of issues in terms of the development of the old hair dressers into a new youth café and we are still not open to the public or young people. We are hoping that we will be able to open in January and will be offering open days for young people and also local stakeholders to come and look at the building and hear about some of our plans for the future.

Baildon Ward Provision

The Youth Service currently works in partnership with HALE to deliver a weekly open access youth session at the Ian Clough Hall and also Baildon Youth Council which meets at St Hugh's Church and Community Centre on Higher Coach Road. Baildon Youth Council is supported by Baildon Town Council. We have also made use of Baildon Recreation Centre offering young people the opportunity to engage in sports and a number of outreach sessions have been undertaken to encourage young people to engage in more positive activities rather than hanging about on the streets. The sessions in Baildon are well attended with some 80 young people attending the youth club sessions and 40 attending the Baildon Youth Council sessions.

During the warmer weather, youth workers have undertaken detached work on the streets and in the parks involving young people in a range of outdoor activities including rounders, football and water fights.

The young people have regularly undertaken litter picks around the Ian Clough Hall which seems to be a magnet for rubbish when the wind blows and also in Roberts Park. The young people have also been involved in developing a piece of theatre around CSE and bullying which aims to educate others about the issues.

Other issues the young people have explored over the past 12 months include:

- Anti social behaviour which included a community walk to help identify any areas of anti social behaviour or community issues.
- Bullying – it's effects and how to stay safe from bullies
- A fund raising bag pack at Asda to raise money for the Baildon community where the young people raised an impressive £108.80
- Healthy relationships and sexual health
- Healthy eating including cook and eat
- Mental health and emotional well being
- Arts and crafts including tie dye, stencilling, painting techniques, spray paint, sewing, drawing and making dream catchers.
- First Aid

The young people at Baildon decided that they did not want to merely support the youth work staff with planning for sessions, but wanted to plan and deliver their own sessions. Youth Takeover Week was therefore developed where young people plan a whole youth session with timings, activities, resources, budget, risk assessments and the management

of behaviour. Through this work, the young people have developed their organisational skills as well as teamwork and communication skills.

Baildon Youth Council members are working towards completing an Asdan award in volunteering. The young people have been completing their volunteering log and some of them have completed 50 hours of volunteering!

Over the next 12 months, the young people will continue to develop their volunteering and further involvement in the local community, undertake an arts project, litter picks and food hygiene training.

Windhill & Wrose Provision

The Youth Service continues to deliver 2 open access sessions per week at Highcroft Youth Centre. Following a reduction of the number of young people attending the centre over the summer, we have now increased numbers to around 40 young people attending each session.

Windhill & Wrose has suffered high levels of anti social behaviour over recent months and so youth workers have undertaken a number of outreach sessions to try to encourage young people to engage in more positive activities. More recently, we have been in discussions with 1 in a Million and Eccleshill Adventure Playground to develop a closer working relationship to tackle some of the anti social behaviour in the area. The main aim of our joint working will be to try to divert young people from getting involved in more serious organised crime as there are a significant number of young people in the area who are already on the fringes of organised crime undertaking burglaries, drug dealing and car crime. While some of these young people have or will inevitably become involved in the criminal justice system, the Youth Service will work with partners to try to prevent other young people becoming involved. Youth work staff have been involved in detached work in the area for a number of months to try to divert the young people into more positive activities. The Advanced Practitioner continues to attend strategy meetings with the police, Youth Offending Team and other stake holders to address the issues of anti social behaviour in the area.

Young people attending Highcroft Youth Centre have been involved in a wide variety of activities including sports, arts and crafts and cook and eat programmes. All activities are delivered in order to encourage young people to develop life skills, confidence and the ability to work in groups.

A new partnership has been developed with the Yorkshire Academy of Creative Arts and Dance (YACAD) who delivered a 12 week programme at Highcroft using a variety of performing arts forms to explore mental health with young people. YACAD will be delivering weekly sessions at Highcroft from January 2020.

Some of the issues that young people have explored at Highcroft Youth Centre include:

- Anti social behaviour
- Bullying
- Fire safety
- Healthy eating

- Drugs and alcohol

Highcroft Youth Centre now houses a range of provision including:

- Nursery and after school club delivered by Superstars
- Wrose Adventurers
- Indoor bowlers
- Dog training Club
- Training venue for Team Teach training
- And, of course, the youth sessions

Challenges for the New Year will be to divert young people from anti social behaviour. This will include information sessions around the consequences of anti social behaviour as well as a range of activities from sports, arts and adrenaline fuelled outdoor activities. The Youth Service will also be looking to allocate a youth worker to support the youth sessions delivered at Windhill Community Centre by 1 in a Million.

Wharfedale Provision

The Youth Service has worked with local volunteers, Burley Parish Council and Burley Community Trust to establish a new youth session which opened at Queens Hall in August. The session started as a 'chill out' space for young people, but has now developed into a more educational session in line with youth work aims and objectives. There are currently around 16 young people who attend regularly. The fabulous thing about this session is that young people have been involved in developing the work, calling the project YouthQuake and having the aim of involving young people more in the local community.

Each session starts with a 'check-in' whereby the young people give their name, age and answer a question of the week, ie, 'if you could have dinner with anyone in the World, dead or alive, who would it be?' The 'check-in' also includes the weekly use of an 'advice box' where young people are encouraged to write anything they would like help with such as bullying, how to make new friends etc. This is done anonymously and then discussed amongst the group. The session now includes set themes each week, such as the environment, hate crime, personal identity and peer support and an activity or workshop is used to explore the issue. The session then runs with various stations available for arts and crafts, board games, x box area and dance mat area. In the last few months, the young people have undertaken a first aid qualification and begun to get more involved in the local community by baking and delivering cakes to a local care home. The young people and the residents of the care home really enjoyed the experience and the young people hope to work more with the residents in the home in the future.

Bingley Provision

Bingley Youth Café continues to be used on 6 days per week housing open access youth sessions 3 times per week, the Inclusion Project twice a week and a language session is delivered weekly by an outside organisation, Laugh, Love, Learn Languages. The building is also used periodically by the swimming pool and to house meetings.

The open access sessions run on the following days:

Wednesday, 6pm – 9pm

Friday, 3pm – 9pm

Saturday, 3pm – 8pm.

Over 100 young people attend Bingley Youth Café on a weekly basis and have engaged in projects and workshops around a number of issues including mental health, diversity, equality and cohesion, sexual health and relationships, knife crime, CSE and grooming, drugs and alcohol, fire safety and Brexit. Through these workshops and projects, the following has been achieved:

- Young people are better informed, through work with the police, on how to stay safe and of the dangers of carrying knives.
- Through the regular 'Time to Talk' sessions, young people are better informed to make decisions about their own lives from issues such as their physical, mental and sexual health. Young people regularly request advice and information and also benefit from the condom distribution scheme which aims to decrease teenage pregnancy and STI's.
- Work around mental health and emotional well being has enabled young people to develop more resilience and a greater ability to deal with life's challenges. Many young people have learned techniques to deal with anxiety and low mood.
- Several young people have been supported to access further educational opportunities including college and sixth form. One young person who left school this year without many qualifications was supported with accessing further opportunities and now attends Shipley College. Young people have been supported to write their CV's and, as a result, two young people are now working as builders and one has a part time job at a local business.
- The young people have developed a youth committee which now works alongside the youth work staff to develop youth work programmes and behaviour expectations.

Bingley Town Centre suffered a rise in anti social behaviour earlier in the year. The Youth Service responded by increasing the opening hours of the Youth Café and there was a marked reduction in anti social behaviour in the town centre. The Leader in Charge of the open access sessions at Bingley Youth Café has built strong relationships with local businesses, the library and Bingley Arts Centre in order that youth workers can be deployed to support with any anti social behaviour that may be occurring in the town centre or around particular establishments.

Bingley Inclusion Project

The Inclusion Project boasts some 38 members from across the Shipley Constituency and averages 30 hours per month provision in term time and 44 hours in school holiday periods. The session is also supported by 2 young leaders who are working towards a Lord Mayor's accreditation for their volunteering. The Inclusion project is a lively provision involving young people in a range of activities. The young people also have a 'meeting time' that takes place every session where they have the opportunity to contribute to the development of the Inclusion Project by offering suggestions and ideas.

The young people have been involved in a number of projects including:

- Developing self care and emotional well being scrap books. This has been an on going mental health project where young people have created pages for their books using sensory art. Once they have completed their scrap books, the young people will have a self made resilience book to take home. The project is also used as a method for the youth work staff to discuss emotional well being and coping strategies with young people.
- Identity Quilt making Project: the young people learned to sew while reflecting on the best way to symbolise and express their identity to create their individual square for the quilt. The quilt pieces were sewn together to show the young people that we can all be different, but still belong. The skill of sewing was a huge task to some of the young people, but they were supported by some of the other members.
- Spring pot decoration: this project was delivered to encourage the young people to develop an understanding of the environment and looking after nature. The young people all decorated a plant pot and planted a bulb in the pot. They took their pots home and reported back to the group about the progress of growing their own plant to encourage taking responsibility and caring.
- Eid celebration crafts: the young people developed art as a means of exploring Eid and Islam. Some of the young people shared their knowledge and others raised questions in a thoughtful and respectful manner.
- Development of a Puppet Show: this proved very popular with the young people who wrote their own scripts, created props and hand made puppets to produce a show based on including people, bullying and being kind to others. The activity enhanced the young people's interpersonal skills, literacy skills and raised awareness around healthy relationships.
- Makaton 1000 years singing hands project: the young people came together to learn all the words to '1000 years' in Makaton with a youth worker to help them better communicate with young people who rely on this method of signing to communicate.

Bingley Rural

The Youth Service continues to deliver two sessions a week in Denholme and also 2 sessions per week in Wilsden which are supported by the Parish Council in Wilsden. The rural aspects of these provisions has led to a number of older teenagers attending these provisions as there is very little for them to do in the areas and transport can be difficult for some of the young people to attend other opportunities in the District.

Denholme Youth Café continues to be a popular provision for young people attracting some 35 young people each week. On one session, we had 45 young people accessing the provision which is a challenge in such a small space! Young people that attend are mostly from Denholme, but some young people come from Oxenhope, Cullingworth and Allerton.

The young people have enjoyed a number of activities over the past year from arts and crafts and sports in the park. Over recent months, the young people have made a wreath to be laid at the cenotaph in Denholme for Remembrance Day. The wreath was made up of a number of poppies which were made by every single young person who attended the

session. The wreath making session encouraged young people to look at their own histories to see which of their family members had served in World War II.

Young people were also successful in raising £2,000 through external funding bids. These bids were to purchase a television and 2 lap tops for the centre which will enable young people to use the internet to access information and guidance and also support work around job searches and CV writing. The second bid was to produce hand decorated Tee shirts with inspirational slogans with an aim to inspire themselves and other young people.

Wilsden Youth Club is attended by around 15 young people on a weekly basis. The young people tend to be older teenagers from around 15 years upwards and have been involved in a number of projects and workshops including:

- Mental health & emotional well being focusing on building resilience in coping with life's ups and downs. Some of the young people have experienced periods of anxiety and coping methods have been explored with these young people
- Knife crime where young people explored the consequences of knife crime and the law. Young people also explored ways of staying safe when they are out and about.
- Drugs and alcohol where young people explored the law and the negative health effects of drugs and alcohol
- Life skills including cook and eat with a focus on cleaning up which seems to be less attractive to the young people than the actual cooking!

Youth work staff have also undertaken outreach work in the area after reports of anti social behaviour in the park with the aim of encouraging young people to engage in the youth sessions and more positive activities.

The young people who attend the Wilsden session particularly enjoy having the opportunity to discuss a range of issues with the youth work staff and also receive individual support when requested for personal issues.

Youth In Mind Case Studies

As detailed above, the Youth Service continues to deliver the Youth in Mind programme and now takes referrals, not only from CAMHS, but from schools, school nurses, GPs, social care and Early Help. Youth workers offer 1 to 1 support for young people in schools and also out in the community, whether this be at home for the young people whose anxiety has become so bad that they are unable to leave the home or in community venues such as youth provisions, coffee shops or the local park.

Please see below for examples of case studies with young people:

Case Study 1

Brief Description of Intervention

K was referred to me in January 2018. She had had a tough time of things suffering from a recent miscarriage, her parents splitting up, her partner becoming estranged from their family & moving in, and problems with her college course. She had low self-confidence & suffered a lot from low mood. She was struggling to maintain her relationship with her father after he moved in with his new partner & her sons & wanted some support, and someone to talk to about everything that had been going on for her.

K and I met regularly to give her an opportunity to explore her feelings, talk about what had been going on & look at some potential solutions and/or coping strategies. K gained trust in me through these meetings and opened up about all sorts of things going on in her life. She was given a 'journal scrapbook' so that she could start looking at what was going well in her life & what she enjoyed. We also looked at positive steps she could take to move some of her relationships more to how she wanted them to be & the value of friendship & not becoming too insular in her relationship.

K's confidence grew & her attitude increased in positivity. She started to rationalize things more, worry less and focus on what was important to her. She completed her year at college & achieved good grades & has now gone on to a Higher Education course to train to become a teacher. She has started volunteering at her local community centre again, getting involved in youth work activities & widening her friendship group & has joined the Young Inspectors programme. K is now much happier in herself, has increased her confidence & is finding it easier to do the things she needs to do.

Case Study 2

CONTEXT

The young person was referred to the Youth in Mind programme by her GP. Initial information on the referral indicated that she had symptoms of anxiety, felt lonely and isolated, had been living in a domestic abuse situation, did not trust anybody and had physical symptoms as a result of her anxiety. There was a concern that the young person was also vulnerable to abuse from others. The referral indicated that the young person needed support to find coping strategies, to develop interests and friendships and to

improve her personal safety.

THE ISSUES

The young person said that she had anxieties about exams and school. She was also worried that her mum may have cancer and that her and her siblings may get taken into care. The young person has also stated that she sometimes hears voices in her head and she found this upsetting. She also stated that she has no friends she feels able to talk to about her worries and anxieties.

THE APPROACH

The Youth Service have been able to offer a wrap around package of support for the young person both in and out of school. The young person has access to one to one support in school and one to one sessions have been offered within the youth club setting as the young person has started to attend her local youth club regularly. Youth workers have therefore been able to respond quickly to the needs of the young person and she feels that she now has a selection of youth workers can she talk to as and when she needs to.

THE OUTCOME

Although the issues are not resolved, the young person now feels that she has youth workers that she can talk to who she can trust. Youth workers have helped her to focus on the positive aspects of her life and understands that her current feelings of anxiety are a normal reaction to difficult situations she is now facing. The young person understands that she should attend the GP if she has physical symptoms of pain. Youth workers have been able to encourage the young person to talk to her Mum about her anxieties. The young person had anxieties that she was leaving school and would not have the support of a teacher she had grown to trust. Understanding that she now has the support of youth workers has meant that she no longer feels as isolated. She continues to attend the youth club and participates actively in the programme. During youth club sessions, she has access to youth worker support 3 times a week and also has a Youth in Mind 'buddy' who will see her on a one to one basis and who she can call if she feels the need to.

Please see quote from a teacher in one of the schools we work at regarding our Youth in Mind work in the school.

'Thank you for your second session today. The sessions are incredibly useful-particularly for our most vulnerable students with Autism. These young people find relationships very difficult and therefore it is imperative to keep continuity. Your knowledge around these issues is obvious and we have been impressed by your strategies and skills. Our young people need routine, any changes could through them into crisis.

Many thanks for your help and understanding.'

Future Work

During 2020, the Youth Service in Shipley will maintain the provisions outlined in this document. Some of our planned ideas for the year include:

- The opening of the new Shipley Youth café with open days for young people and stake holders.
- The introduction of apprenticeships for Looked After Young People. There will be 2 apprentice opportunities in each area and these apprenticeships will offer this group of vulnerable young people an opportunity to gain experience of work and the workplace.
- Development of volunteering in the area. Although we do have some volunteers, we would like to increase this opportunity in the area, particularly for young people who are able to gain employability skills through volunteering.
- The Youth Service Celebration event on 26th March 2020
- The development of arts therapy sessions for young people suffering from mental health issues
- A cohesion project bringing together young people from our Inclusion Project with the Star Project in Bradford West.
- Developing our partnership working with 1 in a Million and the Eccleshill Adventure Playground to address anti social behaviour in the Windhill & Wrose area.

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Report of the Strategic Director to the meeting of Shipley Area Committee to be held on 15 January 2020

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Subject:

Update on Family Hubs implementation and outcomes from the Children's Centre estates consultation.

Summary statement:

On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

On the 9 June and 9 July 2019, the Council's Executive also agreed a number of recommendations to implement changes across the 41 children centre sites.

This report provides an update on implementation and Children's Centre estates changes.

Mark Douglas
Director of Children's Services

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1. SUMMARY

- 1.1 On the 3 April 2018, the Council's Executive agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.
- 1.2 On the 9 June and 9 July 2019, the Council's Executive also agreed a number of recommendations to implement changes across the 41 children centre sites.
- 1.3 This report provides an update on implementation and Children Centre estates changes since the previous report to Area Committee in September 2018.

2. BACKGROUND

- 2.1 At the meeting dated 3 April 2018, the Council's Executive received and agreed a report which summarised the messages from public consultation, arising changes to the model and a proposed timeline for implementing a new Family Hubs model by October 2018.
- 2.2 On 5 February 2019, the Executive gave approval to commence formal consultation into the future use of the 41 Children's Centre sites across the District. This decision followed a review into the potential future use of these buildings in order to identify opportunities to make savings that could sustain the additional two year funding provided which would end in 2020 for the newly formed Prevention and Early Help service.
- 2.3 A formal consultation process took place between 12 February 2019 and 7 May 2019.
- 2.4 Area Committees received a report during the consultation on the Children's Centre estates (West on 27 February 2019; Keighley on 28 February 2019; South on 28 February 2019; Shipley on 6 March 2019 and East on 21 March 2019) and when agreed additional consultations meetings were undertaken. For example, Chair's briefings and elected member drop-ins.
- 2.5 An extraordinary report was brought to the Executive on the 9 June 2019 in respect of three of the 41 Children's Centres which required an urgent decision.
- 2.6 On the 9 July 2019, Executive approved recommendations based on the outcome of the consultation for remaining 38 of the 41 Children's Centres. Appendix One summarises the latest position on the agreed changes to the children's centre estates across all areas.
- 2.7 The Family Hubs model which went live in October 2018 includes Family Hubs Area Advisory Networks, Area Partnerships, four 0-19 area teams and a small group of central services. Hub areas cover South, East, West and Keighley/Shipley combined. Family Hubs provide:
 - Co-ordination and an information network across universal and targeted support in a cluster area;

- Focused work which builds family relationships and improves children's outcomes;
- Support to reduce family poverty and support social mobility;
- Co-location of key teams, particularly with the 0-19 children's public health service.

2.8 Collectively, we continue to work under the following agreed vision:



2.9 In terms of the directly managed Family Hub teams, each area team continues to comprise:

- Family Hub Manager
- 2 x Senior Family Key Workers each line managing up to 7 fte Family Key Worker
- 1 x Senior Prevention Worker each line managing 7 x fte Prevention Workers and 1 x fte Access and Take Up Worker
- Business Support Officers

2.10 Under the wider Family Hubs model we also continue to provide the following services district-wide:

- Specialist behaviour support and inclusion for children and young people with special education needs and disabilities;
- Short breaks for disabled children and young people;
- Intensive Family support/Family Group Conferences to prevent children and young people coming into care.

2.11 An Early Help Gateway provides a first point of contact for requests for Family Key Work and this team is now integrated within the Front Door line management.

2.12 The Education Safeguarding Service (within Education and Learning section of Children's Services) continues to ensure oversight of educational support, including children missing from education and elective home education. There is close working across the network of Designated Safeguarding Leads, meeting with the schools who highest referring (to children's social care) and Multi-Agency Education Safeguarding Meetings.

2.13 Officers continue to build relationships and work closely with other key agencies, including schools. Some examples of co-delivery partnerships from across areas are:

2.14 Keighley/ShIPLEY

- Wellness Recovery Action Plans (WRAP) groups co-delivered with Barnardos
- DICE (parents group to prevent child exploitation) with Saltaire primary and Victoria Primary
- HENRY run with Eastwood Primary and Play Learning alliance (PLA)
- Cygnet run with Parkwood Primary (and Victoria Primary from September 2019)
- Time out for Dads – we are training with Youth Service ready for co-delivery October 2019
- Freedom run jointly with a Health Visitor

2.15 South

- DICE run with James Project and St Christopher's Family Centre
- Cygnet run with CCRST
- WRAP run with Barnardos
- Time Out for Dads run with Emerge

2.16 West

- Cygnet run with Crossley Hall Primary and Girdlington Primary
- WRAP run with Barnardos

2.17 East

- Freedom run with Women's Ad
 - HENRY run with Betterstart Bradford
 - Welcome to the World Antenatal run with Betterstart Bradford
 - DICE run with the Faith Centre
 - WRAP run with Barnardos
- 2.18 Each area continues to be supported by family key workers ('one worker, one family, one plan') provided under the Families First, Stronger Families and Reducing Crime projects lead by Barnardos. The Council's directly employed teams and those commissioned through the VCS meet the national 'Troubled Families' criteria (named Families First in Bradford) and locally set criteria. Barnardos lead the service in partnership with Brathay, J.A.M.E.S and YMCA.
- 2.19 **Stronger Families** is a four-year programme supporting parents across Bradford and Leeds who are facing challenges in being able to develop their skills, move towards the world of work and secure employment. Alongside partners from across Leeds and Bradford we received £7 million of funding from The National Lottery Community Fund and the European Social Fund to deliver the programme with an recent announcement that the programme has now been extended to September 2021.
- 2.20 The Stronger Families programme works with families with a dependent child who need help with health and wellbeing, debt and budgeting, housing, school attendance, parenting and supporting the transition into work. This is a district wide service working across all Bradford areas with an open referral route via StrongerFamiliesBradford@barnardos.org.uk
- 2.21 **Families First (Troubled Families) programme.** Bradford has now reached our target of reaching and working with over 6000 families and we continue to attach further families onto the programme who meet two of the six agreed criteria.
- 2.22 We continue to work closely with key partner in order to deliver this programme and maximise the income achievable to the district, for example, the Youth Offending Team, Youth Service, schools, Trusted Relationships and voluntary sector support agencies.
- 2.23 As of August 2018, Bradford had engaged with and received funding for 3573 families and due to the new partnership working, a dedicated Families First Team overseeing partnerships and claims and an on-going focus on outcomes for families, 2427 additional families were engaged with over the past 12 months.

2.24 Of the families we have reached:

	No of families	%	Results (all agencies)	Of which Results (Council early help services)	Of which Results (VCS)
East	1756	29	290	73	77
South	1368	22	262	91	58
West	1374	23	307	91	40
Keighley	674	11	160	123	27
Shipley	916	15	203	138	42

2.25 We have now received an announcement on the extension of the programme for further 12-months as part of the 20/21 spending round.

2.26 **Supporting Families against Youth Crime (FAYC).** Bradford was one of 21 areas across the UK to successfully bid for funding for tackling youth crime. In January 2019, Bradford Council, in partnership with Barnardo's was awarded £473,062 to work with 96 families and 300 young people who are transitioning from Primary to Secondary school. The target age is children aged 6-13 years, with a whole family approach offered when level of need and the risk of crime is deemed to be highest.

2.27 Funding has provided (in each Family Hub area so Shipley/Keighley combined)

- 1x FAYC Keyworker - offering 6 month intensive support to families
- 1x Outreach worker - working within the community and targeting hot spots and children identified by the Police
- 1x FAYC Police Officer

2.28 A residential for over 40 children aged 11-12 took place within August 2019 with a further residential planned for over the 'Bonfire night' period in November.

2.29 To date, over 300 Year 6 pupils have taken part in our presentations within school regarding the dangers of knife and gang crime whilst over 40 families have been allocated a specific Keyworker or Police Officer to offer more intensive support within the home.

2.30 **Trusted Relationships project.** The Young Lives Consortium receives Home Office Funding from September 2018 through a Bradford Council commissioned services which enabled subcontracting to five local voluntary sector youth organisations. The programme is delivering a targeted intervention of 1 to 1 support to 10-14 year olds up to a period of 6 months at low level risk of child exploitation.

2.31 The five youth providers are all Bradford located, serving the whole district: Barnardo's, James – Motor Education Services, e;merge, Project 6 and Bradford YMCA.

2.32 Young Lives has been awarded 2-year funding of a 4 year programme. The programme's target is to reach 100 young people per year aged 10-14 years.

Referrals are received from a wide range of agencies, including the Child Sexual Exploitation Children's Services Pathway, which can include Schools, Police and Social Workers. The programme's focus is prevention by supporting young people's awareness, resilience, confidence, safety and life skills.

2.33 Young Lives have been awarded two years funding in the first instance subject to the outcome of the evaluation and the Home Office Spending Review decisions.

2.34 The programme to date has received 99 referrals, there is no waiting list and all young people are engaged.

2.35 We are below target overall, due to lower referrals numbers than expected, but referral pathways are being proactively promoted. Referrals and Engagement to end of July – 97 against a target of 113. To date:

- East -51
- Keighley / Shipley – 29
- West- 11
- South – 5

2.36 Locally, we ensure linkages across the above projects and the Breaking the Cycle project through a newly convened multi-agency Child Exploitation Project Group chaired by Jenny Cryer (Assistant Director).

2.37 Additional key work streams and progress to date:

2.38 Children's Services Improvement Plan

2.39 An improvement notice was issued to Bradford Council on 4 December 2018, following the Ofsted judgement, reported on 29 October 2018, that Children's Social Care services were inspected as inadequate.

2.40 The Independent Chair of the Improvement Board, Stuart Smith is tasked with reporting on progress against the objectives within the action plan within a timetable agreement with the Department.

2.41 Prevention and Early Help are integral to the improvement journey. This covers all elements of the plan from strengthening front door arrangements, timely decision-making particularly when families move between social work and early help levels of support, quality assurance and audit and Back to Basics training.

2.42 An updated Early Help programme, supported by a dedicated Programme Lead, will be implemented from autumn 2019 and this will focus upon the development of new partnership arrangements, new Early Help and Parenting strategies and strengthening the collective effort on outcomes and Lead Professional across all agencies.

2.43 The Strategic Director Children's Services provided an update to the meeting of the Children's Services Overview & Scrutiny Committee on 3 July 2019 which specifically focused on actions to date on management oversight and quality

assurance.

2.44 Prevention & Early Help all ages programme.

2.45 A dedicated Programme Manager seconded from West Yorkshire Police continues to lead the work to agree an all age early help offer across the District. A governance board has been established to oversee the development and implementation and this group reports to the Health and Wellbeing Board.

2.46 0-19 Family Hubs Integrated Pathway Group

2.47 This multi-agency group was developed from earlier groups which developed the 0-19 core offer which was consulted upon and is now being implemented. The core offer is set out at Appendix Two.

2.48 At a meeting in July 2019, the group identified the following priority areas for future joint working; building more co-delivery, ensuring enhanced support for vulnerable families where a child is pre-birth to 2 years and promoting the existing offer.

2.49 Public Health 0-19 System Partnership Group

2.50 The 0-19 System Partnership Group meets monthly to oversee the development of a new model of delivery of the Public Health 0-19 services (health visitors and school nurses contract). Due to significant changes in Bradford District children's health and social care services and the development of the Family Hubs, this group works with the 0-19 service provider (Bradford District Care Trust) to support integration of the service with other relevant parts of the system, specifically Family Hubs and Community Partnerships.

2.51 The group includes senior representation from Public Health and Children Services (including Prevention and Early Help) within the Council, Clinical Commissioning Groups, Bradford District Care Trust, and the VCS. The group assures delivery of the new 0-19 model within agreed objectives, time and cost; coordinates stakeholder engagement and communications with wider partners & supports the provider in the management of key risks.

2.52 Early Help Module Implementation Group

2.53 This internal group oversees implementation of the new recording system for Family Hub teams. Early Help module is linked to the recording system used by social workers and this supports the flow of information if and when families step up or down between early help and social work services.

2.54 Using Families First grant, we have recruited to two full-time EHM Development posts for 12 months. These posts will work together to ensure continued system support for Families First payment by results claims, on-going workforce and system support and feasibility to extend the use of the system by wider agencies working with children and families. This will allow us to keep a collective overview of all children's receiving additional support.

2.55 Family Hub Area Advisory Networks

2.56 To date, there have been three area network events in each Family Hub area. These are open networks which seek to share information and build connections. The first meeting focused upon building awareness of asset based approaches. We have reinforced the People Can approach throughout.

2.57 The most recent area network meetings were held in May 2019 was attended by over 150 people (East =56, Keighley and Shipley = 48, South = 30 and West = 25) and focused on domestic abuse.

2.58 Overall, feedback on these events is positive. They are attended by statutory, voluntary sector and schools. They help build communication across an area and the themed idea was in direct response to the network events held in November 2018 which were attended by over 200 people.

2.59 The next network events are being planned on the theme of Young People's Mental Health and Wellbeing. Dates and venues to be confirmed are:

- East - 3 October - MMT
- West - 16 October – Manningham Mills Community Centre
- South - 10 October – Tyersal Centre
- Keighley and Shipley - 18 October - Central Hall, Keighley

2.60 Family Hub Area Partnerships and area action plans

2.61 Our multi-agency Family Hub Area Partnerships are meeting regularly.

2.62 Shipley/Keighley Area Partnership has analysed key outcome data and identified the following priorities under the agreed Family Hub Outcome Framework:

2.63 Children live in caring & resilient communities

2.64 Children are safe. Key wards across this hub are Keighley Central, West, Windhill & Wrose. This extends to Bingley and Shipley in relation to incidents of Youth Anti-Social Behaviour.

2.65 We are delivering evidence based programmes such as Freedom, Family Links and Wellness and Recovery Action Plan (WRAP) groups. We co-deliver some of these groups with health and voluntary sector partners. We also intend to deliver Family Links and Talking Teens in partnership with all the schools in our Hub area who are part of the highest referring schools to children's social care. This will include bite size taster sessions within schools. This will ensure better engagement of the families most in need, and who would benefit from undertaking the full course programme.

2.66 We recognise that there is a need to upskill the wider workforce in working with teenagers and this will include providing training in Talking Teens, the Keighley/Shipley Family Hub Advisory Network events (specific themes) and

- through building closer links with our partners (Youth Service etc) to support with work under this outcome.
- 2.67 We continue to investigate with our local social work teams the reasons why children become looked after. We are also identifying the hot spots for those children who are missing with our Education colleagues.
- 2.68 Area Partnership agreed that we need to drill down more into the data on family income. Key wards are Keighley Central & West, Windhill & Wrose. Our actions will focus on benefits, training, advice and support and the 2 year old childcare offer to support families back to work. For example, for our Access & Take Up Workers to have a presence in the local Job Centres.
- 2.69 **Children learn and develop skills for life**
- 2.70 Key wards are Keighley Central & West, Windhill & Wrose, Bingley & Shipley.
- 2.71 Regarding young people who are not in employment, education and training (NEET), we are looking at building stronger links with partners and investigating up-skilling the workforce to support our partners with this outcome.
- 2.72 In relation to achieving a Good Level of Development at Reception Year, we continue to provide targeted language and communication support linked to the Book Start programme.
- 2.73 We plan to work with the top 20 schools for non-attendance and facilitate sharing of good practice.
- 2.74 We are already targeting areas for increasing the 2 year old childcare offer take up.
- 2.75 **Children are healthy & reach their potential**
- 2.76 Key wards are Baildon, Bingley Rural, Keighley Central, Windhill & Wrose.
- 2.77 Obesity (at Reception). We will actively promote and support district wide initiatives. We are aware of the National Schools Breakfast Programme and need to identify if this is making a difference. We currently offer the HENRY programme. Key wards are Keighley West & Worth Valley
- 2.78 Obesity Year 6+. Key wards are Keighley Central, East & West, Windhill & Wrose. We will identify and promote extended school provision and sports available across the Area Advisory Network.
- 2.79 Under 18 conceptions. Key wards are Ilkley, Keighley East & West, Wharfedale, Windhill & Wrose. We will support the Teenage Pregnancy Midwife Clinic.
- 2.80 Hospital admissions due to self harm. We need to know the extent to which this is alcohol related, and promote the initiatives that are available. Key wards are Bingley, Bingley Rural, Keighley East & West and Shipley.

- 2.81 Admissions due to injuries in children aged 0-14 years. We will establish a Working Group to look at hospital admissions aged 0-24yrs and identify possible key indicators. We will consider Family First Aid programmes. Key wards are Ilkley, Keighley West, Shipley, Wharfedale, Windhill & Wrose.
- 2.82 Admissions due to injuries in children aged 15-24 years – as above. Key wards are Ilkley, Keighley East & West, Shipley, Windhill & Wrose.
- 2.83 Oral Health. Data is only available at Bradford and national level and our Oral Health partner is looking into making this data available at a ward level.

3. OTHER CONSIDERATIONS

None.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Officers are working with key partners to implement the agreed estates strategy so we can sustain as much funding into frontline workers by 2020/21.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 If there are no significant risks arising out of the implementation of the proposed recommendations it should be stated but only on advice of the Assistant Director Finance and Procurement and the City Solicitor.

6. LEGAL APPRAISAL

- 6.1 Previous reports have set out in detail the Local Authority's duty to consult or requirements set down in legislation or statutory guidance. It is not intended to repeat that detail in this report.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

- 7.1.1 The Local Authority must not discriminate directly or indirectly against any group or individual and is required to foster good relations.
- 7.1.2 Extensive public consultations and Equalities Impact Assessments were undertaken in regards to previous key decisions made by the Executive. Officers continue to work through key teams, partnerships and networks to ensure all interested parties are aware of the multiple opportunities to contribute to the co-production of the Family Hubs.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 There are no direct sustainability implications arising from this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 Through working differently across services, such as Police, Fire and Rescue Service and Neighbourhood Services we would seek to reduce crime and anti-social behaviour and its impact on individual families and communities. This is a priority outcome area under our Families First outcome plan.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no direct Human Rights implications arising from this report.

7.6 TRADE UNION

There are no direct Trade Unions implications arising from this report.

7.7 WARD IMPLICATIONS

- 7.7.1 Please see Appendix One for a summary of area decisions being implemented regarding the estates strategy.
- 7.7.2. In line with the need for greater targeting to narrow the gap in a number of key outcomes please see section above on priority indicators and wards.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

- 7.8.1 Family Hub services play a key role in safely reducing the numbers of children on child protection and plans and looked after children. The partnerships and teams continue to adopt a Signs of Safety approach. These are also part of the agreed outcome framework so we can track and target areas and schools with a higher incidence of such children. A core element of the offer is Family Key Workers for families with higher support needs and Intensive Family Support/Family Group Conferences to prevent children coming into care. We also continue to provide Early Help Gateway and panels so needs for any children, regardless of neighbourhood, can be addressed.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

- 7.9.1 The Integrated Care Pathway Group leads the work on revising key policies and protocol which includes information sharing, single referrals processes across key organisations and includes Privacy Notices.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

Not applicable.

10. RECOMMENDATIONS

- 10.1 Shipley Area Committee is asked to note the report, progress to date and provide support and guidance on the on-going co-production of the Family Hubs offer.

11. APPENDICES

- 11.1 Appendix One – Family hubs estates – area changes
- 11.2 Appendix Two – Family Hub core service offer

12. BACKGROUND DOCUMENTS

- 12.1 Report of Strategic Director to Executive dated 7 November 2017
- 12.2 Report of Strategic Director to Executive dated 3 April 2018
- 12.3 Report of Strategic Director to Executive dated 9 June 2019
- 12.4 Report of Strategic Director to Executive dated 9 July 2019
- 12.5 Report of the Strategic Director Children's Services to the meeting of the Children's Services Overview & Scrutiny Committee to be held on 3 July 2019

Appendix One – Family hubs estates – area changes - latest position following Executive decision

West Family Hub		
Centre	Future as agreed at Executive	Latest position – actions required
Princeville – Lidget Green	Discontinue Use as a children’s centre	Academy takes over for SEND. Ian to check regarding the lease and any dilapidation? Hub to clear building
Crossley Hall	Discontinue Use as a children’s centre	Academy takes over for SEND provision.
Heaton	Discontinue use as a children’s centre	Space to be used by the school and revised MOU. Hub to negotiate room hire locally.
St Edmund’s, Girlington	Delivery Site	Agreed 25% reduction in space, Hub and Asset Management are negotiating revised space plan.
Farnham – Great Horton	Delivery Site	Hub and Asset Management are negotiating revised space plan.
Abbey Green – Lumb Lane, Green Lane Manningham	Delivery Site	Provisional MOU negotiated to meet budget savings.
Midland Road Nursery – Manningham.	Delivery Site	Agreed 25% reduction in space, Hub and Asset Management are negotiating revised space plan.
Farcliffe – Manningham	Early Help Family Hub and integrated staff base.	Building work completed.
Allerton – Allerton	Discontinue Use as a children’s centre	Hub has already decommissioning in hand - to sort out MOU

Frizinghall –	Community Delivery – room hire	Already on a room hire arrangement which P&EH would want to maintain.
Thornton	Discontinue use as a children’s centre	Space going back to school - to sort out MOU.
Keighley & Shipley Family Hub		
Centre	Future as agreed at Executive	Latest position – actions required
Little Lane, Ilkley	Discontinue use as a children’s centre	CAT building. Community Centre is looking at new tenants to take over the space.
Low Fold	Alternative use by Children’s Services	Decision to be made by Children’s DMT regarding future use of the building. SEND and Social Care both have potential usage for the site.
Rainbow	Early Help Family Hub and integrated staff base.	All building work completed. Childcare provider on site.
Owlet- Windhill, Shipley	Early Help Family Hub and integrated staff base.	Operational.
Strong Close	Early Help Family Hub and integrated staff base. Used for Assessed Contact.	Building work will be completed. Operational.

Highfield Community Centre - Keighley	Room Hire agreement.	Local room hire to be agreed by Hub. CAT is being progressed Asset management but won't impact on room hire or costs for service.
Bingley – Trinity 5 Rise	Delivery Site	Midwives will have clinic room 3 hours x 2 sessions per week. Agreed locally with Bingley Trinity. PEH to use larger room for group work.
Daisy Chain (aka The Hive) Silsden	Delivery Site	HV and Midwives continue to deliver. Need to retain space but negotiate on a year to year regarding costs and space. Hub need to be involved in annual review of space and recharges.
Hirst Wood, Saltaire	Discontinue use as a children's centre	Hirstwood nursery taking back the space.
Baildon – Sandal	Discontinue use as a children's centre	CAT – Baildon Town Council.
Treetops, Haworth	Discontinue use as a children's centre	Building going back to the school.
Bingley Rural CC	Room Hire – Community Venue	Room Hire locally to be arranged by Hub.
Menston	Room Hire – Community Venue	Based on a room hire arrangement to be reviewed quarterly. Hub to support existing stay and play to become self-sufficient.
South Family Hub		
Centre	Future as agreed at Executive	Latest position – actions required
Reevy Hill – Buttershaw.	Early Help Family Hub and integrated staff base.	No outstanding building issues.
Bierley Children' Centre.	Room Hire – Community Venue	No outstanding issues. Room hire locally.
Tyersal	Room Hire – Community Venue	No outstanding issues. Room hire locally.

Victoria Hall – Queensbury	Discontinue use as a children’s centre	If this becomes a CAT then service and negotiate a room hire locally.
Woodside	Discontinue use as a children’s centre	School taking the space - change of MOU agreed with the school to be completed. School have agreed for Family Hub to continue to use the building – room hire costs to be discussed but likely to be minimal.
Wyke:	Room Hire – Community Venue	Local room hire arrangement in place – Hub
Lidget Green – Clayton and Scholemoor	Discontinue use as a children’s centre	School are taking back the space and turning the main room into an expanded nursery provision.
Holme Wood	Delivery Site	Holme Wood to continue on current arrangements until TFD developed. Lease is due to end 23 October 2019 - will re-negotiate with as short as possible to allow for ending when TFD comes on stream.
East Family Hub		
Centre	Future as agreed at Executive	Latest position – actions required
Barkerend Children’s Centre	Early Help Family Hub and integrated staff base.	All work completed for Integrated Hub.
Gateway, Ravenscliffe	Early Help Family Hub and integrated staff base.	All work completed for Integrated Hub.
Fagley – Fagley and Ecclesill	Delivery Site	Remains a P&EH building at the moment the full costs covered by service. To retain as a delivery site so some delivery space but explore the opportunities for shared use.
Parkland - (Thorpe Edge and Eccleshill)	Discontinue use as a children’s centre	Handing over to the Academy.
Woodroyd: West Bowling	Delivery Site	Service to confirm what space they want to occupy going forward and e-negotiate. Negotiations underway.
Communityworks,	Delivery Site	Re-negotiating lease – 25% reduction. Service confirming the space they

Undercliffe		want. The lease will have to be terminated end of July and new on put in place.
Mortimer House	Disposal	Disposal - to check process and to see how long the building can be retained until cleared out of all the resources.
Canterbury Children's Centre	Delivery site.	MOU drafted – need to include midwives/HV use.
Burnett Fields	Discontinue Use as a children's centre	Children's Services and Facilitates Management appraising future use. Presently provides Contact Services and private childcare on site.

APPENDIX TWO - Family Hubs core service offer – Signs of Safety assessment and plans

LEVEL 4 - Specialist Services -Timely step up and step down – Signs of Safety - Intensive Family Support/Family Group Conference – children close to care – preventing repeat removals

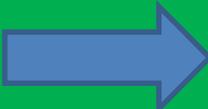
<p align="center">LEVEL 3 <u>Targeted & Family Key Work</u></p>	<ul style="list-style-type: none"> • Families First outcomes through Family Key Work • Advice and consultation to Lead Workers in universal services • Domestic Abuse Recovery Together & Freedom • Parents in treatment for substance misuse (pilot) • Intensive support to build attachment (at risk of entry to care) 	<ul style="list-style-type: none"> • Families First outcomes through Family Key Work • Advice and consultation to Lead Workers in universal services • Youth in Mind, Young People’s (CAMHS) buddies & substance misuse prevention • Domestic Abuse Recovery Together & Freedom • Parents in treatment for substance misuse • Programme reducing child to parent violence
<p align="center">LEVEL 2 <u>Prevention & parenting programmes</u></p>	<ul style="list-style-type: none"> • HAPPY focused on overweight women during and after pregnancy) • Incredible Years (Better Start) & Ante-Natal and Welcome to the World Family Links – work across Better Start & Family Links (parenting). Baby Steps (Better Start). • Bonding and attachment/language/social emotional – pre-birth to 2 home learning • Awareness and signpost and facilitate access to early education • HENRY (parenting programme – Champions, group or 1to1) • Breastfeeding – UNICEF accreditation, breastfeeding champions and peer support • Home Safety checks (linked to 6-8 week visit) • 1:1 support for mothers/parents – open access groups (e.g Stays & Plays) in targeted areas – mix of providers • Community-based welfare/benefits advice and parenting workshops • Stronger Families outcomes through Family Key Work 	<ul style="list-style-type: none"> • Positive activities for young people/National Citizenship/Duke of Edinburgh • Youth in Mind – Wellness Recovery Action Plans • Positive behaviour and social emotional education in schools • Supporting targeted transitions projects • Primary Mental Health Link Work • School-based welfare/benefits and parenting workshops. • Stronger Families outcomes through Family Key Work • Family Links/Speakeasy/Time to Talk/CYGNET/Time Out for Dads parenting groups if needed • Personal Advisors • DICE (at risk of sexual exploitation) • PREVENT awareness, On-line safety and self-care • Safer Schools Police Officers

LEVEL 1
universal health checks & early education

- **Ante-natal** face-to-face visit during pregnancy
- **New birth** face-to-face visit focused on breastfeeding, immunisations, healthy start. Assessment of child and family needs, including attachment.
- **6-8 week** face-to-face continued assessment – weigh/measure/maternal mood, breastfeeding and family well-being.
- **3-4 month** face-to-face visit maternal mood, family well-being & safety, immunisations, attachment.
- **1-year** face-to-face assessment of growth/development, social and emotional needs. Monitoring growth, attachment, vaccination and imms check. Health promotion and Oral health advice.
- **2-2.25 year** integrated assessment using Ages & Stages (social, emotional and language). Link with childcare setting. Parenting, sleep and toilet training and behaviour management. Physical growth, development hearing, vision. Signpost to early education. Support Book Start
- **4-5 Year olds** - handover to school nurse and health needs assessment in reception. Identify looked-after and complex health needs and signpost.
- **Year 7 (11 years)** - National Child Measurement Programme (identify and support obese children). Identify health concerns and issues and support for long-term conditions and vulnerable children
- **YEAR 10** - HEALTH NEEDS ASSESSMENT Identify and support vulnerable children. Health promotion and support CYP with additional needs and signpost to specialist services
- **Post-16** - transition to adulthood review vulnerable children. Health promotion advice Health surveillance and assessment of need



PREGNANCY



SCHOOL



ADULTHOOD

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Report of the Programme Director (Bradford Opportunity Area) to the meeting of Shipley Area Committee to be held on 15 January 2020

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Subject:

Bradford Opportunity Area: Shipley Briefing

Summary statement:

As an 'Opportunity Area', DfE funds a small team to work with Bradford, to agree and deliver priorities in improving social mobility. Its work is driven by an Opportunity Area board made up of key stakeholders from across Bradford. This group identified four priority areas to work on:

- Strengthening school leadership and the quality of teaching,
- Improving literacy and oracy (spoken English), including a focus on parental engagement
- Helping young people access rewarding careers,
- Removing health-related barriers to learning.

We have invested in a wide range of activity of which is outlined in Appendix 1 which specifically focuses on the Shipley Area.

Mark Douglas
Strategic Director of Children's Services

Portfolio:

Education, Employment and Skills

Report Contact: Kathryn Loftus
Phone: (01274) 434590
E-mail: kathryn.loftus@bradford.gov.uk

Overview & Scrutiny Area:

Children's Services

1. SUMMARY

1.1 As an 'Opportunity Area', DfE funds a small team to work with Bradford, to agree and deliver priorities in improving social mobility. Its work is driven by an Opportunity Area board made up of key stakeholders from across Bradford. This group identified four priority areas to work on:

- Strengthening school leadership and the quality of teaching,
- Improving literacy and oracy (spoken English), including a focus on parental engagement,
- Helping young people access rewarding careers,
- Removing health-related barriers to learning.

1.2 We have invested in a wide range of activity of which is outlined in Appendix 1 which specifically focuses on the Shipley Area.

2. BACKGROUND

2.1 The Department for Education (DfE) published its Bradford Opportunity Area plan in January 2018. With this plan, DfE committed an extra £6m of funding and a tilting of more national programmes into Bradford until 2020. Bradford has received £4.85m to date with a further £1.4m due before the end of March 2020 (total £6.25m). On top of this, Bradford also received £5.6m in Essential Life Skills funding.

2.2 By the end of August 2020, Bradford schools will have been direct recipients of over £9m additional funding since the start of the Opportunity Area programme.

3. OTHER CONSIDERATIONS

3.1 None.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 The Opportunity Area investment has totalled £12m (from 2017 – 2020) through a grant from the Department for Education. This included in excess of £6m for the main Opportunity Area grant (with an extra £500K committed in summer 2019), in excess of £5.5m for Essential Life skills funding with the remainder made up of support from national partners and prioritised funding for other government initiatives. This investment has been across the entire Education sector in Bradford and not all of the funding has passed through the Council, with grants awarded directly to schools for some activities and programmes.

4.2 It is currently expected that all Opportunity Area related expenditure will be met from the grant available and there has been no call on Council's funding.

4.3 Specific initiatives such as the school to school support programme are being reported in line with Council procedures.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 None.

6. LEGAL APPRAISAL

6.1 Section 31 of the Local Government Act 2003 provides that a Minister of the Crown may pay a grant to a local authority in England towards expenditure incurred or to be incurred by it. The amount of a grant under this section and the manner of its payment are determined by the Minister but may include conditions such as provision as to the use of the grant and provision as to circumstances in which the whole or part of the grant must be repaid. In the case of a grant to a local authority in England, the powers under this section are exercisable with the consent of the Treasury.

6.2 Section 31 is a wide-ranging power to enable any minister to make a grant for any purpose, capital or revenue, to any local authority. The power is designed to allow authorities more flexibility in the use of such resources.

6.3 The Council can spend this grant to promote activity in the Opportunity Area that will improve the social mobility outcomes of children and young people. It can choose how to spend the money in order to best meet local need, however it expected that all decisions on spending will be informed by the actions and commitments made in the local OA delivery plan.

6.4 Any procurement activity must be undertaken in accordance with Council's Contract Standing Orders and in line with internal governance requirements.

6.5 The Local Authority must also have regard to its public sector equality duties under section 149 of the Equality Act 2010 when exercising its functions and making any decisions. A local authority must carry out an Equalities Impact Assessment to enable intelligent consideration of any equality and diversity implications when commissioning services

6.6 The Public Services (Social Value) Act requires people who commission public services to think about how they can also secure wider social, economic and environmental benefits. The Act applies to the pre - procurement stage of contracts for services. Commissioners should consider social value before the procurement starts because this can inform the whole shape of the procurement approach and the design of the services required.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 Not applicable as this report is for information only.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Not applicable as this report is for information only.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 Not applicable as this report is for information only.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 Not applicable as this report is for information only.

7.5 HUMAN RIGHTS ACT

7.5.1 Not applicable as this report is for information only.

7.6 TRADE UNION

7.6.1 Not applicable as this report is for information only.

7.7 WARD IMPLICATIONS

7.7.1 All Wards affected.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

7.8.1 Not applicable as this report is for information only.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

7.9.1 There may be a need for partner agencies to share data however this would only be with the express permission of the service user in the full knowledge of why and what it would used for. General Data Protection Regulation (GDPR) principles relating to any individuals data and rights under the Data Protection Act 2018 will be respected.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 There are no options as the programme of delivery is underway and being overseen by the Opportunity Area Partnership Board.

10. RECOMMENDATIONS

10.1 It is recommended that the programme progress be noted for information and the use of the Social Mobility Dashboard be endorsed to support the work of the Area Committee.

11. APPENDICES

11.1 Appendix 1: Bradford Opportunity Area – Shipley Briefing.

12. BACKGROUND DOCUMENTS

12.1 Bradford Opportunity Area Delivery Plan
(<https://www.gov.uk/government/publications/social-mobility-and-opportunity-areas>)



**Bradford Opportunity Area:
ShIPLEY Briefing
Date: 15th January 2020**

Report Author: Kathryn Loftus, Programme Director
Kathryn.loftus@bradford.gov.uk

Bradford's Opportunity Area

The Department for Education (DfE) published its Bradford Opportunity Area plan in January 2018. With this plan, DfE committed an extra £6m of funding and a tilting of more national programmes into Bradford until 2020. Bradford has received £4.85m to date with a further £1.4m due before the end of March 2020 (total £6.25m). On top of this, Bradford also received £5.6m in Essential Life Skills funding.

By the end of August 2020, Bradford schools will have been direct recipients of over £9m additional funding since the start of the Opportunity Area programme.

As an 'Opportunity Area', DfE funds a small team to work with Bradford, to agree and deliver priorities in improving social mobility. Its work is driven by an Opportunity Area board made up of key stakeholders from across Bradford (see Annex A for full list). This group identified four priority areas to work on:

- strengthening school leadership and the quality of teaching,
- improving literacy and oracy (spoken English), including a focus on parental engagement
- helping young people access rewarding careers,
- removing health-related barriers to learning.

We have invested in a wide range of activity, which includes some of the below results:

Improving the quality of our schools and outcomes for Bradford pupils

1. Support of up to £60,000 each for 26 schools across Bradford, to improve results and support better opportunities for pupils and teachers. Five of the schools we have supported have already improved in their Ofsted judgement. We will update the board on progress throughout this project.
2. 31 primary schools are also receiving £17,500 each to improve literacy outcomes, supported by evidence-based practice in literacy.
3. On top of this support for literacy, we have invested £63k in a new phonics scheme, training and books for five Bradford primary schools. All five schools have significantly improved their phonics results (between 4% - 15% percentage points improvement) and are now at or above the national average of 82%.

4. In addition, in partnership with Bradford's English Hub (at Burley Woodhead CofE Primary School), we are making a further £175,000 available to help improve phonics outcomes in Bradford.
5. We have invested in school leadership, and have funded over 300 school leaders and senior leaders to access high-quality, accredited leadership training. This will help Bradford to develop its next set of school leaders. We have also provided experienced mentors to 70 new and aspiring Bradford headteachers. These new heads receive personalised coaching and mentoring as they adjust to headship. These heads also receive headteacher masterclasses.
6. Bradford teachers at the start of their career will benefit from additional funded support through the Early Career Framework. New teachers will be funded to have extra planning time, and will have access to high-quality teaching materials and lesson plans. Their mentors will get extra training and funding to support new teachers. Bradford is one of only four areas nationally to get this support in September 2020, a year before the rest of the country.
7. In 2020, Bradford will have a new Teaching School Hub, with around £200k of funding to support school improvement across the district. This is just one example of the local education infrastructure that Bradford has gained in its status as an Opportunity Area. Bradford has also been chosen to host:
 - a Research School at Dixons Academy Trust, which supports schools to engage with educational research and evidence, to give the best chance of success with new programmes
 - an English hub at Burley and Woodhead CE Primary, which supports schools with phonics and early reading, including funding for resources
 - a computing hub at Bingley Grammar School, which will support computing teachers across Bradford, including providing high quality training

Enriching children's lives and their opportunities for personal development

1. Our Essential Life Skills funding supported over 600 school commissioned activities for children to improve essential skills such as resilience, teamwork and self-control.
2. We want young people to forge greater links to their communities. This is why we worked with the National Citizenship Service to deliver over 40,000 hours of social action in Bradford in 2018/19.
3. From schools and employers we hear about a lack of aspiration in Bradford, which is reflected in a low progression rate to highly selective universities and under-employment of some graduate groups. We want children and parents in Bradford to have better opportunities, and more importantly, how they can access these opportunities themselves through good careers guidance. That is why we are working with, and investing in, the Careers and Enterprise Company (CEC). CEC is creating a support network of co-ordinators and advisors to help schools to deliver the Gatsby Foundation's benchmarks of good careers guidance. To date, 80% of Bradford secondaries and sixth forms are linked with their own 'Enterprise Advisor'.

4. We have empowered young people to be active in their community. We have issued over 150 grants of up to a £1,000 each via youth panels, for young people to improve their own life chances and those of their peers. We have launched a youth empowerment programme with Citizens UK and the Youth Service to give young people a greater voice in, and ownership of, decision making in Bradford.
5. We have led by example. The Council, the Opportunity Area and the other organisations represented by Opportunity Area board members have to date offered 36 paid internships for undergraduates from disadvantaged backgrounds from Bradford to improve their employability skills and options upon graduation. We will be working with businesses to do the same next year.

Building stronger relationships and working with partners to strengthen Bradford's offer to children

1. The creation of a Centre for Applied Educational Research (CAER) has brought in over £1m in additional funding for school-based health interventions. These include interventions ensuring that children with eyesight issues have the glasses they need, and motor skill interventions to develop handwriting. CAER has also paid a key role in wider bids that have brought in an extra further £25m of applied research funding to Bradford. This will support Bradford to be a global leader of applied research.
2. The Careers and Enterprise Company – part funded by the OA programme – have recruited a network of employers to boost the offer of 'employer encounters' to young people. This project will deliver 150,000 opportunities for young people in Bradford to experience the world of work, by summer 2020, equivalent to 3 such experiences for every 14-19 year old in the district, over that period.
3. The network – which is working alongside Bradford's ICE programme – is led by 5 'cornerstone' employers, who contribute their own staff as volunteers to work with schools, and encourage other employers to get involved. PwC is one of the cornerstone employers. PwC estimate that they have reached over 2000 pupils during the 2018/19 academic year with a range of engagement activities.
4. PwC are also a good example of how getting involved in this kind of project can act as a catalyst for employers, to increase their stake in the district. Having got involved in Bradford through the Opportunity Area, PwC have now opened their newest office on Godwin Street, with recruitment policies deliberately designed to attract young people from disadvantaged backgrounds in the district.

Social Mobility Index by Constituency

The House of Commons have produced a briefing on social mobility by constituency (based on the indicators in the SMI) – can be found here:

<http://researchbriefings.files.parliament.uk/documents/CBP-8400/CBP-8400.pdf>

The dashboard for Shipley can be found in Appendix 2, and here:

https://commonslibrary.parliament.uk/economy-business/work-incomes/constituency-data-social-mobility-index/#compare_constituencies

Shipley School Overview

The wards included in Shipley are:

- Baildon
- Bingley
- Bingley Rural
- Shipley
- Wharfedale
- Windhill and Wrose

There are 35 schools in Shipley:

- **25** primaries
- **5** secondaries
- **4** alternative provision schools
- **1** special school

There is also 1 post-16 college (Shipley College).

Ofsted profile of schools in Shipley:

- 6 outstanding
- 22 good
- 4 requires improvement
- 3 recently sponsored schools (were all previously judged inadequate)

Opportunity Area priorities: summary of activity

The OA [plan](#) set out four priorities. These are summarised below with reference to activity taking place in Shipley.

Priority 1 - Strengthening school leadership and the quality of teaching

School to School Support

£1.5m to improve the quality of school leadership in 26 schools rated RI or inadequate at publication of the OA plan. Support provided by 'system leaders' (National Leaders of Education or those with equivalent experience) from the district or surrounding region. System leaders matched to schools through a brokerage process including the Local Authority and the Regional Schools Commissioner.

Each school is being supported by a National Leader of Education, able to draw on c£60k of resource to deliver an improvement plan. Every NLE and school leader on the programme receives 3.5 days training from the Bradford Research School (at Dixons Trust) on effective implementation.

The OA is providing support to 4 primary schools in Shipley:

- High Craggs Academy; Myrtle Park Primary School; Glenaire Primary School; Shipley CofE Primary School

The OA is also working with schools and the local authority to put in place an offer of support for governing bodies. Details will be made available as they become available.

As an Opportunity Area, Bradford's schools have also been eligible for support through the DfE's (national) Strategic School Improvement Programme and Teaching, Leadership and Innovation Fund.

- 13 schools in Shipley have benefitted from the Strategic School Improvement fund programmes.
- 5 schools are/have received support from the Teaching and Leadership Innovation Fund.
- 2 Shipley schools (Glenaire Primary and Wilsden Primary) will receive further support from the Department's school improvement offer, which includes additional funding and support from a National Leader of Education.
- 6 new or aspiring Shipley Headteachers are receiving coaching, mentoring and masterclass support
- 7 schools are accessing funded support through the West Yorkshire Maths Hub

In total, 62% of Shipley's schools are receiving extra support through the Department's national programmes and/or Bradford OA.

Priority 2 – Parents and Place: Literacy and Learning

The OA has invested £500K to test community based approaches to reaching disengaged parents in three of Bradford's most disadvantaged wards, to improve their relationship with school, and their confidence and skills in supporting their children's learning. We are targeting improvements in pupil attendance and literacy, in particular reading. The three wards are:

- Tong & Bowling (with a focus on Holme Wood)– National Literacy Trust
- Keighley Central – National Literacy Trust
- Eccleshill and Idle – Ravenscliffe Community Association

We are also aiming to increase by a quarter (c 40 schools) the number of primary schools adopting EEF best practice guidance on parental engagement, by summer 2020. This is expected to build on the practice identified by the survey of all primary and nursery schools, which considers the effectiveness of their parental engagement activity. Support will be led by Exceed Academies Trust (as the contracted provider). The offer will be designed with schools from September 2019.

Priority 3 – Improving access to rewarding careers

Essential Life Skills delivery in Bradford Opportunity Area

As the largest Opportunity Area, Bradford received £5.5m from DfE to develop Essential Life Skills (ELS) including resilience, team work and self-control for Bradford children. Every Bradford school (207 schools) received ELS funding, equating to £4.6million. Funding was weighted towards schools with the largest number of disadvantaged pupils).

- Over £420,000 in school commissioned activity has been delivered in Shipley.

Furthermore, the a guide to best practice in supporting pupils to develop Essential Skills has been produced by the Research School. The Research School and the Industrial Centres of Excellence (ICE) team are developing a CPD programme for teachers around implementation of this best practice.

Careers and Enterprise Company (CEC) support

Every secondary school and post-16 provider in Bradford is receiving support and resources through the Careers and Enterprise Company, including the option to buy-in tailored support from the CEC 'rate card' providers, to improve Careers Education, Information, Advice and Guidance, and employer engagement. These rate card providers and CEC are working with Bradford's 'ICE', to align work with employers and maximise the impact of the offer to schools.

Primary Careers

The OA is investing in networking events for primary school leaders and employers and an "aspiration fund" to support employer contacts and primary careers education in the most disadvantaged wards. The latter includes access to consultancy support for embedding employer contacts in curricula, through the organisation 'Education and Employers'.

- All primary schools in Shipley are eligible to attend the networking events, however none are in eligible wards for funding and consultancy.

Quality in Careers Standard funding and Careers Leader training

All secondary schools in Bradford are eligible for funding to cover the cost of taking the Quality in Careers Standard, along with a fully funded training place for their Careers Leader through the Careers and Enterprise Company.

These measures will support schools to meet the Gatsby Benchmarks – the government backed standards of quality careers education.

- To date, 2 schools in Shipley have applied for and been awarded Quality in Careers Standard funding. These are Parkside School and Beckfoot.

Youth Grants

Grants of up to £1000 (total budget c£100k) have been awarded to young people to run projects to improve essential life skills and social mobility in Bradford. Applications were assessed by panels of young people in each of the constituencies in the Opportunity Area. This is ELS funded activity so cannot run beyond summer 2019.

- £20,000 worth of grants were ring fenced for young people in Shipley.

In addition, under our Youth Empowerment programme, being delivered by Citizens UK and the Youth Service, a panel of young people in each constituency will be supported to identify their priorities to improve social mobility in their communities. They will then be helped to realise these priorities through engagement with key decision makers in Bradford and a £10,000 budget in each constituency.

Priority 4 – Using evidence and research to remove barriers to learning

The OA has invested to create a Centre of Applied Educational Research (CAER) in Bradford.

Research by the 'Born in Bradford' longitudinal study, which tracks the experiences and outcomes of over 13,500 school pupils in Bradford, has identified a range of physical and cognitive issues that are limiting pupils' learning.

The Centre for Applied Education Research (CAER) has been created to help schools and health services better understand and tackle these developmental issues. CAER's Opportunity Area-funded trials are currently running in over 130 Bradford schools, working with teachers and health workers to test practical tools and guidance aimed at improving early interventions.

One two-stage trial responds to research showing that a child's early years foundation stage (EYFS) profile could act as an early indicator for Autism. The trial, run in 10 schools, involved teacher-led, in-school screening of 600 pupils to identify 'at risk' pupils faster and more accurately. It has identified 35 children who would benefit from formal assessment. Each school has been visited by a multi-agency team including CAMHS and educational psychology services to help make these formal assessments quickly and share information instantly with clinicians and parents.

A second CAER led trial, 'Glasses in Classes', is funded by a £750,000 EEF grant and is running across 100 Bradford schools. It is testing the impact on children's literacy of providing pupils with two pairs of glasses; one for home, and one to be kept in the classroom. This follows evidence from Born in Bradford showing a correlation between untreated eye problems and underperformance in reading, and data showing that around a quarter of the 9,500 children in Bradford with eyesight problems do not visit their optician.

For more information on CAER see <http://caerbradford.org/>

Improving our understanding of social mobility

As you will be aware, the House of Commons Library holds constituency level versions of the Social Mobility Index 2016 (See appendix 2).

In a district as large and diverse as Bradford, a constituency level view can be more helpful in identifying specific social mobility concerns, as well as a useful comparison to performance in other constituencies. The index may also be helpful in engaging and mobilising people and partners to take action on key issues.

However, the data within the Index is now several years old and, in our view, could be improved further by including indicators on additional themes known to impact on or boost social mobility.

The Opportunity Area team is developing an updated constituency level social mobility dashboard, which will include additional indicators covering health and crime. We will also ensure that all data used is and will be accessible locally, so that the dashboard can be kept up to date. If the Committee is keen, we would like to bring this new dashboard back to you for discussion at a later meeting.

Appendix 1: Bradford Opportunity Area Board Membership

- **Anne-Marie Canning, Independent Chair of Bradford Opportunity Area and Director of Social Mobility and Student Success, King's College London**
- Duncan Jacques CBE, CEO of Exceed Academies Trust
- Daniel Copley, Executive Headteacher at St Cuthbert & The First Martyrs' Catholic Primary School and St Francis Catholic Primary School.
- Janice Stephenson, former Headteacher, Newby Primary School
- Christian Bunting, Director, Bradford Birth to 19 Teaching School Alliance
- Corinne Templeman, Regional Lead, North East, Careers and Enterprise Company
- Prof Shirley Congdon, Deputy Vice-Chancellor (Academic), University of Bradford
- Kersten England, Chief Executive of Bradford Council
- Will Richardson, Senior Partner, Price Waterhouse Cooper (PwC)
- Sir Nick Weller, CEO and Executive Principal of Dixons Academies Trust, including Bradford's Research School
- Cllr Imran Khan, Deputy Leader and Portfolio Holder for Education, Bradford Council
- Prof Mark Mon-Williams, Professor of Cognitive Psychology and Professor of Psychology, Bradford Institute of Health Research
- Vicky Beer, Regional Schools Commissioner for Lancashire and West Yorkshire

The meetings are also attended by the DfE head of delivery and area lead, who advise and support the partnership board.

Appendix 2: Shipley Social Mobility Index

INDEX RANKINGS & SCORES COMPARISON											
Rankings based on weighted index scores produced using data after outlier imputation											
	Constituency	rank	Rankings by life stage				index	Weighted index scores			
			Early	School	Youth	Adult		Early	School	Youth	Adult
Highest 5	Cities of London and Westminster	1	1	2	10	176	132.30	41.33	41.31	44.49	5.16
	Chelsea and Fulham	2	37	3	13	209	109.20	23.46	40.87	41.95	2.91
	Altrincham and Sale West	3	191	8	22	12	103.85	4.22	39.31	36.86	23.45
	Tooting	4	57	40	14	63	100.34	19.50	26.48	39.87	14.49
	East Ham	5	6	9	1	530	100.21	32.97	38.91	57.44	-29.12
	Shipley	397	347	465	415	100	-27.59	-7.56	-18.37	-12.75	11.08
Lowest 5	Hemsworth	529	531	471	484	360	-92.23	-45.52	-19.42	-21.29	-6.00
	Nottingham North	530	491	490	519	506	-97.43	-24.02	-23.49	-30.99	-18.93
	Walsall North	531	498	531	503	493	-106.13	-26.85	-38.09	-24.78	-16.40
	Derby South	532	528	514	515	333	-108.47	-43.54	-30.57	-29.58	-4.78
	South Dorset	533	522	530	451	512	-112.20	-38.87	-37.45	-15.85	-20.03

Life stage	Variable	In the area	Rank	Average (mean)	Range of all indicator values	Variable description
Early Years	Early years stage ranking is 347 of 533 constituencies					
	Nursery quality	89%	473	93%	(72% - 100%)	% of non-domestic childcare providers rated 'outstanding' or 'good' by Ofsted
	Early years attainment	57%	108	53%	(37% - 71%)	% of children eligible for FSM achieving a 'good level of development' at the end of Early Years Foundation Stage
School	School stage ranking is 465 of 533 constituencies					
	Primary school quality	58%	518	83%	(45% - 100%)	% of children eligible for FSM attending a primary school rated 'outstanding' or 'good' by Ofsted
	Primary school attainment	40%	194	39%	(18% - 62%)	% of children eligible for FSM achieving at least the expected level in reading, writing and maths at the end of Key Stage 2
	Secondary school quality	63%	367	72%	(0% - 100%)	% of children eligible for FSM attending a secondary school rated 'outstanding' or 'good'
	Secondary school attainment	37	322	39	(27 - 54)	Average attainment 8 score for pupils eligible for children eligible for FSM
Youth	Youth stage ranking is 415 of 533 constituencies					
	Positive destination after KS4	86%	400	88%	(76% - 95%)	% of young people eligible for FSM that are in education, employment or training (positive destination) after completing KS4
	Average A-level or equivalent points score	21	496	26	(3 - 43)	Average points score per entry for young people eligible for FSM at age 15 taking A-level or equivalent qualifications
	A-levels or equivalent by age 19	36%	154	34%	(19% - 65%)	% of young people eligible for FSM at age 15 achieving 2 or more A-levels or equivalent qualifications by the age of 19
Adulthood	Adulthood stage ranking is 100 of 533 constituencies					
	Average earnings	£432	248	£443	(£312 - £750)	Median weekly salary of employees who live in the local area (Full-time and part-time)
	Housing affordability	6	197	8	(3 - 31)	Average house prices compared to median annualised weekly salary of employees who live in the local area
	Managerial and professional jobs	30%	266	30%	(14% - 54%)	% of people in the local area who are in managerial / professional occupations (SOC1 & 2)
	Living wage	20%	132	25%	(9% - 47%)	% of jobs that are paid less than the applicable Living Wage Foundation living wage
	Home ownership	77%	47	65%	(17% - 87%)	% of families with dependent children who are owner occupiers (incl. shared & full ownership)

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Report of the Director of Place to the meeting of the Shipley Area Committee to be held on 15th January 2020

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Subject:

Parks and Green Spaces Annual Report

Summary statement:

The operational management and maintenance of Bradford District's Parks and Green Spaces is a service devolved to Area Committees. The service merged with the Street Cleansing Service in April 2019. This report seeks to review the activity during the past year and the trends and direction options where available for future service delivery.

Steve Hartley
Strategic Director, Place

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E-mail: david.cansfield@bradford.gov.uk

Portfolio:

Healthy People and Places

Overview and Scrutiny Area:

Regeneration and Environment

1. SUMMARY

- 1.1 The operational management and maintenance of Bradford District's Parks and Green Spaces is a service devolved to Area Committees. The service merged with the Street Cleansing Service in April 2019. This report seeks to review the activity during the past year and the trends and direction options where available for future service delivery.

2. BACKGROUND

- 2.1 In April 2019 the management structure of Parks and Green Spaces merged with the Street Cleansing Service. This followed the 'lift and shift' of the Parks and Green Spaces operation from Sport and Culture to Neighbourhood and Customer Services in September 2018. There are five Parks and Street Cleansing Managers who report to an Area Coordinator and oversee the operation of both Parks and Street Cleansing services. The individual staff teams have not yet amalgamated to the same operating locations. However, the intention is to do so and work is currently on-going with Estates.
- 2.2 The Parks and Green Space Development, Technical and Play Officers remain within Sport and Culture; a summary of their work is detailed in section 3.
- 2.3 There are over 188 named parks, playing fields, recreation grounds and pleasure gardens throughout the district. Operation and maintenance of these sites falls to the devolved service via the Area Coordinators and the Parks and Street Cleansing Managers. These sites range from district wide destination parks with a wide range of facilities and large sporting hubs, to parks and open spaces provided for local communities.
- 2.4 Facilities within the parks and green spaces include a wide range of buildings and structures, many of which have 'listed' status. These include operational depots, lodges, changing rooms, pavilions, cafes, statues, bridges, memorials, walls, gates and fences in addition to lakes, paths, signage and seating.
- 2.5 Operation of these sites including the coordination of their use and the direction of development is in collaboration with the 'Friends Of' groups. Other user groups include bowling, football, rugby and cricket teams, and regular users such as Park Run, fitness classes, cycle training, and model engineering clubs.
- 2.6 The service books and facilitates an annual cycle of fun fairs, circuses and band concerts across the district. The service also provides venues within the parks and green spaces for over 200 events each year. These events range from Friends Of events, and events provided by, or aimed at the local communities, to large events with a district wide appeal.
- 2.7 In addition to the operation and maintenance of the Park's sites the service also oversees the highway weed spraying contract and provides a grounds maintenance service to the council's varied estate. This includes the civic spaces in town and city centres, roundabouts and urban highway verges, cemeteries, social residential care facilities, libraries, sports centres, museums, public open space and other grassed

open spaces. The combined total area of the grass maintained by the service is in excess of 7.5 million square metres; the equivalent of 1043 Wembley Stadium pitches. The service also plays a major role in the winter gritting programme.

2.8 The service operates in committee areas with each area retaining its own staffing profile and budget. Some service delivery across boundaries occurs due to geographic practicalities, skill set and service demand. This enhances service efficiency. The service operational staff base is currently 72 gardeners and 21 seasonal workers. Included in the base line are 10 vacancies which were covered with additional seasonal agency staff and tendered contracts for grass cutting operations this summer. Rationalising the area budgets taking into account previous and future budget savings will enable the service to rebase staffing for next year.

2.9 District wide Parks Depots Budget

Expenditure	2019-20 £'000	Income by Source	2019-20 £'000
Employees	2,810	Other incl.	(594)
Premises	571	(Fees and charges)	
Transport	811		
Supplies and services	244		
Third Party Payments	(933)		
Gross Cost	3,502	Total Income	(594)
Net Council Base Budget			2,908

2.10 Recent budget savings focus on alternative management and maintenance models of sites and facilities. This has and is likely to continue to include community asset transfers, licences, leases and service level agreements. Ward Members are consulted as part of the process.

2.11 Maintenance standards across the Bradford District reflect the staffing level and previous budget savings. Previous reductions in the service level have included reduction in the maintenance frequency of all grass areas, bowling greens, shrub beds during the mowing season and the reduction of annual floral displays.

2.12 Grass cutting related complaints April to September 2019 district-wide:

Area	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Change 18/ 19	Change %
East	69	51	48	164	145	191	72	86	70	95	66	-29	-31%
Keighley	58	44	65	93	60	87	71	70	73	31	57	26	84%
Shipley	42	38	64	77	58	69	56	48	24	48	42	-6	-13%
South	83	78	61	349	186	222	97	175	104	256	92	-164	-64%
West	52	36	37	97	53	62	41	37	33	36	36	0	0%
Multiple Areas	16	4	9	43	35	25	13	24	21	27	23	-4	-15%
Unknown	9	21	17	43	30	40	19	29	17	23	9	-14	-61%
Total	329	272	301	866	567	696	369	469	342	516	325	-191	-37%

- 2.13 The table shows even with the significant change in management structure, complaints reduced by 37% overall from 2018 to 2019 with levels in Shipley remaining consistent.

Shipley Area Overview

- 2.14 The Shipley area has a mix of provision including Roberts Park and St Ives Estate which are destination sites with district wide appeal. Roberts Park, Myrtle Park and Prince of Wales Park are all popular Heritage Parks. There are large sites such as Northcliffe Park/Norman Rae Playing Fields and many village parks and recreations grounds across the district.
- 2.15 Grass sports pitches in Shipley are available across the area with open age teams mainly using single pitch sites. These include Cottingley, Crossflatts, Denholme, Thackley Old Road and Wrose. There are many junior clubs across the area and these include teams using pitches at Cottingley Manor, Eldwick, Harden, Hirst Lane, Gilstead and Temple Rhydding (Cliffe Lane).
- 2.16 There are numerous other parks and green spaces across the area including but not limited to:

Butterfield Gardens Menston, Carr Lane - land at top (Shipley), Church Street Recreation Ground (Shipley), Claremont (land at Wrose Road), Cliffe Avenue Recreation Ground, Cottingley Recreation Ground, Crossflatts Recreation Ground, Crowgill Park, Eldwick Recreation Ground, Foster Park, Gaisby Lane Recreation Ground, Gaisby Stray Recreation Ground, Gilstead Recreation Ground, Harden Memorial Park, Harden Playing Fields, High Bank Lane Recreation Ground, Hirst Lane Playing Fields, Hirst Lane Recreation Ground, Jenny Lane Playing Fields, Kirklands Recreation Ground, Menston Recreation Ground, Royd House Open Space, Shipley Central Park, Temple Rhydding Recreation Ground, Thackley Old Road Recreation Ground, The Dell Recreation Ground, Tong Park Play Area, Valley Road (land at), Wilsden Recreation Ground, Windhill Recreation Ground, Wrose Recreation Ground.

Operational Review

Horticultural and Maintenance review 2019

- 2.17 Service performance can fluctuate due to staff absence and variation in seasonal patterns. However, the mowing operation achieved the targeted 10 cuts this season. Other horticultural seasonal works over the autumn and winter are expected to be completed as per schedule.

2.18 Grass cutting related complaints April to September 2019 in by ward:

Ward Sort	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Shipley: Across Multiple Wards	1	6	4	5	5	7	4	6	2	2	7
Shipley: Baildon	10	8	17	12	12	16	10	10	5	8	14
Shipley: Bingley	10	8	4	10	7	3	6	7	2	4	7
Shipley: Bingley Rural	3	4	11	20	7	17	15	4	2	12	8
Shipley: Shipley	3	1	7	10	6	10	8	6	3	5	0
Shipley: Wharfedale	11	7	9	11	12	6	5	5	3	7	3
Shipley: Windhill & Wrose	4	4	12	9	9	10	8	10	7	10	3

Litter in Parks and Green Spaces

2.19 Shipley area has 163 litter bins across its parks and green spaces. Three teams of gardeners empty litter bins and litter pick site at the beginning of the week. Heavily used sites receive an increased frequency with additional visits during the week. It is hoped over time when staff move together into area depots that closer working operations between parks and cleansing operatives will further improve services.

2.20 Five solar powered smart bins have been located in Eldwick Recreation Ground, Foster Park, Gilstead Recreation Ground and Roberts Park play area this summer to help assist with capacity and frequency of visits. These bins hold nine times more litter than standard bins, compacting the litter to increase the amount that can be deposited before they require emptying. Managers are alerted automatically by email when the bins are full.

2.21 The control of litter within park sites can be problematic due to peaks in demand during periods of good weather. Where possible, other gardeners assist to control the spike in demand but this removes them from their normal horticultural duties.

Awards

2.22 Roberts Park continues to receive accolades receiving a Gold award in the Parks & Gardens category in this year’s Yorkshire in Bloom competition.

2.23 Roberts Park also retained the Green Flag Award with the site receiving a mystery shop assessment rather than an accompanied judging. The judge commented in their feedback “Horticultural maintenance throughout the park is being maintained to the highest standard” and “on inspection of the playground it was found that the equipment was being maintained to a high standard”.

Events

2.24 Events taking place in Parks and Green Spaces in the Shipley area this year include council arranged fun fairs in Menston Park, Myrtle Park and on Thomson Lane Field, Baildon. There were band concerts in Myrtle Park and a full summer of concerts in Roberts Park organised by the Friends of Roberts Park.

2.25 Roberts Park held a World Heritage day event in April attracting thousands of visitors. The park also hosted the popular Dragon Boat Race, Saltaire Festival events, Bounce Planet and many other events and activities thought the year

including sponsored walks, cycle training and the weekly junior Park Run.

- 2.26 Dozens of events and activities took place across the area including Cottingley Fun Day, Denholme Children's Gala, Eldwick and Gilstead Gala, Harden Children's Gala, many Friends Of events as well as sponsored walks and runs, orienteering and cycling throughout the year.

Direction and Trends

- 2.27 The service has a commitment to continue to engage with clubs and community groups to encourage them to take over the management and maintenance of playing pitches and bowling greens. The service remains open to Community Asset Transfers of facilities to Town and Parish Councils.
- 2.28 There is an increased desire within the district and a trend nationally, towards more naturalist 'nature friendly' parks. This leads us towards reducing the amount of chemicals used in parks and green spaces and increasing the amount of space managed with nature in mind, providing habitats for plants and animals. Chemicals are used to manage weeds on hard surfaces and grass growth around obstacles and vertical edges.
- 2.29 Moving in this direction requires a mind shift in relation to what is considered a well maintained park or green space. Areas of long grass under trees, on bankings and in designated areas, would be considered the norm. Plants previously considered as weeds would be welcomed as diverse flora.
- 2.30 Areas of differential grassland management already exist in the Shipley Area including large areas of Northcliffe Park and the bankings off Carr Lane already treated as meadow areas. Areas of wild flower planting are in Cliffe Avenue Recreation Ground and Glenwood Avenue open space in Baildon and on areas of Bingley and Burley bypass. There remains potential to naturalise further areas and introduce a wider variety of flora in some of the less intensively used spaces.

3. OTHER CONSIDERATIONS

Parks and Green Spaces Development

Sport Pitches Investment Programme (SPIP)

- 3.1 The Council's Sports Pitches Investment Programme will deliver the District's new 2019 Playing Pitch Strategy to provide a hierarchy of outdoor playing pitch and ancillary facilities, which meets current and future demand. This will seek to address declining playing numbers within the key sports of football, cricket, rugby (both league and union), tennis and athletics.
- 3.2 The capital spend of £15m, approved by the Project Approval Group and the Council Executive will be partnered by other external grant funding from National Governing Bodies and partners. This will deliver three district wide multi-sports hubs, five local multi-sports hubs and a number of single pitch improvements, creating opportunity for everyone to participate in physical activity and sport to

improve outcomes across the District relating to health, well-being and community cohesion.

- 3.3 The sites within Shipley Area will be assessed in the second phase of the project when developing the local multi-sports hubs and the single pitch improvements.

Play Areas

Maintenance

- 3.4 Officers continue to carry out regular operational inspections of all play areas, multi-use games areas, wheeled sports facilities and other play facilities across the district. An annual independent play inspection was last carried out in July 2019. A team of two playground maintenance operatives carry out emergency and on-going maintenance repairs. They prioritise high-risk safety issues and also undertake a programme of routine maintenance and repairs as required by the individual site.
- 3.5 The Council has an indicative maintenance budget for children's play areas for the whole of the district of £100,200. This budget funds the maintenance operatives who repair the 308 facilities and allows a spend of £39,300 on replacement materials and equipment.
- 3.6 The play team received and responded to two complaints via the Council's contact centre relating to facilities in Shipley area which were passed onto the Police due to criminal damage. The cases related to Royd House, Wilsden and Tong Park.

Shipley Area Play Assets

- 41 playgrounds
- 7 skate parks
- 4 multi-use games areas
- 4 goal ends/sports walls
- 2 five-a-side facilities
- 2 outdoor gyms
- 10 trim trails
- 6 teen shelters

Playable Spaces Strategy (PSS)

- 3.7 The PSS is still in development, but will provide a strategic policy document against which new play facility requests can be measured and assessed in an objective manner to ensure a needs proportionate distribution of facilities across all parts of the district. This will deliver a strategic and detailed plan for a network of play facilities that are financially sustainable within existing revenue maintenance budgets.

Development Projects

3.8 Recently Completed Projects

Dewhirst Road Play facility improvements and new equipment.
Menston Recreation Ground New trim trail.

3.9 On Going Projects

Bingley Ward Exercise and Play Equipment

New outdoor gym equipment and refurbishment works to play areas including Myrtle Park, Eldwick Recreation Ground and Jerwood.

4. FINANCIAL AND RESOURCE APPRAISAL

- 4.1 The Shipley Area operation has a notional net budget of £293,900. The transport recharges, prudential borrowing costs and district wide services within the Shipley area are accounted for separately.
- 4.2 The budget saving for Parks and Green spaces district wide for 2020/21 is £50,000, to be achieved by reducing the number of sports pitches directly managed by the service.
- 4.3 Rationalising the area budgets, taking into account previous and future budget savings will enable the service to rebase staffing for next year.
- 4.4 Staffing base level for the area is 14 gardeners and three seasonal workers.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 There are no serious risk or governance issues associated with this report.

6. LEGAL APPRAISAL

- 6.1 The contents of this report are in accordance with the decisions of the Executive on 9 October 2012 and 16 April 2013.
- 6.2 The Council has various powers to provide parks, pleasure grounds and other recreational facilities but is under no obligation to do so. The management of such facilities is a matter for the Council, subject to its general duties under Occupiers Liability legislation or Health and Safety.

7. OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

- 7.1.1 None.

7.2 SUSTAINABILITY IMPLICATIONS

- 7.2.1 Increased local decision making has the potential to create more sustainable solutions to local issues. 'Nature friendly' parks increase diversity and sustainability of wildlife.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

- 7.3.1 The service provides a pro-active approach in the reduction of greenhouse gas emissions through the local deployment of its maintenance teams. Teams are based in local areas to reduce travelling times, with its fleet/plant resulting in reduced fuel consumption. In addition to this parks and recreation grounds/trees/woodlands etc provide communities with 'green lungs' which can naturally assist with the filtering of polluted air.

7.4 COMMUNITY SAFETY IMPLICATIONS

- 7.4.1 There are no community safety implications arising from this report.

7.5 HUMAN RIGHTS ACT

- 7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

- 7.6.1 Trade Unions at all levels are engaged in regular consultations with management.

7.7 WARD IMPLICATIONS AND WARD PLANS

- 7.7.1 This report concerns all wards in the Bradford West area.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

- 7.8.1 There are no implications arising from this report

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

- 7.9.1 There are no privacy impact issues arising from this report.

8. NOT FOR PUBLICATION DOCUMENTS

- 8.1 None.

9. OPTIONS

- 9.1 The area committee may wish to confirm its view on trialling or expanding the concept of 'nature friendly' parks within the Shipley area; or express a preference for maintaining the traditional concept of parks and green spaces.

10. RECOMMENDATIONS

- 10.1 That the Shipley Area Committee welcomes the content of this report and the smooth merger of the operational management and maintenance of Parks and Green Spaces with the Street Cleansing Service, whilst maintaining levels of service.

11. APPENDICES

- 11.1 None.

12. BACKGROUND DOCUMENTS

- 12.1 'Parks and Green Spaces Service Annual Report', Document M, Report of the Director of Place to the meeting of Shipley Area Committee, 28 November 2018.
- 12.2 'Parks and Green Spaces Service Annual Report', Document N, Report of the Director of Place to the meeting of Shipley Area Committee, 11 October 2017.

Report of the Area Co-ordinator to the meeting of the Shipley Area Committee to be held on 15th January 2020

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Subject:

Street Cleansing and Environmental Wardens - Performance and Changes to service delivery.

Summary statement:

This report updates Members on Street Cleansing services including detailed information on complaints and performance in relation to litter and flytipping since the recent service redesign in May 2019. The report also provides an update from the Environmental Wardens and Enforcement Team with information on new strategies to deal with waste and littering including numbers of notices and prosecutions in the constituency in 2018/19.

Steve Hartley
Strategic Director Place

Portfolio:
**Neighbourhoods and Community
Safety/
Environment, Sport and Culture**

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Overview and Scrutiny Area:
**Corporate /
Environment and Waste
Management**

1.0 SUMMARY

- 1.1 This report updates Members on Street Cleansing services including detailed information on complaints and performance in relation to litter and flytipping since the recent service redesign in May 2019. The report also provides an update from the Environmental Wardens and Enforcement Team with information on new strategies to deal with waste and littering including numbers of notices and prosecutions in the constituency in 2018/19.

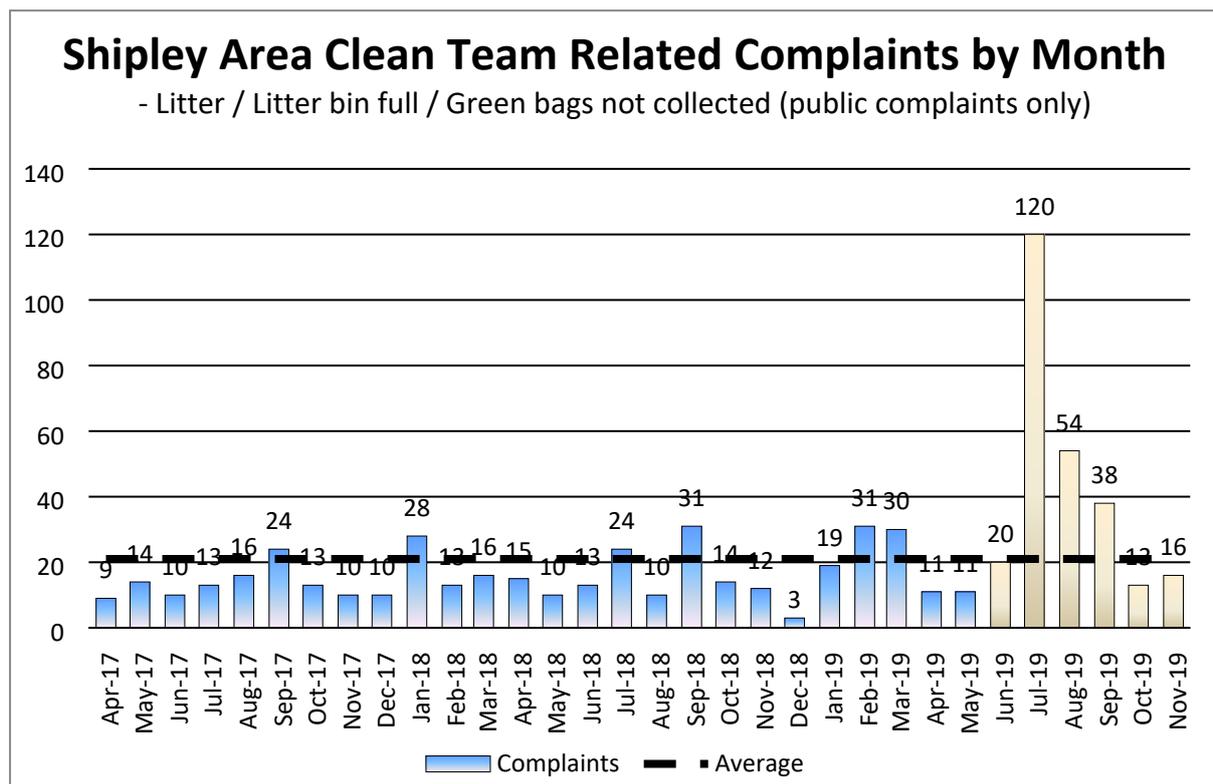
2.0 BACKGROUND

- 2.1 Since April 2019 there have been two major changes to the Street Cleansing service. Firstly the merger of the management structure of Parks & Green Spaces and secondly the redesign how the service is operated.
- 2.2 In terms of Street Cleaning on 6 March 2019 this committee resolved that a service redesign for gateways be adopted and new prescriptive working patterns be trialled. Since June the clean teams have started earlier to clean the essential strategic networks in the constituency before moving onto prescriptive routes keeping estates clean the following month. The new working pattern has been a major change for all staff and after expected early problems the new arrangements are bedding in.
- 2.3 To coincide with these changes the Parks operation merged with Street Cleansing. It has been a smooth transition but has been a steep learning curve for the five managers and all have adapted to the changes very successfully. Area Coordinators and managers are now currently looking at how both operations can link together in the future including assessments of all roles and responsibilities, joint depot locations and maximise any joined up working including:
- Litter bin emptying, grass cutting, strimming, clearing snickets
 - Winter maintenance
 - Weed control
 - Leaf clearance
 - Ability to work together with Britain in Bloom and Green Flag awards
 - Economies of scale re purchasing
 - Ward Officer Contacts / WOT Partnerships

Street Cleansing Complaints

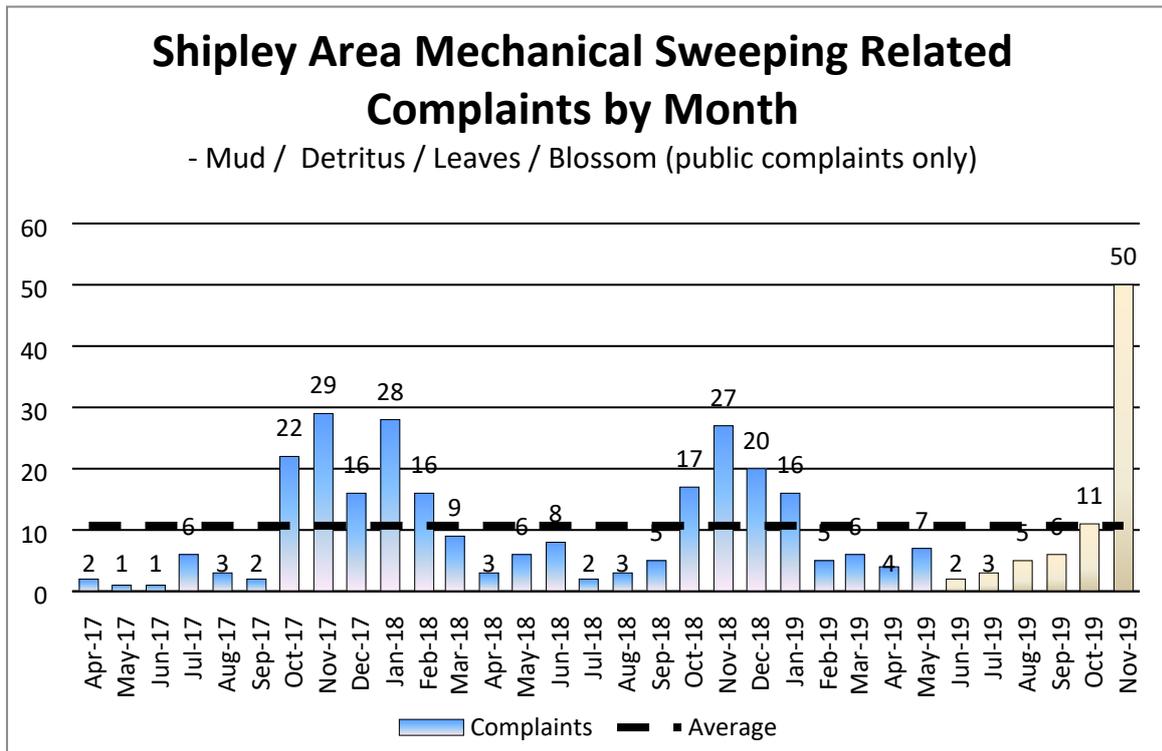
- 2.4 Street cleansing complaints logged with Council Contact include litter, leaves, dog fouling and overflowing litter bins amongst other things. The totals should always be looked at in perspective of the time period across the entire ward e.g. how many cases per day across an entire ward. Note that since 2012 a growing amount of contact for the cleansing service is made through online contact rather than the traditional telephony channel, in some wards more than 50% of contact comes via online reporting and it has meant that many cases are now created outside of normal working hours.

- 2.5 After the change to move to early morning gateway routes in June 2019, the trial of the prescriptive cleansing routes across the whole Area later in July 2019 was introduced.
- 2.6 The following three charts are the most relevant and clear way to show how the reductions and changes in service have impacted the Shipley area. The street cleansing complaints have been grouped in to three distinct categories:
- Complaints relating to core Clean Team work e.g. litter
 - Complaints relating to mechanical sweeping e.g. mud & leaves
 - Miscellaneous reports e.g. dog fouling and human excrement
- 2.7 Officers within the service expected some early teething problems. The complaints that relate to the core work of the Clean Teams rose significantly in July when the full effect of the changes occurred, these were mainly litter bins that needed emptying, as routes needed fine tuning and staff required time to get more familiar with the level of frequency of emptying. The level of complaints fell away significantly till they are now in line with levels recorded prior to the changes

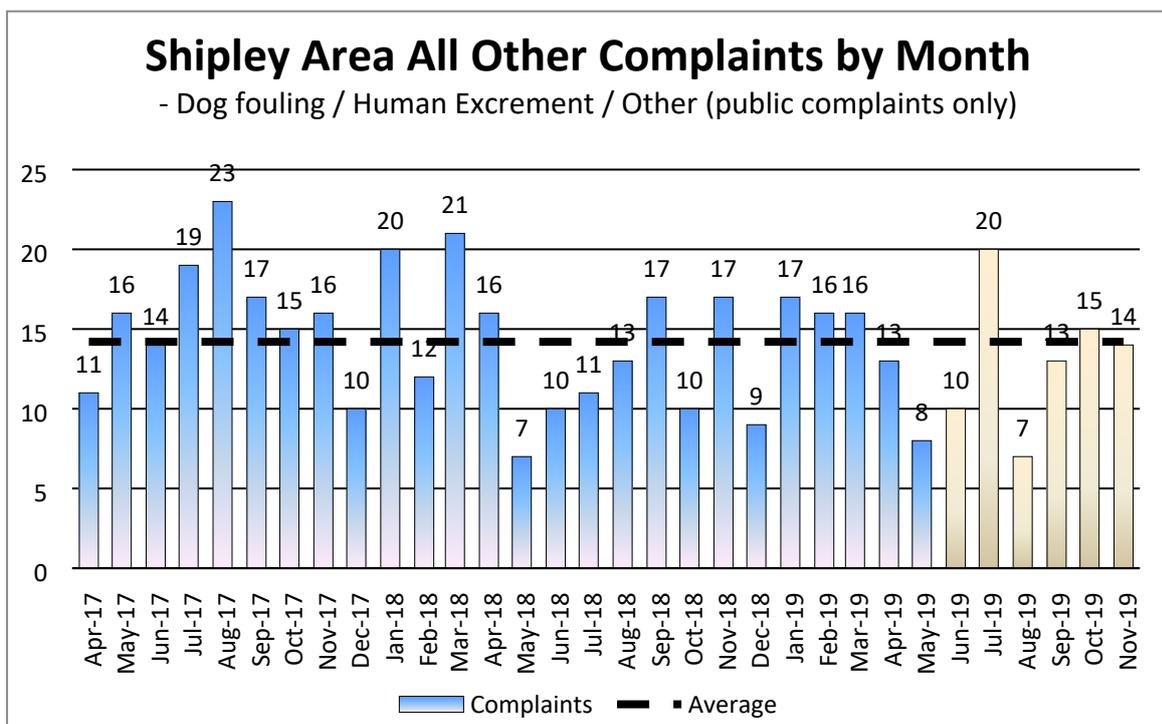


- 2.8 The levels of complaints that are primarily related to the mechanical sweeping operation are more seasonally affected and this can be seen in the graph below. The reduction of the mechanical sweeping fleet from 3 per area to 2 per area is more noticeable in November when the autumnal spike is more pronounced than in previous years as the sweeping cycle is longer whilst operating only 2 machines. This may be exacerbated by higher than normal downtime for the mechanical sweepers over the 2019 autumn period, and a

review of this will be carried out in February to try and minimise the downtime for the 2020 autumn season.



2.9 The levels of miscellaneous reporting and complaints have remained very consistent with what was being experienced prior to the changes in service. These types of complaints are unpredictable and therefore more like service requests rather than an outright failure in the service



A breakdown of complaints by ward is shown in Appendix 1-4

Litter Monitoring

- 2.10 The service has conducted visual audits of each Area for several years now, using a methodology devised by the Keep Britain Tidy Group. Streets were randomly selected within a target area and then monitored by an officer not directly involved with cleansing operations in that Area. The results expressed as the percentage of streets surveyed deemed to be failing to meet an acceptable standard. What constitutes a pass or a fail is defined by the standards as laid down in the Code of Practice for Litter and Waste.
- 2.11 In summer 2018/19 a new opportunity arose to conduct the monitoring in a much swifter fashion utilising technology. The monitoring is now called Land Audit Management System (LAMS) and can be used for parks, grounds and cemeteries as well as public highways if so desired.
- 2.12 The results are still expressed as the percentage of streets surveyed deemed to be failing to meet an acceptable standard, and as with the previous method of monitoring what constitutes a pass or a fail is defined by the standards as laid down in the Code of Practice for Litter and Waste.
- 2.13 The scores for Shipley are shown below:

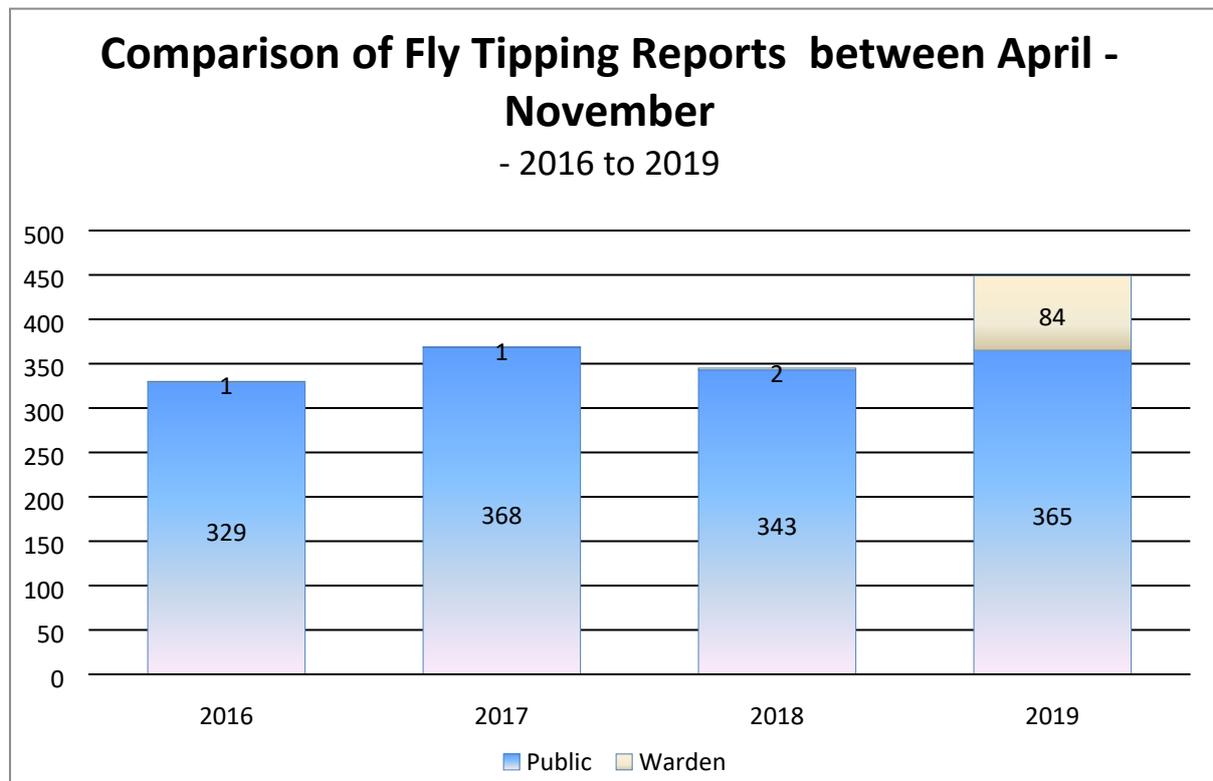
2018/19	A	B	C	D	Total	% fail
Baildon	3	10	1	0	14	7.1%
Bingley Rural	5	10	0	0	15	0.0%
Bingley	2	11	0	0	13	0.0%
Shipley	1	3	0	0	4	0.0%
Wharfedale	4	5	0	0	9	0.0%
Windhill & Wrose	1	10	0	0	11	0.0%
Total	16	49	1	0	66	1.5%

2019/20	A	B	C	D	Total	% fail
Baildon	9	3	0	0	12	0.0%
Bingley Rural	10	2	0	0	12	0.0%
Bingley	4	8	0	0	12	0.0%
Shipley	8	4	0	0	12	0.0%
Wharfedale	6	6	0	0	12	0.0%
Windhill & Wrose	2	10	0	0	12	0.0%
Total	39	33	0	0	72	0.0%

- 2.14 The Shipley Area has remained at exceptionally low levels of streets deemed to be failing on litter upon random inspection.
- 2.15 Half of the monitoring data seen above was completed prior to the changes in service being introduced, with the other half coming in the period since.
- 2.16 As district-wide scores are very similar to last year's levels, as well as the national benchmarking indicating outturns of an expected level there is a good degree of confidence in the grading process overall. At a ward level the sample size is relatively small and therefore more heavily influenced by the timing of the random visits so can see more variation between years than the overall district scores. There is another round of monitoring due before the end of the financial year and by increasing the sample size it will provide a clearer picture of what the general state of streets in the Wards and Area are like as well as giving the working arrangements time to make a difference.

Fly Tipping Complaints

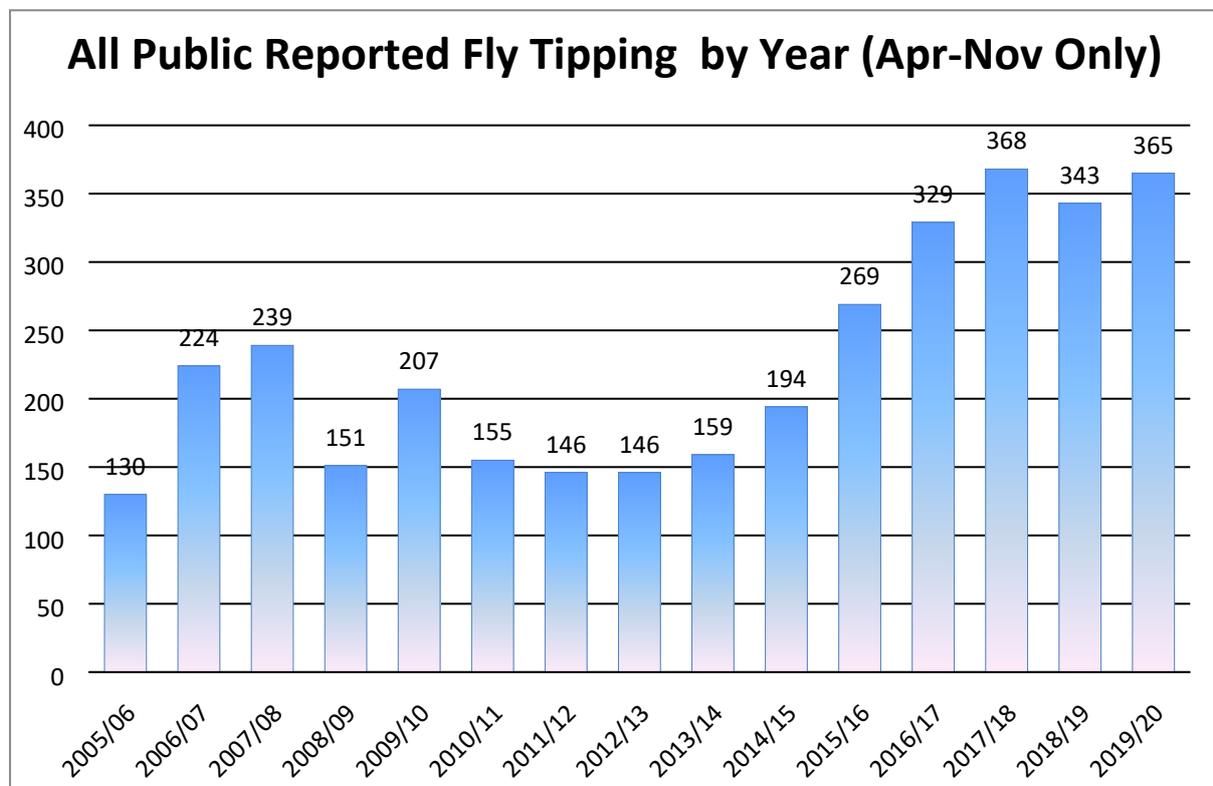
- 2.17 In July 2019 there was a change to how the service records warden related cases; the impact of the changes to how wardens record fly tipping can be seen below. The levels of public reporting are shown as well as the average number of public reports over the time period. The cases reported by wardens are highlighted separately.



- 2.18 It must be stressed that the cases recorded by wardens do not represent a growth in actual cases handled by the service, but the result of formalising those fly tipping cases that were handled unofficially through telephone calls and emails from council staff or Councillors and the cleansing crews.

2.19 This move has been made to better allow an understanding of the scope of the problem in each ward or area, but to also improve the chances of identifying patterns for education or enforcement action in the future.

2.20 Fly tipping reports published by DEFRA in November 2019 show that nationally there has been an increasing trend for around 10 years now, with the increase between 2017/18 and 2018/19 being 8% across the country. This upward trend nationally is mirrored within the Yorkshire and Humber region and also within the Bradford district, with urban areas generally above the national average. In the table below the number of public reported fly tips for the Shipley constituency between April and November does seem to have plateaued out across the last 3-4 years.



2.21 The levels of public reporting around fly tipping in Shipley between April and November 2019 to the equivalent period in 2017 and 2018 are shown below. The significant change has been in Bingley Rural with almost a doubling of reported cases within the same period. However when looking closer at the data in Bingley Rural it shows that 29 of those 81 incidents occurred on just two roads; Bents Lane at Wilsden and Whalley Lane at Denholme. Of those 29 incidents 20 occurred between May and June.

Ward	Apr-Nov only			Change from 2018 to 2019
	2017	2018	2019	
Across Multiple Wards	52	53	43	-10
Baildon	65	69	50	-19
Bingley	47	43	32	-11
Bingley Rural	65	40	81	41
Shipley	75	65	72	7
Wharfedale	10	10	11	1
Windhill & Wrose	54	63	76	13
Grand Total	368	343	365	22

2.21 Monthly totals for public reported fly-tipping by ward can be seen in Appendices 5-8.

Community Involvement

2.22 Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.

2.23 To maintain clean streets and neighbourhoods we need to get the balance right between the following approaches:

- Deployment of an efficient street cleansing service and increased use of technology and data to target problem areas
- Enforcement of the law where people drop litter, fly tip or cause other environmental issues eg rubbish in gardens, uncontained waste
- Raising awareness within the public of the possible implications of irresponsible behaviour
- Encouraging residents to volunteer and take action themselves (**Appendix 9 shows a number of examples in each Ward**)

2.24 The current Neighbourhood model does deliver all these aspects to varying degrees depending on the needs of each Area. Parks & Cleansing Managers, Ward Officers and staff from Environmental Enforcement engage with local residents or community groups to support projects the communities want to run. It is acknowledged there is much more that could be done in an ideal situation; however with a finite level of resources any further expectations should not be to the detriment of other work already being undertaken within the broad spectrum of services that Neighbourhoods are expected to deliver.

Publicity and Marketing

2.25 Neighbourhood Services are currently in partnership with Keep Britain Tidy Group regards hard hitting and sustained anti- fly tipping, litter and dog fouling campaigns. The programme of campaigns since 2017/2018 has continued to focus on different themes eg chewing gum, car litter, householders duty of care and City centre littering with illustrations shown below. The most recent

campaign, 'Don't Be A Tosser', is aimed at people who throw their waste out of car windows. A third of people are not aware that the registered keeper of the vehicle can now be fined up to £100 if rubbish is seen being thrown out of a car window. The campaign has been designed to send a hard-hitting message to drivers and their passengers that littering from cars is totally unacceptable in terms of behaviour and the damage to the environment and our wildlife.



2.26 The Marketing and Communications unit is also involved in promoting maximum publicity for all campaigns together with any fines/prosecutions.

Environmental Wardens and Enforcement

Neighbourhood Wardens and Enforcement

2.27 In April 2019 the Neighbourhood Service was restructured in order to further align services and to bring about improvements in service delivery. Due to the synergies between Neighbourhood Wardens and Environmental Enforcement Officers the two services were brought together under a single management structure working from each of the five Area Co-ordinator's Offices.

2.28 There are six Neighbourhood Wardens based at Shipley Town Hall; three who patrol on foot and two on motorbikes. In addition, there is one Team Leader and an Environmental Enforcement Officer. The service is managed by the

Warden and Environmental Enforcement Manager.

2.29 The Neighbourhood Wardens work between 9am and 5pm Monday to Friday, but will occasionally work outside these hours on specific initiatives and projects. Examples of such projects include:

- Litter picking clubs in Bingley, Windhill, Baildon, Denholme, Burley, Harden, Wilsden, Hirst Wood
- Green spaces clubs in Denholme and Hirst Wood
- An allotment club in Bolton Woods

2.30 A Warden supervises attendees from the Probation Service for Community Payback. The team has cleared a number of footpaths and snickets across all Wards in the Constituency:

- Langley Old Lane to Langley Lane, Baildon
- Otley Road to Norwood Place, Shipley
- Livingstone Road to Wood Lane, Wrose
- Carr Lane to Hazel Mount, Windhill
- Crownest Road to Belgrave Road, Bingley
- Hillcrest Road to Longhouse Lane, Denholme
- Wellington Road to Queen's Street, Wilsden
- Brooklands Lane to Park Road, Menston
- West View Avenue to Sun Lane, Burley in Wharfedale

2.31 In this new role Neighbourhood Wardens no longer enforce parking contraventions. However, they do support the Council Wardens and Police with education initiatives on considerate parking around schools and when on patrol will leaflet a vehicle that is badly parked. Their role is focussed more specifically on dealing with environmental problems such as fly tipping, rubbish in gardens, commercial waste, litter, dog fouling, education and awareness. In addition, Neighbourhood Wardens patrol neighbourhoods and town centres providing a uniformed reassurance role to the public, being a visible deterrent to anti-social behaviour and giving advice on services where required. They report crime, anti-social behaviour and other issues they come across to the relevant partnership agencies.

2.32 These new working arrangements allow the Environmental Enforcement Officer and Manager to triage and delegate work to Wardens when a neighbourhood approach will resolve an issue. Working more closely with Enforcement Officers and additional training has helped to improve the knowledge and skills of Neighbourhood Wardens in dealing with problems affecting the visible environment.

2.33 This allows Enforcement Officer/Manager to prioritise on more complex cases and focus their attention on formal enforcement sanctions such as serving statutory notices and preparing prosecutions.

Tackling Fly tipping

- 2.34 Fly tipping is a criminal offence that carries an unlimited fine or up to 5 years imprisonment upon successful prosecution. Nationally there have been year on year increases in fly tipping. In 2017/18 - 15,021 incidents of fly tipping were recorded by the Contact Centre in Bradford and 3,747 tonnes of fly tipped waste and litter was collected the Council. In 2018/19 this rose to- 16,847 incidents of fly tipping and 4,007 tonnes of fly tipped waste and litter collected by the Council.
- 2.35 Shipley Neighbourhood Wardens carry out regular patrols of their areas and hotspots for fly tipping in the Shipley Constituency. Some of the hotspots are:
- Alter Lane, Bingley
 - Old Hollins Hill, Baildon
 - Powell Road, Bolton Woods
 - Walker Place, Windhill
 - Dockfield Rd, Shipley
 - All Alone Road, Wrose
 - Lee Lane, Wilsden
 - St Ives, Bingley
- 2.36 Whenever fly tipping is found whether in their area or at a hotspot they check for evidence in the rubbish for links to the offenders, speak to residents or passersby for possible eye witnesses. When evidence is found they use their mobile device with specialist software to create a new service request.
- 2.37 The Environmental Enforcement Team investigates fly tipping incidents to identify and penalise offenders. If the waste is on private land the Enforcement Officer will identify land ownership and request that the land owner removes the waste. If necessary, this can be done by serving notice on the land owner. If the waste is on a highway the Wardens will arrange for the waste to be removed by the Street Cleansing Service.
- 2.38 Where evidence is found cases are referred back to the Enforcement Officer and depending if the offence can be proven by witnesses or admission under pace interview the Enforcement Officer can consider options such as issuing a £400 fixed penalty fine or prosecution.

Tackling fly tipped domestic waste

- 2.39 Since the introduction of the fortnightly domestic waste bin policy, areas of the constituency of social and private housing the service have come across more incidents of domestic waste in black bags being left on the streets. Quite often these bags are placed near litter bins or a bin collection point regularly on a non bin collection day. Also a lack of awareness of bin collection dates has resulted in the wrong type of waste being left out e.g. domestic waste being placed on streets on recycling days and vice versa.
- 2.40 Neighbourhood Wardens and Enforcement Officers have been working in

partnership with the Waste Collection Service, social and private landlords to try to tackle this problem. The approach involves a mixture of education and enforcement with the focus being on ensuring that landlords and tenants of rented property take responsibility for managing the waste produced from their properties.

- 2.41 Any black bags of waste that are found are searched for evidence. Where evidence is found Neighbourhood Wardens Speak to occupiers and advise them to stop placing waste on streets and request that all waste be placed in green wheelie bins.
- 2.42 Waste Management Officers issue Environmental Protection Act 1990 – section 46 notices on occupiers to formally enforce the requirement to ensure all waste is placed in green bins and that no side waste is presented. All evidence of this by Neighbourhood Wardens is passed on to the Waste Management Team.
- 2.43 Where a CPW is issued to tenants the Enforcement Officer also issue a CPW to landlords requiring the landlord to ensure a bin is provided at the property, to ensure that tenants are instructed on how to manage their waste and to regularly inspect the property to ensure that all waste is kept contained.
- 2.44 Contaminated recycling bins identified by Neighbourhood Wardens are tagged so they are emptied by Waste Management and removed from the location. All fly tipped waste is removed once the evidence has been removed.
- 2.45 Enforcement notices are issued to landlords and owners of properties where accumulated waste in gardens is found.
- 2.46 In areas where needed interpreters and Waste Advisors visit the area to talk to residents and give advice on recycling, promote the Bulky Waste Collection Service and give general advice about the bin collection service.
- 2.47 At the end of the intervention the streets are much cleaner and amount of domestic fly tipped waste is significantly reduced.
- 2.48 In order to facilitate and speed up this process the Neighbourhood Service is exploring community-led solutions to promote responsible behaviour and bring about behaviour change.

Improved technology

- 2.49 A new smartphone app has been developed for use by Neighbourhood Wardens that allows Enforcement Officers to send case work directly to them. Wardens can update case details with notes and photos in real time whilst on patrol and can also log any new cases. This allows for a more efficient work flow and enables Wardens to spend more time on patrol as opposed to returning to the office to update computer records.

Crime Scene Tape

- 2.50 Crime scene tape is used when flytipping happens on the street and is reported to the Neighbourhood Wardens or Street Cleansing. The waste is usually removed within 24 hours and whilst this provides an efficient service to the public, research undertaken by Keep Britain Tidy suggests that this may also encourage fly tipping as the waste is removed quickly and nobody notices it is there as often the waste is removed first thing in the morning.
- 2.51 Over the last couple of months when Wardens have come across large flytips they have been placing “crime scene tape” around the waste. These areas include:
- Hollins Hill Lane, Baildon
 - Lee Lane, Wilsden
 - Alter Lane, Bingley
 - Powell Rd, Bolton Woods
 - Dockfield Rd, Shipley
 - All Alone Road, Wrose
- 2.52 They also place a sign on the waste stating that a crime has been committed and evidence has been removed and that the matter has been reported. The waste is then left for several days before being removed to ensure as many people as possible see the message – namely that fly tipping is a crime and that there may be potential consequences if anybody is caught dumping rubbish.
- 2.53 The use of crime scene tape has helped raise awareness of the fly tipping problem as wardens are often asked why the tape is being used and Wardens have received some positive feedback from the public.

Partnership Work – Operation Steerside

- 2.54 Operation Steerside is a Police-led initiative aimed at tackling vehicle crime. As part of this operation the Police hold multi-agency static “Stop & Search” events where agencies from a number of organisations e.g. Police, DVLA, VOSA, HM Customs & Excise, Trading Standards stop and check vehicles to ensure they are complaint with the law.
- 2.55 Over the last year the Shipley Environmental Enforcement Team has worked in partnership with the Police on Operation Steerside to identify vehicles that are carrying waste illegally. This has resulted in a number of producers being issued to drivers so their employers produce their licence.
- 2.56 In addition to the Stop & Search, on a weekly basis a Police Officer and an Environmental Enforcement Officer are paired up and drive around pre-known locations to identify vehicles of interest. This is either vehicles that have been caught on camera fly tipping but have no registered keeper or simply vehicles that are spotted carrying waste. This type of operation has been successful in identifying a number of vehicles that do not have waste carriers licences and

officers have been ensuring that appropriate enforcement action has been taken to ensure drivers comply with the law.

Tackling Litter

- 2.57 Neighbourhood Wardens are authorised to issue fixed penalty notices (FPNs) to people that drop litter. All Neighbourhood Wardens are currently being re-trained to ensure they have the skills and knowledge to enforce these offences.
- 2.58 The teams has been tasked to identify litter hotspots and to arrange litter action days. A zero tolerance approach will ensure that FPNs are issued for any litter dropped, including cigarette butts. Most recent was issued in the Cottingley area. Weekly patrols have been carried out in Shipley Town Centre.

Litter from vehicles

- 2.59 All staff are on the look out for litter from vehicles. A recent “Don’t be a tosser!” campaign has received a lot of media attention and comments on social media. The high profile campaign is designed to raise awareness and encourage the public to report littering from vehicles. The Shipley Warden van and Street Cleansing vehicles display the signs while travelling around the district.
- 2.60 Improved administration and processing of litter reports combined with closer working arrangements with the Police as resulted in an increased ability to identify people that drop litter from vehicles. As such the number of FPNs for litter from vehicles has increased to 20 in the constituency and is expected to increase significantly in the next year.

Litter from vehicles – new Penalty Charge Notice

- 2.61 As mentioned above under the Environmental Protection Act 1990 section 87, the Council currently issues fixed penalty fines for the offence of leaving litter where litter is dropped from a vehicle, but only where the person dropping litter can be identified.
- 2.62 Under the new Littering from Vehicles outside London (Keepers: Civil Penalties) Regulations 2018 regulations, the registered keeper of the vehicle can be held responsible for the litter from vehicle offence and a Penalty Charge Notice (PCN) can be issued to the registered keeper of the vehicle.
- 2.63 The new regulations enable district Councils in England (outside London), to issue a civil penalty notice to the keeper of a vehicle from which litter is thrown. This removes the need to identify precisely who threw the litter before enforcement action can be taken.
- 2.64 To issue a civil penalty for littering from a vehicle, Enforcement Officers have to be satisfied that, on the balance of probabilities, litter was thrown from that

vehicle. If a civil penalty is not paid on time, the penalty amount automatically doubles. The Council can recover unpaid amounts as a civil debt or via county court order.

- 2.65 It is recognised that the reporting of such offences can be open to abuse and fraudulent complaints can be made by the public. In order to ensure the Council only take enforcement action where offences are committed, the Council will presently only consider reports from **members of the public** where video evidence is submitted that clearly identifies the offence.
- 2.66 In June 2019 the Council Executive approved the introduction and use of the new litter from vehicles Penalty Charge Notice. Officers from Environmental Enforcement and Parking Services are currently working with the Council's IT services and the Parking Services software provider to configure systems to allow the processing of litter from vehicles offences.

Litter & Waste from Takeaways

- 2.67 Fast food businesses tend to generate a significant amount of fast food litter and this accounts for a large proportion of complaints received by the Council.
- 2.68 The Neighbourhood Wardens and Enforcement Officers are working with fast food takeaways to encourage these businesses to minimise their environmental impact with street litter and trade waste. Duty of care visits have been carried out in the Shipley, Baildon and Bingley wards by Neighbourhood Wardens and Enforcement officers to check for compliance. Where non-compliance has been found the business has been served a Section 47 notice by the enforcement officers.
- 2.69 A trial in Bradford includes signing up to a formal partnership agreement between the Council and the business to comply with their duty of care regarding their waste. The businesses agree to reduce packaging, especially plastic, to promote anti-litter messages to their customers and to take responsibility for the rubbish that their customers drop by carrying out regular litter picks around their premises or litter hotspots that their customers frequent. In return the Council will supply free litter pickers, gloves and bags that businesses can place next to litter bins. The Council will also ensure that the area is swept regularly by a mechanical sweeper. Businesses are also reminded that tougher enforcement action can be taken against them if they do not clean up litter from their business.
- 2.70 This approach is currently being trialled with a small number of takeaways across the district. If this voluntary partnership proves to be successful it will be rolled out across the district.

Behaviour Change

- 2.71 The Enforcement Team works closely with the Marketing and Communications Office to ensure all successful prosecutions for waste offences are publicised through the press and social media in order to

maximise awareness of these types of offences and penalties to hopefully affect behaviour change so that the public become more responsible about their waste. The local media has been particularly supportive and has helped raise awareness.

- 2.72 The Team is currently working to develop a “Grime stoppers” social media feed where images of people and vehicles wanted in connection with fly tipping will be uploaded to the Council’s social media sites. We will be asking the public for their support to identify the offenders and where possible tough enforcement action will be taken.

Enforcement Actions 2018/19

- 2.73 In 2018/19 the Enforcement Team dealt with 8,868 service requests. 3,640 complaints of flytipping were referred to the Enforcement Team for investigation.

Service Requests Shipley

Neighbourhood Warden Performance Data

April to November 2019	Total
Jobs Created Smartphone APP	478
Live Service Requests	61
Service Request Referred for Enforcement Action	122
Service Requests Closed	693
Fly Tip Jobs Created on Smartphone APP	90
Fixed Penalty Notice Issued by Neighbourhood Warden	2

Enforcement Action

Shipley

Enforcement Action Taken	Shipley
Community Protection Warnings issued (CPWs)	47
Community Protection Notices issued (CPNs)	5
Other Statutory Notices issued	11
Fly tipping Fixed Penalty Notices issued	0
Other Fixed Penalty Notices issued	3
Prosecutions & cautions	1

Litter FPN’s by Ward -Shipley

Ward	FPN issued
Baildon	11
Bingley	3
Bingley Rural	1

Shipley	4
Windhill & Wrose	1
Wharfedale	0
Total	20

3.0 OTHER CONSIDERATIONS

3.1 None.

4.0 FINANCIAL AND RESOURCE APPRAISAL

4.1 The Street Cleansing budget is currently £4.5m. Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility and for our services to support people who volunteer to help.

4.2 In terms of staffing resources, in Bradford West there is one cleansing & parks manager, five driver co-ordinators, twelve clean team operatives and two mechanical sweeper drivers.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 The financial risks posed are limited by the nature of the expenditure delegated.

6.0 LEGAL APPRAISAL

6.1 No specific issues.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY AND DIVERSITY

7.1.1 Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 No specific issues.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 No specific issues.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION IMPLICATIONS

7.6.1 Trade unions are regularly consulted with regards to Street Cleansing operations and staffing issues.

7.7 WARD AND WARD PLAN IMPLICATIONS

7.7.1 The information in this report is relevant to all Wards in Shipley

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 There are no not for publication documents.

9.0 OPTIONS

9.1 Shipley Area Committee can decide how to shape the Service with the resources available.

10.0 RECOMMENDATIONS

10.1 Shipley Area Committee notes the information in this report particularly the major changes to the service, the information on complaints and monitoring of cleanliness standards and the recent recruitment of staff.

10.2 That a further report is presented in 2020 outlining the full-year impact of operational changes made since April 2019.

11.0 APPENDICES

11.1 Appendix 1: Street Cleansing Complaints by Month for Streets – Baildon Ward and Bingley Ward

11.2 Appendix 2: Street Cleansing Complaints by Month for Streets – Bingley Rural Ward and Shipley Ward

11.3 Appendix 3: Street Cleansing Complaints by Month for Streets – Wharfedale Ward and Windhill & Wrose Ward

11.4 Appendix 4: Street Cleansing Complaints by Month for Streets across Multiple Wards

11.5 Appendix 5: Fly Tipping Reports for Streets – Baildon Ward and Bingley Ward

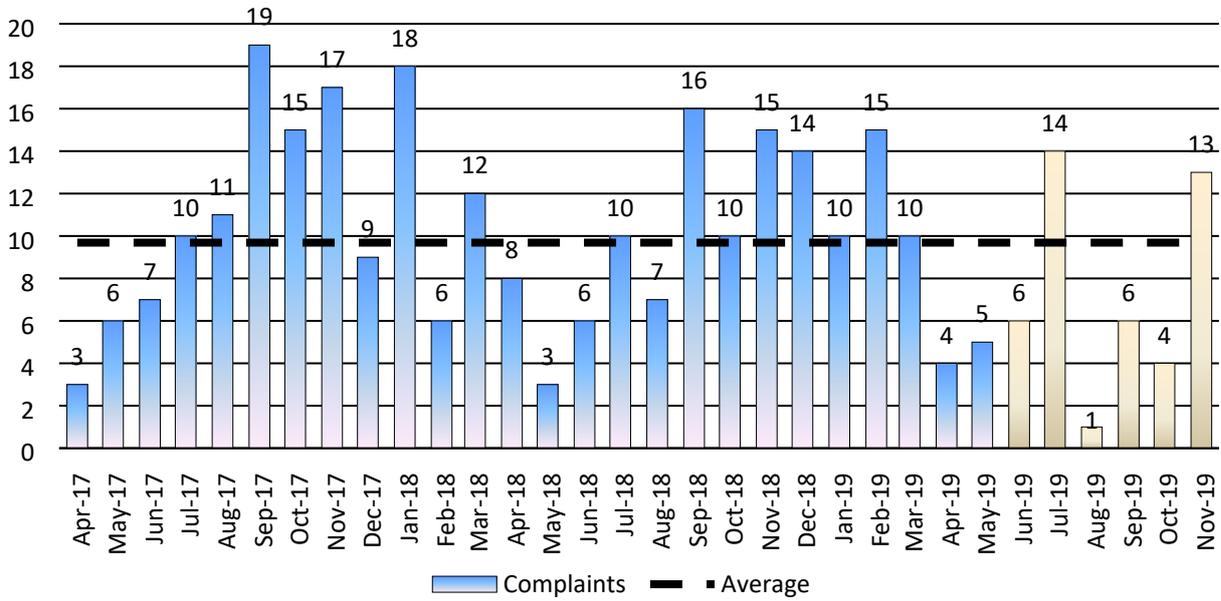
- 11.6 Appendix 6: Fly Tipping Reports for Streets – Bingley Rural Ward and Shipley Ward
- 11.7 Appendix 7: Fly Tipping Reports for Streets – Wharfedale Ward and Windhill & Wrose Ward
- 11.8 Appendix 8: Fly Tipping Reports for Streets Across Multiple Wards
- 11.9 Appendix 9: Examples of Environmental Initiatives – Wardens, Clean Teams and Communities

12.0 BACKGROUND DOCUMENTS

- 12.1 Street Cleansing Services, Environmental Enforcement and Council Warden Services, Document O, Report of the Area Coordinator to the meeting of the Shipley Area Committee, 28 November 2018.
- 12.2 Street Cleansing – Service Redesign and Deployment of Resources, Document Y, Report of the Area Coordinator to the meeting of Shipley Area Committee, 6 March 2019.

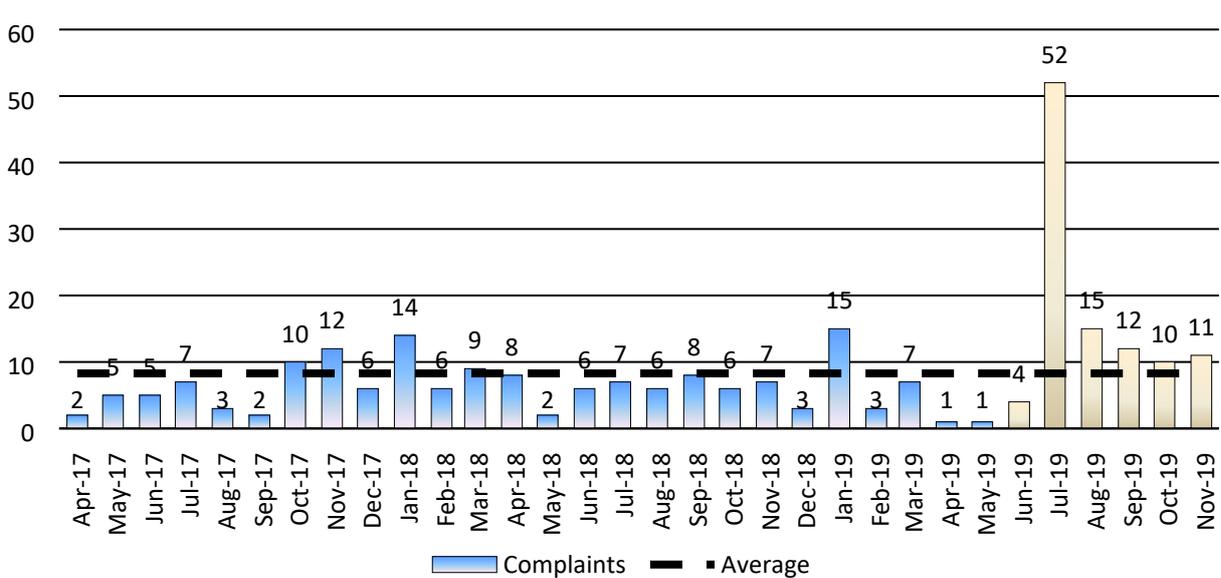
Street Cleansing Complaints by Month for Streets Baildon Ward

- public complaints only



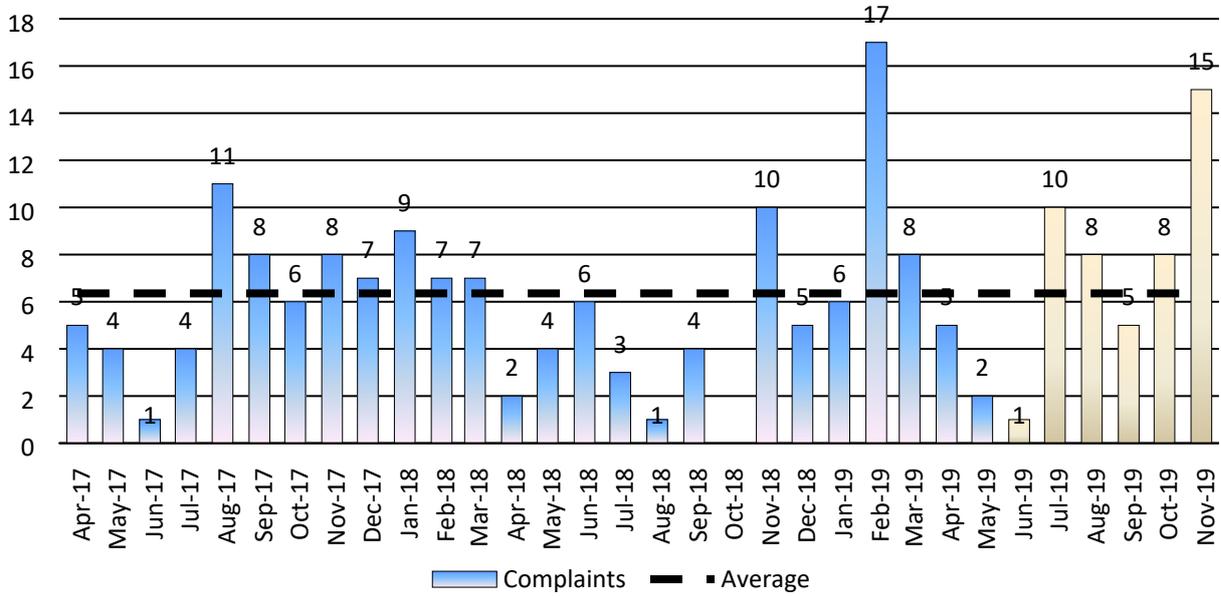
Street Cleansing Complaints by Month for Streets Bingley Ward

- public complaints only



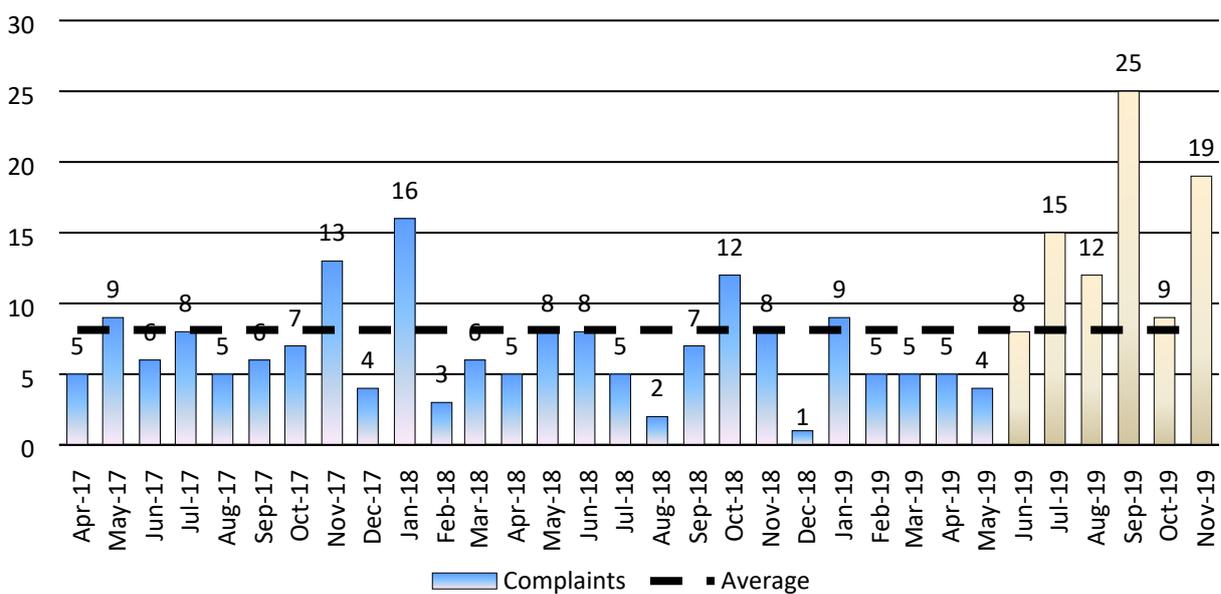
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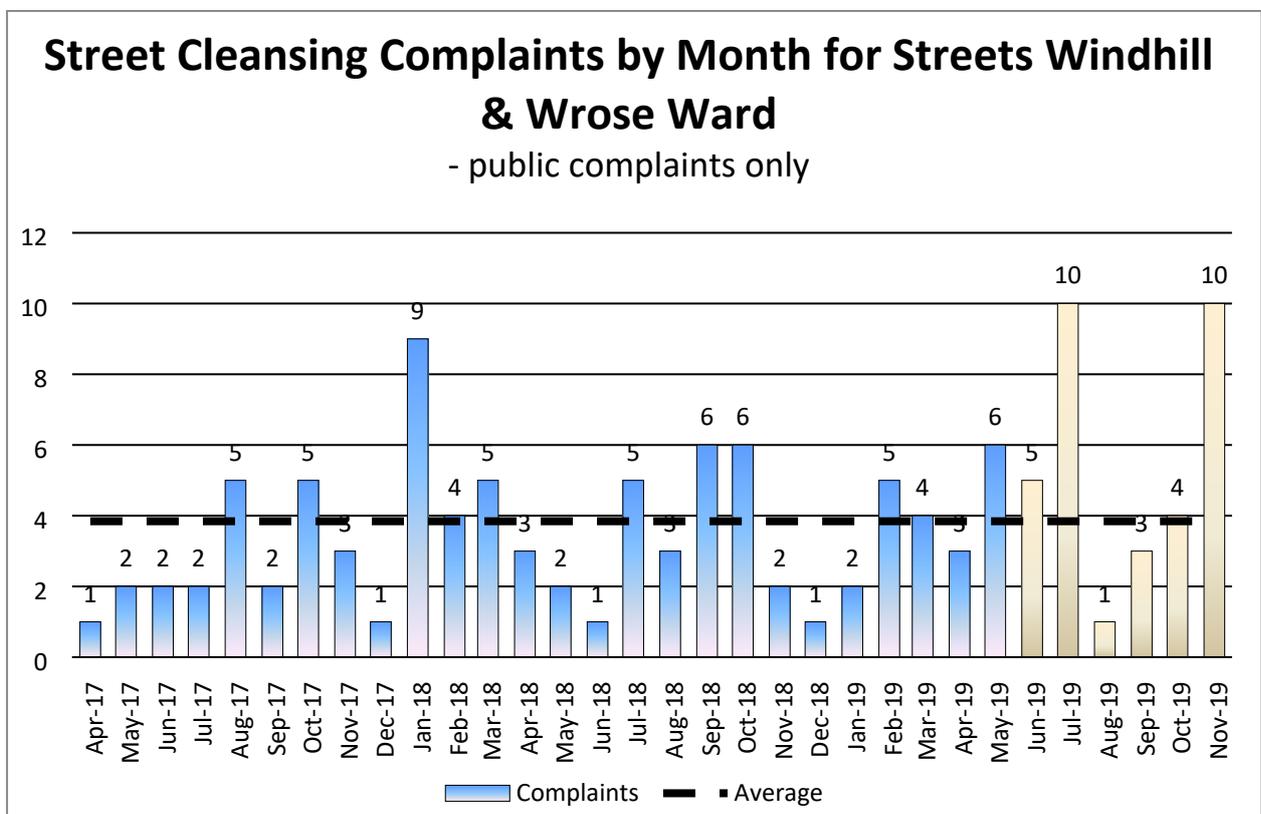
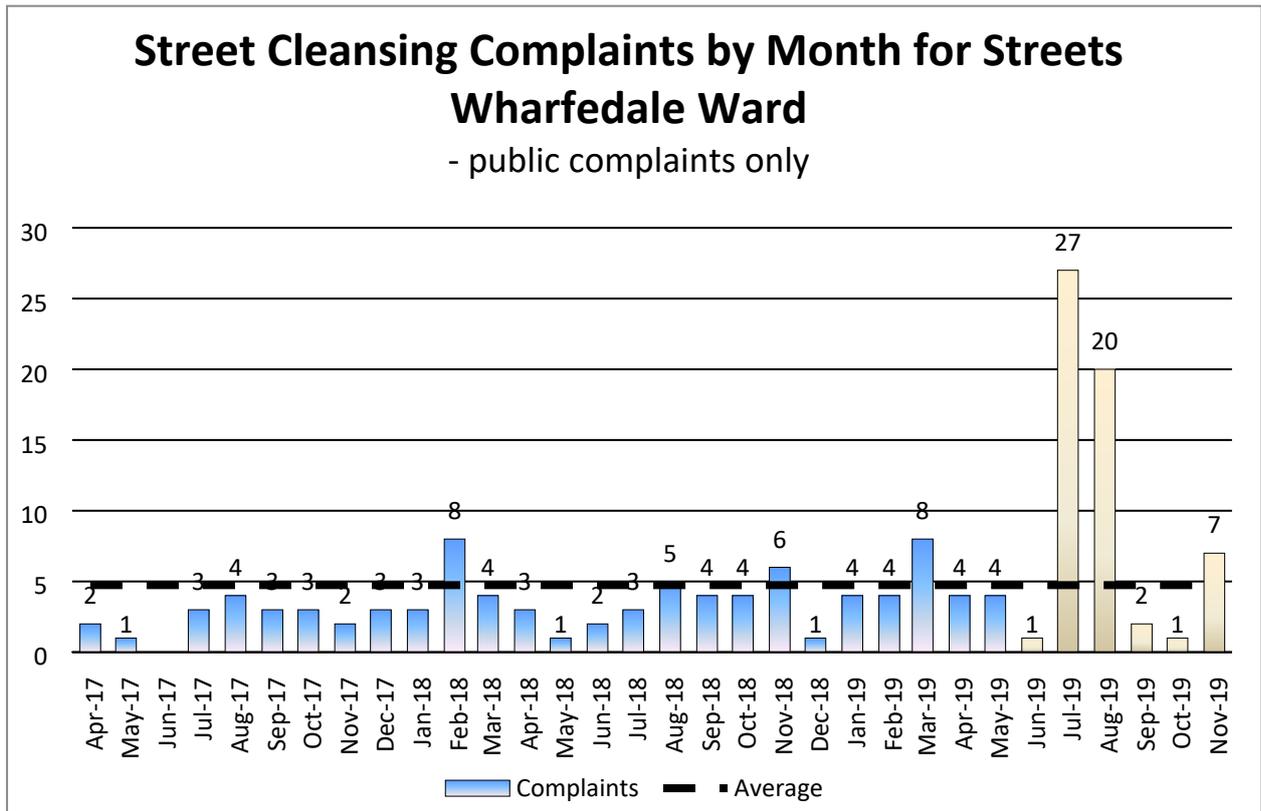
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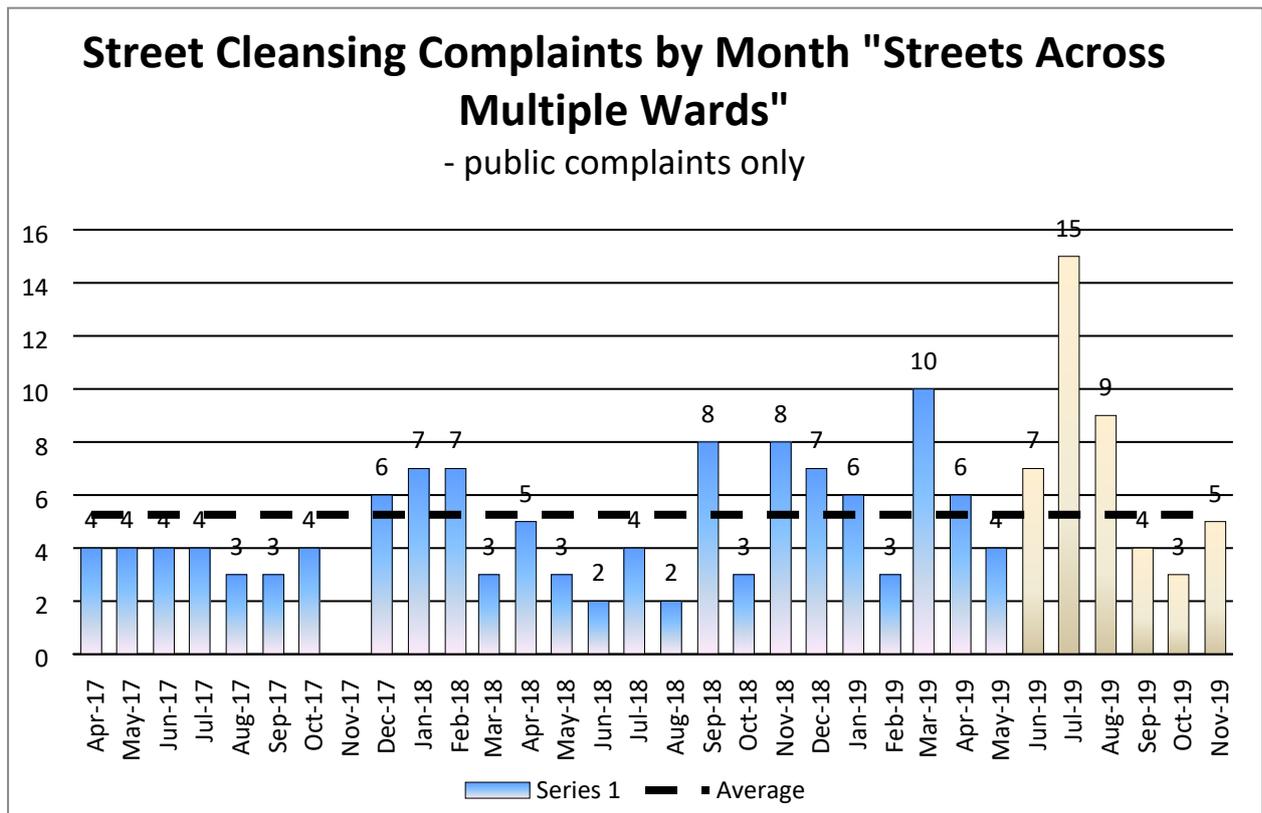


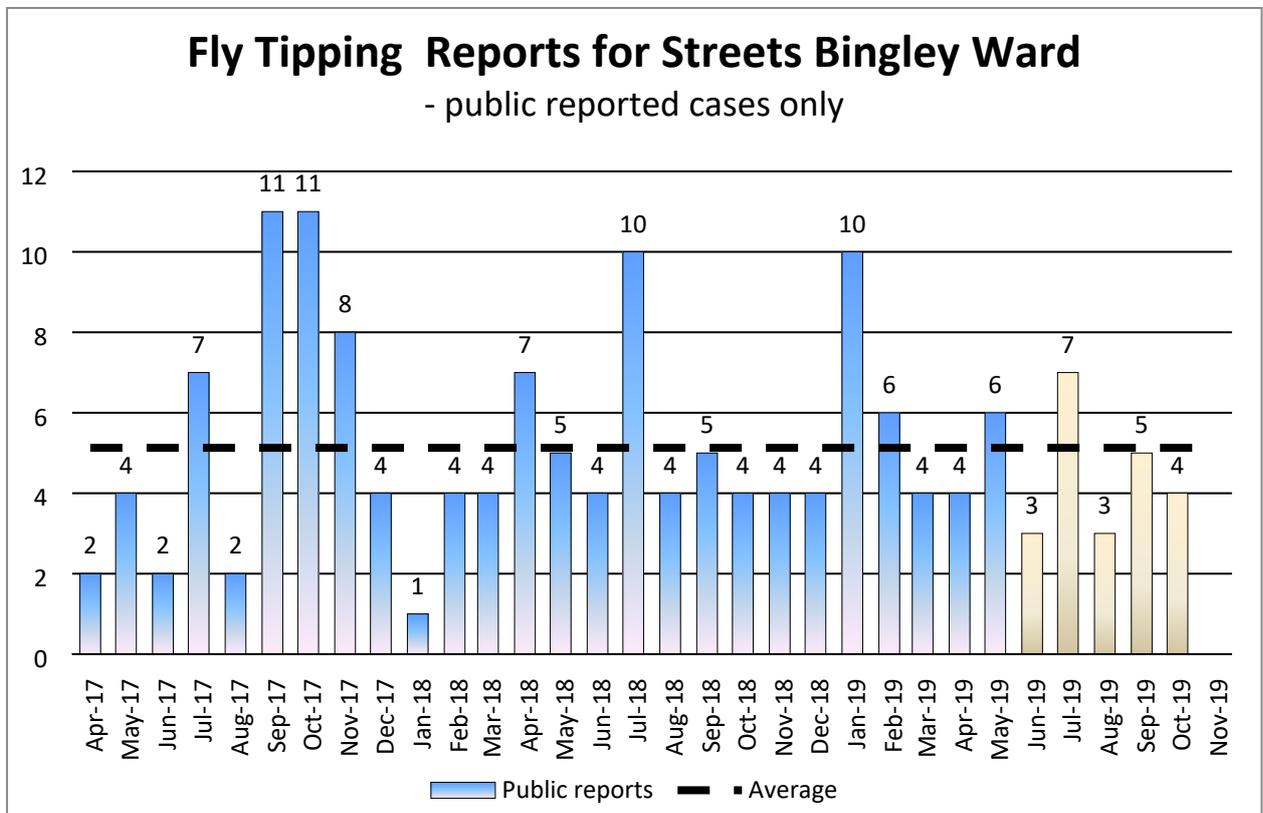
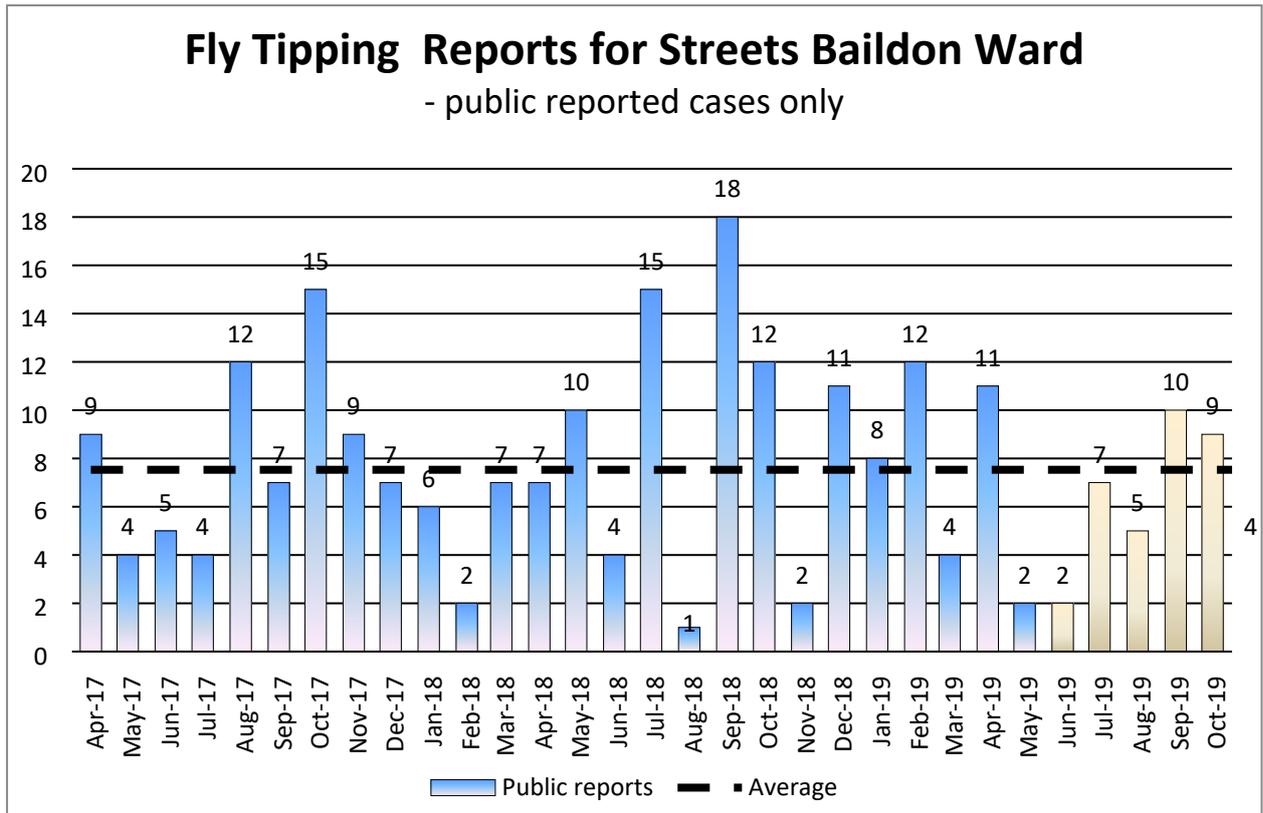
Street Cleansing Complaints by Month for Streets Shipley Ward

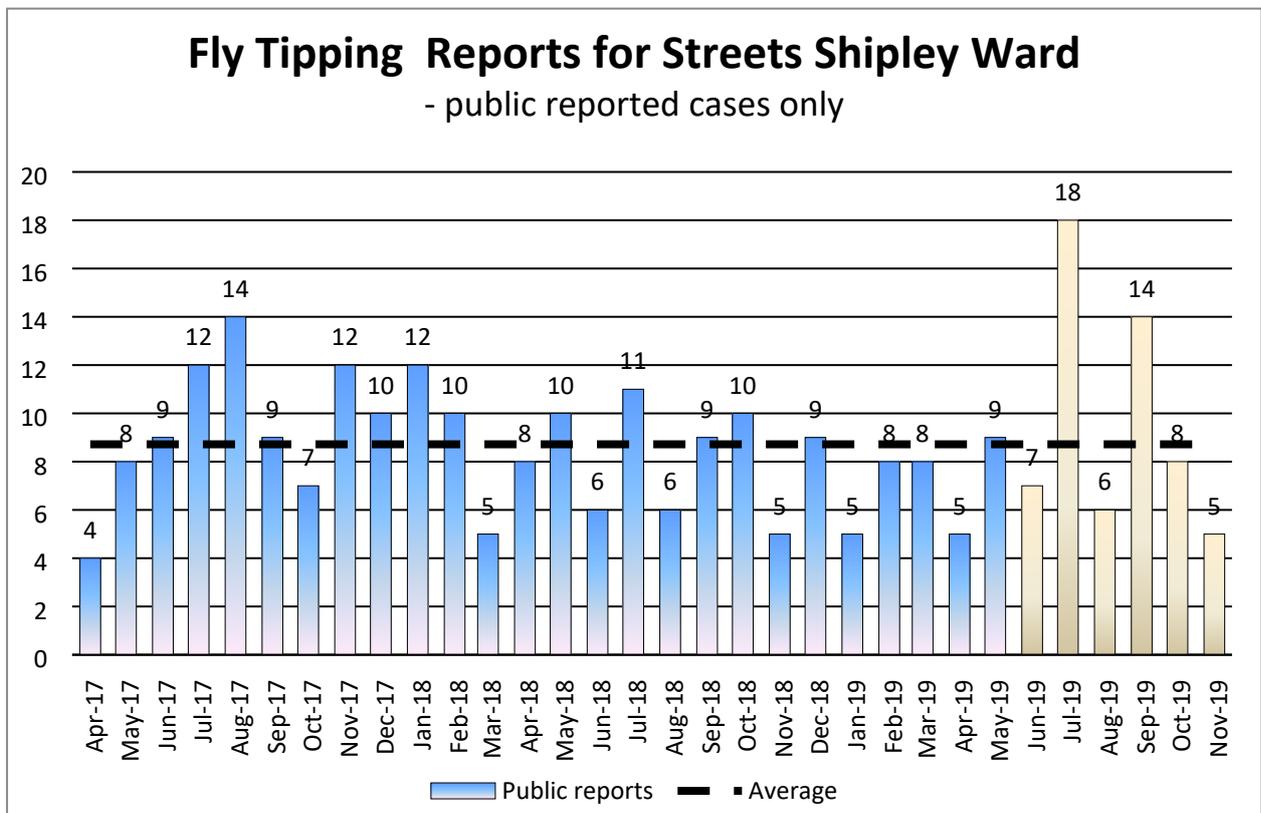
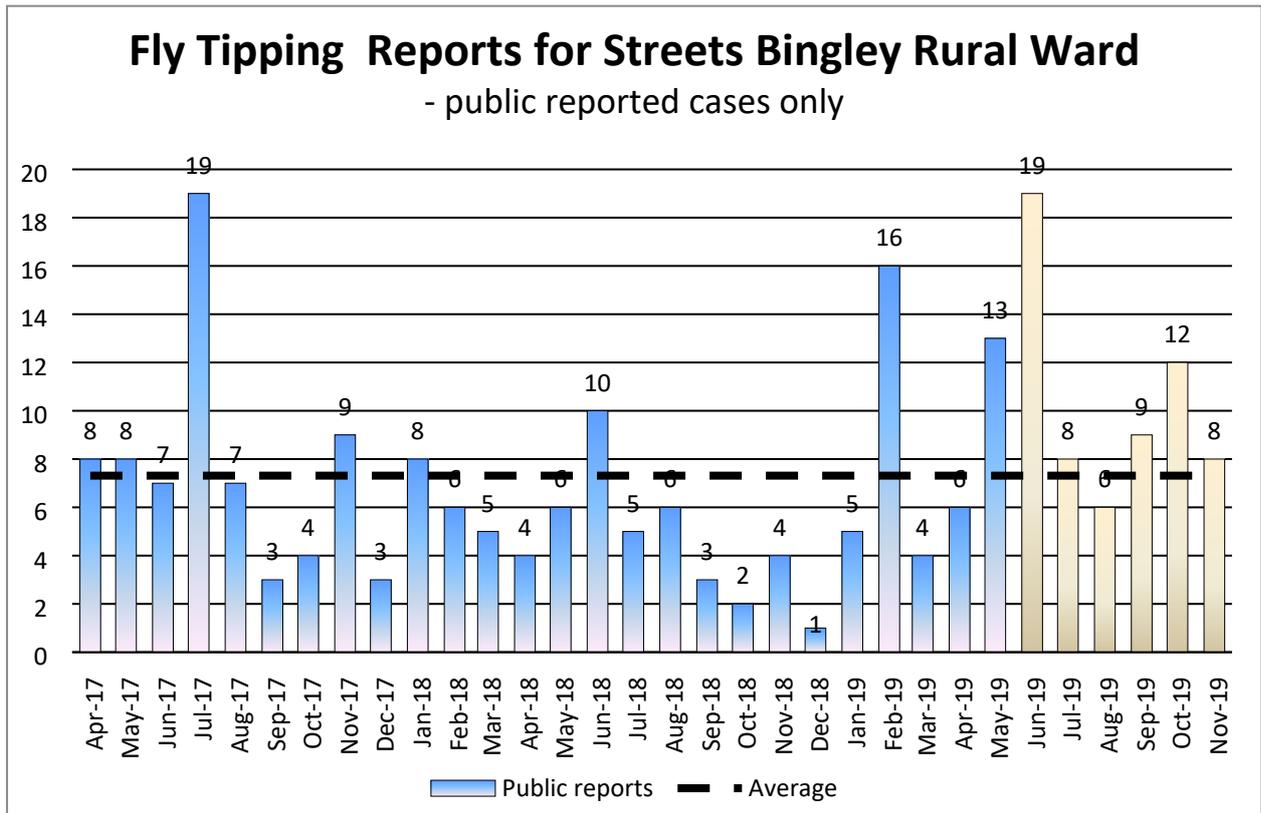
- public complaints only

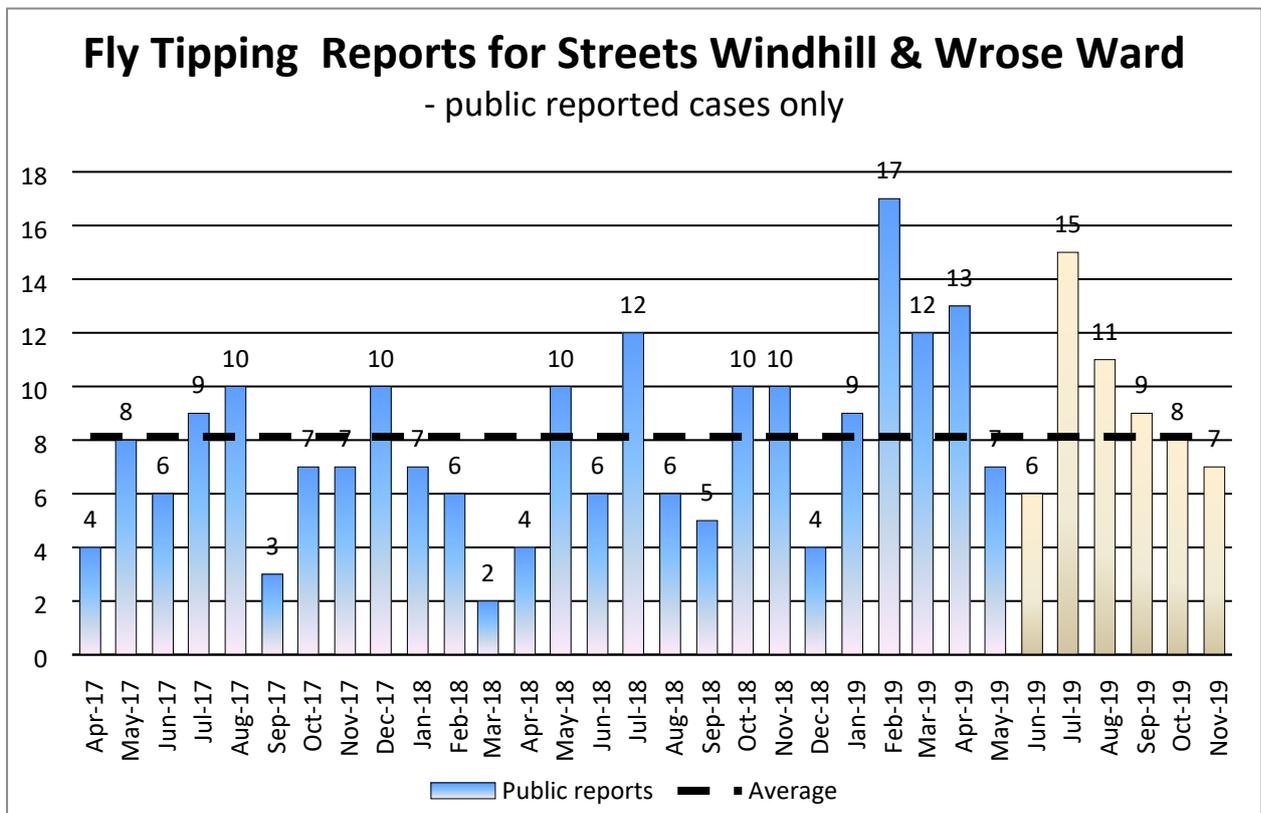
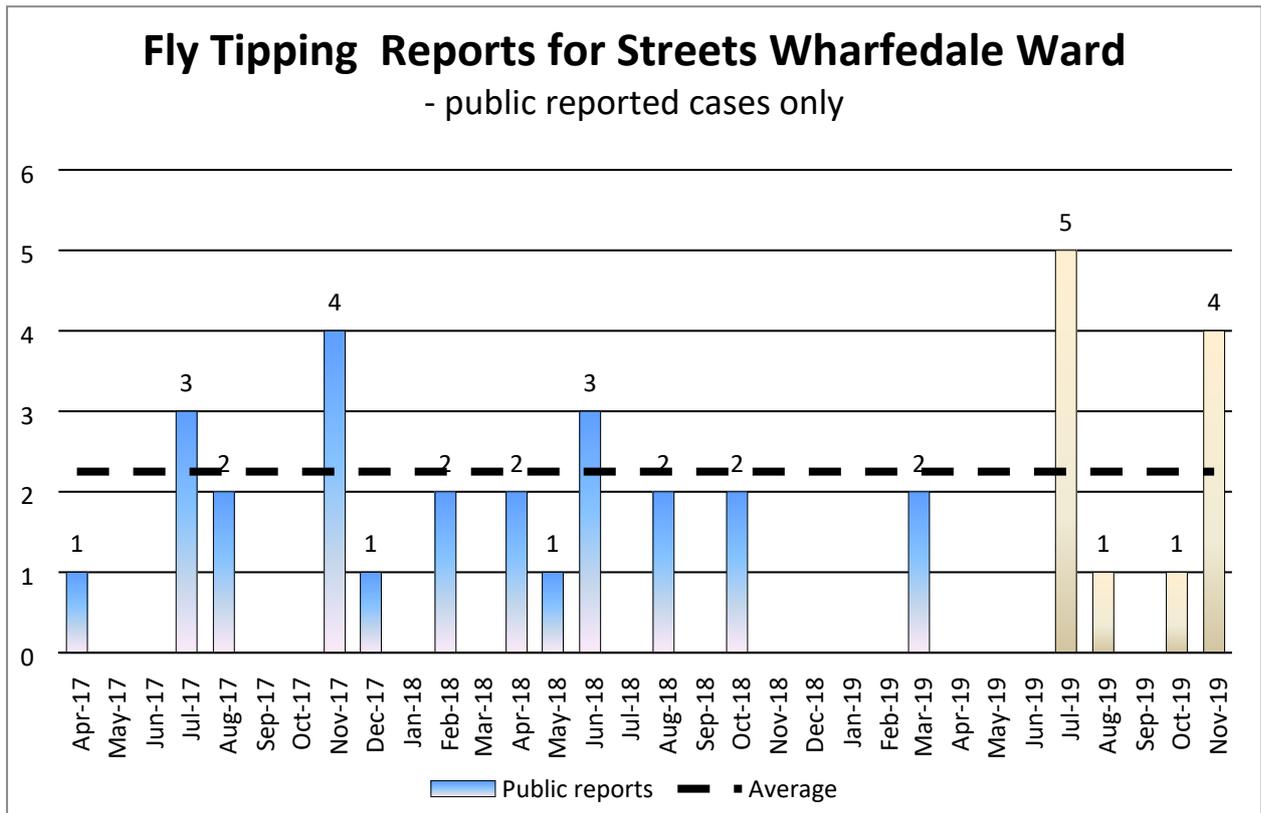


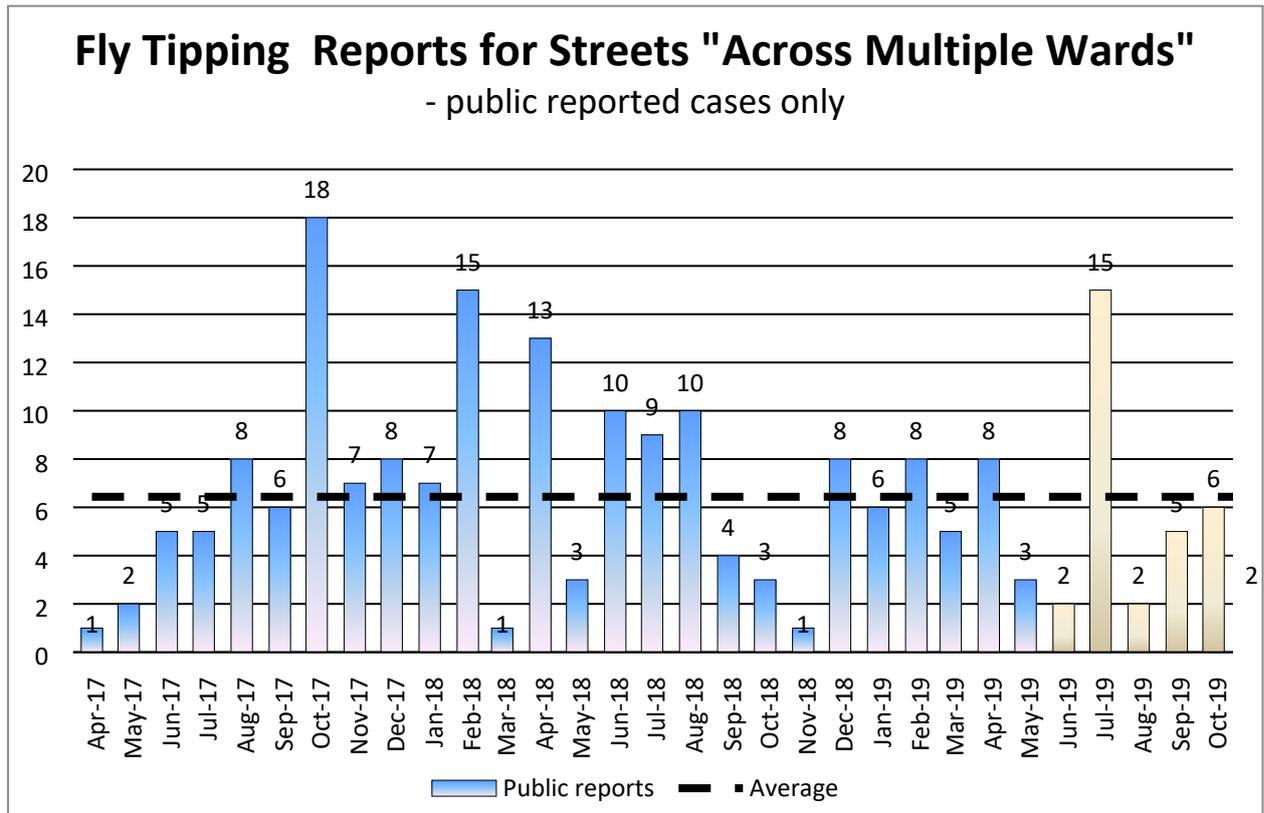












EXAMPLES OF ENVIRONMENTAL INITIATIVES – WARDENS, CLEAN TEAMS AND COMMUNITIES.

BINGLEY RURAL WARD

Wilsden Tidy-up

The Bingley Rural Council Warden helped local volunteers tidy up an area of Wilsden. The tidy-up, which involved cutting back and litter-picking in the Crooke Lane area, was organised by Wilsden Parish Council's Green Spaces Group with the Bingley Rural Warden in attendance.

Cottingley Litter Pick



SATURDAY 12TH OCTOBER
COMMUNITY
LITTER PICK

At Cottingley Village

Time: 10am to 12 noon

Meet at The Parade, to tackle areas in and around the village and the Recreation Ground



BINGLEY NEEDS YOU!

—

Litter pickers and hi-viz jackets provided

—

A chance to meet new people

—

Children are very welcome!

—

Help improve YOUR Neighbourhood



*Further sessions are planned for:
10th November and 7th December 2019*

Contact: Edwina Simpson
07932 191558
www.bingleytowncouncil.gov.uk

BINGLEY WARD

Ballot bins for station

The Area Coordinator's Office supported a local group to reduce the number of cigarette butts around Bingley train station by supplying a ballot bin.

The group decides what the topic of the week is in the hope that commuters will vote with their 'butts!' The bin is currently being repaired due to vandalism.

Plastic Free Bingley

The Area Coordinator's Office is supporting Plastic Free Bingley who aim to support all traders, businesses and residents reduce their use of plastic and recycle where possible. The Area Coordinator's Office attended an event at Bingley Little Theatre along with the BMDC recycling team.

Litter Pick with the Youth Service

The Young People of Bingley Youth Cafe have taken part in a local litter pick project. They worked with staff at Bingley Youth Cafe and Bingley Pool to clean the area around the local swimming pool and the youth cafe. Five bags of rubbish were collected containing empty bottles, paper and cans.

Recycling Project at Bingley Youth Cafe

The young people at Bingley Youth Cafe have been educated through our youth work curriculum and are more aware of recycling and doing their bit for the environment in Bingley.

Glass, metal and plastic is recycled in the various bins provided at the youth cafe. The young people are very proud to ensure they do their bit for the environment. It is encouraging to see young people bringing rubbish from the outside to be recycled.

We are very proud of the young people at Bingley Youth Cafe keeping Bingley tidy and having pride in their communities.

WINDHILL AND WROSE WARD

Yew Tree Litter Club

As a result of an issue raise at the Windhill & Wrose Ward Partnership Team the Neighbourhood Warden for the area has visited all households in the Yorkshire Housing Development and advised residents around bins and recycling which has addressed many of the problems.

In addition, letters have been sent and the Warden has set up a litter picking group of young people who are to undertake their first action day. Working with Yorkshire Housing it is hoped to recognise the young people's good work in some way.

Path Clear-ups

Our Council Community Service team led by a Neighbourhood Warden has been making a big difference in the snickets, ginnels and footpaths of the area.

In Windhill and Wrose paths into parks, through estates and over open land have been cut back. Nettles were a particular problem last year.

Girls Receive Certificates for Litter Picking Campaign

Two youngsters who began their own litter picking campaign in Windhill, Shipley have been rewarded with a trip to City Hall to receive Certificates of Thanks from the Deputy Lord Mayor, Cllr Shabir Hussain and Council Leader Cllr Susan Hinchcliffe.

Rebecca Warren, 11, and Layla May, 8, along with their mums and Rebecca's brother Marshall, 10, were also given a tour of the historic civic building after tea and cakes in the Lord Mayor's Rooms.

The girls began their initiative after being upset to witness people dropping litter on the streets near their home in Windhill.

After being given protective gloves by their mum, they began spending time after school almost every day and at weekends picking litter up from the area around Hawthorn Avenue and Festival Avenue. They also designed and put up posters asking people to put their litter in the bin instead of dumping it on the street.

Soon other pals began to help and when their efforts were noticed by a Neighbourhood Warden the youngsters were provided with litter pickers, bags and high-viz jackets by Bradford Council.

Teachers at the local school also organised a special litter themed assembly after they discovered what they had been doing.



Wardens Push to Clean Up Fly Tip!



Bradford Council Neighbourhood Wardens removed fly tipped waste off land adjacent to the cycle path between Poplar Road and Gaisby Lane.

The area of land has obstacles preventing vehicles getting on to the cycle path and the grass banking which means Council vans can't gain access. The wardens used a wheel barrow to transport the waste to Poplar Road where it could be collected by the Clean Team.

Moving the waste took a couple of hours and included the remains of a garden shed, fence panels and garden and domestic waste. Both Wardens were pleased with the results and were glad that they left this green corridor

looking its best.

Snickets cleared by Probation Team

After talking to the local residents of West Royd, Shipley, Rod Robertson, the Neighbourhood Warden for Windhill and Wrose, contacted Probation regarding inaccessible footpaths in the area. A Probation team attended and not only cleared the footpath but cut back hedges and overhanging branches. This gave the delighted residents easy access to footpaths that were previously unused. In addition, the members of the Probation team were very pleased with the positive comments they received.

See the 'before' and 'after' photographs below, showing the full length of the footpath cleared.



SHIPLEY WARD

The Clean Streets of Shipley

Shipley resident Sarah Cartin, along with Cllr Vick Jenkins and the Neighbourhood Warden, launched the scheme in July at Rae Gala in Northcliffe Park. Residents 'adopt' a street and take responsibility for litter picking and keeping it clean. Shipley Area Co-ordinator's Office provides the litter pickers which can be collected from the Kirkgate Centre in Shipley.



The scheme has been a huge success with over 100 streets already adopted. News of the initiative spread to the BBC and was featured on Look North on 8 September. Watch the interview:

<https://www.bbc.co.uk/news/av/uk-england-leeds-49612944/adopt-a-street-clean-scheme-aims-to-keep-shipley-tidy>

Clean-up at Sleningford Woods

Council Wardens from Shipley assisted volunteers and members of Hirst Wood Regeneration Group with a huge clean up on 2nd March.

The secretary of the group sent the following email:

"I just wanted to tell you how helpful your wardens have been to us at Hirst Wood Clean-up in the woods, please pass on to them our best wishes and gratitude and tell them they were a pleasure to meet and thanks to you too for organising it all for us".

The clean up was a huge success and attracted a large number of volunteers.

For more information about the clean up visit

<http://www.hirstwoodrg.co.uk/sleningford%20litter%20pick.htm>



Norwoods Clean-up

Norwoods Residents Association joined in a neighbourhood litter pick whilst others started to clear a site near Clifton Place last weekend.

The Norwood Residents Group sought residents' ideas for the space and have applied for a grant to help create a garden.



The Area Coordinator's Office provided litter pickers and bags whilst tools and wheelbarrows were borrowed from Northcliffe Allotment Society. It was an amazing team effort. Lots of residents joined in to tidy up the waste land which had become a magnet for fly tippers.

The Council's Clean Team collected the rubbish on the following day.

Canal Side Spring Clean

For Bradford Big Spring Clean-up volunteers from Shipley spent Sunday morning in the sunshine, litter picking with Litter-Free Baildon, on Dockfield Road canal side.



The litter pick was a huge success with over 20 bags collected and some tyres. They were grateful to the Clean Team for collecting it all the following day.

Big Spring Clean

Communities across Shipley worked together to take part in the Great Bradford Spring Clean, in addition to members of staff from other Council Departments.

A public spirited colleague, from the Council's Customer Services Team, organised a number of litter picks around Shipley on Sunday 7 April. Areas they covered included Shipley Centre, the Canal, Roberts Park and Hirst Wood.

Shipley Area Co-ordinator's Office provided the equipment and the Clean Team collected the rubbish from designated areas after the clean up.

Littering Prosecution

A disgruntled motorist who received a Parking Charge Notice for parking in contravention of the restrictions

Shipley threw the parking ticket on the ground in front of the issuing Civil Enforcement Officer (CEO).

The CEO photographed the discarded ticket on the pavement and collected the evidence. This was processed and a fixed penalty notice was issued to the identified gentleman.

The fine was never paid so court proceedings were taken against the gentleman which ended up with him being found guilty and billed £576 for littering.

WHARFEDALE WARD

Footpath Improvements in Menston

A Community Payback Team cleared a footpath in Menston and made a massive improvement for residents. The team were led by Andy Alderson, one of the Payback supervisors employed by Bradford Council.

Several residents complimented the team on a job well done and even provided them with well earned refreshments. A positive outcome for all concerned!



In Menston the path to the railway station had become almost impassable before it was cleared by the team. The local village Facebook page was awash with compliments which were passed on to the team.

BAILDON WARD

Litter Free Baildon

A group of residents who make up Litter Free Baildon have collected hundreds of bags of litter over the past year. The members of the group are supported by our Clean Team.

DISTRICT WIDE

Don't be a TOS53R Campaign

Bradford Council has launched a new campaign in partnership with Keep Britain Tidy aimed at those who throw their rubbish out of their vehicles windows.

Don't be a TOS53R has been designed to send a clear message to drivers and their passengers that our roads are not one giant litter bin and that the owner of a vehicle, or passenger, can be fined up to £100 if rubbish is seen being thrown out of a car window.

As well as wrappers, take-away packaging and cans, litter also includes cigarette butts, chewing gum and biodegradable items such as apple cores.

Signage has been installed around the district's major road networks, and on parks and street cleansing vehicles to make the public aware.

SHIPLEY AND BINGLEY WARDS

Litter Pick

A group of residents undertook litter pick between Shipley and Bingley on Saturday 28 September. Shipley Area Co-ordinator's office assisted with loaning litter pickers and gloves. Over 40 bags of rubbish were collected and these were kindly disposed of by the pubs they visited.

The route:

Shipley Station - Shipley Town Centre - The Fox, Shipley - Leeds Liverpool Canal - Saltaire Village - The Boathouse - River Aire towards Bingley - Leeds Liverpool Canal towards Bingley - The Fishermans - Leeds Liverpool Canal towards Bingley - Potting Shed - Potting Shed - Bingley Town Centre - Brown Cow - End

There are plans to hold another litter pick between Bingley and Keighley in the future.

Neighbourhood Wardens' Environmental Work

January 2019

Bingley Rural Ward - Crooke lane community clean up, joined the group and helped with supplies and waste.

Bingley Rural Ward – over 2000 new trees planted, supported by helping to plant the trees and tidying up.

February 2019

Bingley Ward – clean up and cutback land near Britannia Bridge.

Attended Bingley Rural Ward green spaces meeting.

March 2019

Bingley Ward – litter pick land near Britannia Bridge.

Bingley Ward – litter pick 3 rise locks and old cemetery near All Saints.

ShIPLEY Ward - Hirstwood Regen Group litter pick/clean up.

Bingley Rural Ward – community litter pick, supported by helping and arranging waste collection.

Bingley Ward – litter pick Healey Lane and Dowley Gap Lane.

Bingley Rural Ward - green spaces meeting.

April 2019

Windhill and Wrose Ward - supported litter pick area around Co-op.

ShIPLEY Ward - litter enforcement patrols.

Wharfedale Ward - Menston Cubs supplied with equipment and supported litter pick.

ShIPLEY Ward - weekly patrols of businesses regarding waste containment.

Bingley Rural Ward - supported a lady who has just moved into the area and wanted to litter pick while walking the dog. Gave her supplies and arranged waste collection.

ShIPLEY Ward - Provided litter pick equipment for HALE.

Bingley Rural Ward - helped plant trees on the rec with the parish council.

Bingley Rural Ward - Big Spring Clean supported with equipment etc.

Bingley Rural Ward – friends of the park planting trees and bedding plants, help with tools from other clubs and arranged for the waste to be removed.

Bingley Rural Ward – supported Big Spring Clean Cullingworth.

Bingley Rural Ward – supported Big Spring Clean Wilsden.

Bingley Ward – litter pick Cardigan/Star pub area.

April to Date

Windhill/Wrose Ward – equipment and supported individuals and group litter clubs.

Windhill/Wrose Ward - recycling fly tipped compost to be used at Crag Road community allotments.

May 2019

Baildon Ward - litter pick at Hoyle Court Primary School.

Bingley Rural Ward - met with Scout leaders to get the children involved about litter picks.

June 2019

Bingley Ward – litter pick.

Bingley Ward – joint dog fouling patrol - one issued with false name.

July 2019

Bingley Rural Ward – gala supported by patrolling and litter picking, got local children involved too.

August 2019

Wharfedale Ward - supplied equipment and supported litter pick.

Bingley Rural Ward - supported friends, improvements to area, painting etc. Loaned some equipment.

Bingley Rural Ward - dog fouling patrol with Friends of St Ives.

Bingley Ward – litter picked car park.

Bingley Rural Ward - supported a new gardening club.

Bingley Ward - supported litter pick with town council.

October 2019

Bingley Ward – litter pick with town council.